



**UPPER PROVIDENCE BOARD OF SUPERVISORS
ORGANIZATION MEETING MINUTES
MONDAY, JANUARY 4, 2016**

ATTENDANCE

Present were Lisa Mossie, Chairman; Philip Barker, Vice Chairman and Albert Vagnozzi, Supervisor Elect; Staff present were Timothy J. Tieperman, Township Manager; C. Lee Milligan, Assistant Township Manager; Edward Skypala, Esq., Township Solicitor; William Dingman, Township Engineer; Geoff Grace, Planning Consultant; Ken O'Brien, Traffic Engineer; Mark Toomey, Police Chief and Richard Livergood, Finance Director.

PLEDGE OF ALLEGIANCE

Chairman Mossie called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

OATH OF OFFICE

1. Swearing in of Supervisor-Elect Albert Vagnozzi

The Honorable Thomas P. Rogers administered the oath of Office to Supervisor-Elect Albert Vagnozzi.

BOARD ORGANIZATION

Solicitor Skypala acted as Temporary Chairman and requested motions for the election of Chairman and Vice Chairman.

2. Election of Chairman

Mrs. Mossie made a motion, seconded by Mr. Vagnozzi, to elect Mr. Barker as Chairman of the Board of Supervisors. The motion passed unanimously 3-0.

3. Election of Vice Chairman

Mr. Barker made a motion, seconded by Mr. Vagnozzi, to elect Mrs. Mossie as Vice Chairman of the Board of Supervisors. The motion passed unanimously 3-0.

Mr. Skypala turned the meeting back over to Chairman Barker.

CITIZENS' COMMENTS

Ms. Tracy Moore-Krandle and Lynne DiDomizio, residents of Perkiomen Woods Townhomes, requested the need for the placement of a left turn arrow at the entrance to their development off of Route 29. They identified several accidents at this intersection. Chief Toomey responded that in the last three years there have been twenty-eight accidents, mostly left turn and rear end collisions. Mr. Barker stated that the Traffic Engineer and the Police Chief will evaluate the light at this intersection and contact PennDOT with the findings.

APPOINTMENTS

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to appoint the following individuals to the positions as indicated:

4. **Appointment of Township Secretary:** Timothy J. Tieperman, Township Manager
5. **Appointment of Township Treasurer:** Richard D. Livergood, Director of Finance
6. **Appointment of Township Solicitor:** Edward A. Skypala, Esq., Skypala Law Offices
7. **Appointment of Municipal Authority Solicitor:** Edward A. Skypala, Esq., Skypala Law Offices
8. **Appointment of Zoning Hearing Board Solicitor:** John A. Koury Jr., Esq., O'Donnell, Weiss, Mattei, PC.
9. **Appointment of Township Labor Counsel:** Ryan J. Cassidy, Esq., Eckert Seamans
10. **Appointment of Township Engineer:** William K. Dingman, P.E., Gilmore & Associates, Inc.
11. **Appointment of Municipal Authority Engineer:** William K. Dingman, P.E., Gilmore & Associates, Inc.
12. **Appointment of Township Traffic Engineer:** Kenneth D. O'Brien, P.E., McMahon Associates, Inc.
13. **Appointment of Township Planning Consultant:** Geoffrey B. Grace, AICP, Grace Planning Associates, Inc.
14. **Appointment of Township Technology Consultant:** Michael Cowan, Premier Technology Consultants

The motion passed unanimously 3-0.

NON-COMPENSATORY APPOINTMENTS

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to appoint these individuals to the following non-compensatory positions:

15. **Appointment of Vacancy Board Chairman:** Mr. Charles Turner to a 1 Year Term.
16. **Appointment of Planning Commission Member:** Mr. Charles Stoll to a 4 Year Term.
17. **Appointment of Municipal Authority Member:** Mr. Kenneth Hughes to a 5 Year Term.

The motion passed unanimously 3-0.

18. Consider adoption of Resolution 2016-01 appointing Zoning Hearing Board Member:

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adopt Resolution No. 2016-01 to re-appoint Gail Latch to the Zoning Hearing Board for a 5-Year Term. The motion passed unanimously 3-0.

ACTION ITEMS:**19. Consider adoption of Resolution 2016-02 to continue all Tax Ordinance/Resolutions in force during 2015 and prior years pursuant to Section 4 of the Local Tax Enabling Act.**

Mrs. Mossie made a motion, seconded by Mr. Vagnozzi to adopt Resolution No. 2016-02 which confirms the continuation of all Tax Ordinances and Resolutions in force during 2015 and prior years. The motion passed unanimously 3-0.

20. Authorize legal advertisement of an Ordinance amending Chapter 160 (Taxation) to increase the \$5 per capita tax lavy to \$10.

Mrs. Mossie made a motion, seconded by Mr. Vagnozzi to authorize advertisement of an Ordinance amending Chapter 160 (Taxation). The motion passed unanimously 3-0.

21. Consider adoption of Resolution 2016-03 establishing Township Fee Schedule

Mrs. Mossie made a motion, seconded by Mr. Vagnozzi to adopt Resolution No. 2016-03 which reaffirms the fee schedule that was in force 2015. The motion passed unanimously 3-0.

22. Consider adoption of Resolution 2016-04 to establish bonding amounts

Mrs. Mossie made a motion, seconded by Mr. Vagnozzi to adopt Resolution No. 2016-04 which authorizes and sets the 2016 bonding amounts for the Township Manager, Finance Director and Assistant Finance Director. The motion passed 3-0.

23. Consider adoption of Resolution 2016-05 approving depositories for UPT fund during 2016.

Mrs. Mossie made a motion, seconded by Mr. Vagnozzi to adopt Resolution No. 2016-05 which authorizes Pennsylvania Local Government Investment Trust, National Penn Bank, Penn Liberty Bank and other Financial Institutions deemed appropriate as depositories for Township funds. The motion passed unanimously 3-0.

24. Consider action approving the 2016 Meeting Schedule.

Mrs. Mossie made a motion, seconded by Mr. Vagnozzi to approve the 2016 meeting schedule. The motion passed unanimously 3-0.

25. Consider action to establish the 2016 Holiday Schedule.

Mrs. Mossie made a motion, seconded by Mr. Vagnozzi to approve the 2016 meeting schedule. The motion passed unanimously 3-0.

SUPERVISORS COMMENTS**26. Board of Auditors Organization Meeting**

Mr. Barker announced that annual organization meeting of the Board of Auditors will be held on Tuesday, January 5, 2016 at 7:00 p.m. at the Township Hall.

27. Park Board Vacancy

Mr. Barker announced that the Board welcomes letters of interest from any interested resident who may be interested to serve on the Park and Recreation Board. They should be sent to the attention of the Township Manager.

ADJOURN TO REGULAR MEETING

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adjourn the Organization Meeting and proceed to the regular meeting. The motion passed unanimously 3-0.



APPROVAL OF BILL LIST:**1. December 15, 2015 – December 31, 2015: \$1,345,570.27**

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve the bill list from December 15, 2015 through December 31, 2015 totaling \$1,345,570.27. The motion passed unanimously 3-0.

APPROVAL OF MINUTES**2. December 7, 2015**

The Board unanimously agreed to table the approval of these minutes until the January 19, 2016 meeting.

3. December 14, 2015

The Board unanimously agreed to table the approval of these minutes until the January 19, 2016 meeting.

CITIZENS' COMMENTS

Mr. Robert Toporek, representing Team Children.com asked the Board for support of this charity, which refurbishes computers for low-income families, schools and other non-profit organizations.

PUBLIC HEARING: None

OLD BUSINESS (ACTION/DISCUSSION ITEMS): None

NEW BUSINESS (ACTION/DISCUSSION ITEMS)**4. Review and authorize legal advertisement of a proposed Ordinance amending the Township Code by creating a new Chapter 144 to address grease traps and interceptor maintenance.**

Mr. Milligan gave a brief description of this Ordinance. Its purpose is to provide the necessary regulation, inspection and maintenance of oil and grease interceptor systems. This will allow Township intervention in situations that may constitute a nuisance or hazard to the public health.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to authorize advertisement of Ordinance No. 550, Chapter 144, Grease Traps and Interceptor Maintenance. This motion passed unanimously 3-0.

5. Consider adoption of Resolution approving the dedication of Toll/Riverside

Mr. Milligan gave a brief description of this Resolution, which authorizes dedication of certain utility easements, emergency access easements, drainage easements, open space and road rights-of-way in the Toll-Riverside/Cory Tract.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adopt Resolution 2016-06. The motion passed unanimously 3-0.

MANAGER'S REPORT:**a. Capacity Rights Agreement for Toll/Troutman**

Mr. Tieperman stated that this is a standard Capacity Rights Agreement for 100 EDU's for 1045 Black Rock Road. Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve the 100 EDUs for the Toll Troutman development. The motion passed unanimously 3-0.

CONSULTANTS' REPORTS

a. Grant Application Updates

Mr. O'Brien updated the Board on the PennDOT Multimodal Transportation Fund Application for the Mont Clare Roadway Improvement Project. The full application was filed on schedule with the appropriate PennDOT contacts. He also provided some additional updates on other pending applications and future deadlines.

SOLICITOR'S REPORTS

Mr. Skypala reported that settlement has been made on 135 Bridge Street and the occupants will be notified soon to vacate the premises.

ADJOURNMENT

There being no further business Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adjourn the meeting at 7:35 p.m. The motion passed unanimously 3-0.

Respectfully Submitted By:



Timothy J. Tieperman, Township Manager/Secretary