



UPPER PROVIDENCE BOARD OF SUPERVISORS MINUTES FOR JUNE 6, 2016

ATTENDANCE

Philip Barker, Chairman; Lisa Mossie, Vice Chairman; Albert Vagnozzi, Supervisor; Staff present was Timothy J. Tieperman, Township Manager; Bryan Bortnichak, Assistant Township Manager; Edward Skypala Esq., Township Solicitor; William Dingman, Township Engineer; Geoff Grace, Planning Consultant; Ken O'Brien, Traffic Engineer; and Mark Toomey, Chief of Police.

PLEDGE OF ALLEGIANCE

Chairman Barker opened the meeting with the Pledge of Allegiance.

EXECUTIVE SESSION REPORT

Chairman Barker stated that there was an Executive Session held on May 12, 2016, regarding real estate negotiations related to open space.

APPROVAL OF BILL LIST

1. May 13, 2016 – May 26, 2016: \$334,124.49

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve the bill list from May 13, 2016 through May 26, 2016 totaling \$334,124.49. The motion passed unanimously 3-0.

APPROVAL OF MINUTES

2. May 16, 2016 Meeting Minutes

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve the May 16, 2016 Meeting Minutes. The motion passed unanimously 3-0.

PUBLIC COMMENTS

The following individuals spoke under public comment:

- Mrs. Kristen Troutman (1320 Black Rock) commented on a number of issues, including the notification of workshop meetings, the collection and handling of the Township per capita tax, and general inquiries regarding 1334 Black Rock Road.
- John J. Leonard (20 Meredith Road) issued an apology to the Board and the Chief for inaccurate representations that he made during a prior public meeting regarding the procurement police vending machines. He also apologized for other misrepresentations at this meeting.
- James White (21 Meredith Road) asked for the Board's support in passing a Resolution authorizing the placement of a referendum question on the November ballot regarding a five (5) member Board of Supervisors.

PUBLIC HEARING: None

OLD BUSINESS (ACTION/DISCUSSION ITEMS):

3. Consider adoption of Resolution 2016-23 to authorize a Deed of Correction for Toll Brother's Regency Development, which will transfer maintenance responsibility for designated open space to the Regency Home Owner's Association.

Mr. Skypala read the Resolution into the record, which transfers a piece of open space back to Toll Brothers until such time that the company has fulfilled all its obligations under the approved developer's agreement. Mr. Skypala explained that TBI officials improperly deeded this open space to the Township without its consent. This Resolution corrects that error.

The following residents of Regency Hills asked for clarification of this Resolution:

- John Bennett, 825 Woods End Court
- Cheryl Monaco, 817 Woods End Court
- James Pickens, 815 Woods End Court
- Rose Mary Cunningham – 819 Woods End Court
- Karen Murphy – 821 Woods End Court

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adopt Resolution No. 2016-23. The motion passed unanimously 3-0.

4. Consider adoption of Resolution 2016-24 to approve traffic signage along the new Arcola Road Bridge to support Lower Providence Township in its enforcement of truck restrictions on Level Road.

Mr. O'Brien reviewed the Resolution, explaining that its purpose is to support Lower Providence's efforts to add truck restrictions on Arcola and Level Roads once the Arcola Road Bridge is complete. He stated that Lower Providence is responsible for purchasing the signs. DPW crews will install them.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adopt Resolution No. 2016-24. The motion passed unanimously 3-0.

5. Consider adoption of Resolution 2016-25 granting two waivers for Phase I of the Ridgewood Development.

Present for this discussion was Greg Graham with Rouse/Chamberlin. Mr. Graham gave a brief description of the waiver request. There was substantial discussion over the status of the remaining phases in this development. Mr. Barker emphasized the importance of getting Phase 1 completed but that he will not support waivers for the remaining phases.

With the above clarification, Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adopt Resolution No. 2016-25. The motion passed unanimously 3-0.

NEW BUSINESS (ACTION/DISCUSSION ITEMS):**6. Consider action to approve the Board's 2016-17 Goals and Objectives, as presented by the Township Manager.**

Mr. Tieperman officially presented the Board's 2017-17 Goals and Objectives and asked for the Board's adoption of them. He stated these goals will serve as a blueprint for the 2017 budget and help the BOS and Staff focus on targeted areas of improvements. These adopted goals are:

- Developing a sustainable financial tax structure and pursuing efficiencies to meet operational and capital needs.
- Provide Fire and EMS response to meet current response standards.
- Develop a plan to address traffic congestion and intersection issues
- Control and encourage land development to enhance the Township's economic viability and quality of life.
- The need for a dedicated communications capability to promote communication and the Township's brand to residents and businesses.
- Review personnel policies and benefits
- Update physical plant and filing systems

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to officially adopt the 2016-2017 Goals as presented by Mr. Tieperman. The motion passed unanimously 3-0.

7. Consider action to approve an inter-governmental agreement regarding police patrols at County-owned parks and facilities.

Chief Toomey explained that currently there are no written procedures for policing County-owned properties. He explained that both parties recently met to discuss recent incidents at County-owned parks and agreed that a formal agreement was needed to clarify the Township's policing role. This inter-governmental agreement memorializes the ability of Upper Providence Police Department to conduct regular and routine patrol of County parks, trails and historic sites situated within Upper Providence's jurisdiction. The County Solicitor drafted the agreement, which the Township Solicitor affirmatively reviewed.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve the inter-governmental agreement regarding police patrols at County owned facilities. The motion passed unanimously 3-0.

8. Consider adoption of Resolution 2016-26 recognizing the Black Rock Volunteer Fire Company and authorizing certain fire fighting activities.

Mr. Tieperman stated the purpose of this Resolution is to recognize Black Rock Volunteer Fire Company and officially authorizing the performance of certain fire fighting activities. This Resolution is required for insurance protection purposes. It was slightly modified to reflect the fire service contracts with Trappe, Colledgeville and Royersford.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adopt Resolution No. 2016-26. The motion passed unanimously 3-0.

MANAGER'S REPORT**9. Capacity Rights Agreement – Eidam (1085 Black Rock Road)**

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve one (1) EDU for Mr. & Mrs. Eidam, 1085 Black Rock Road. The motion passed unanimously 3-0.

10. Ratification of contract renewal for videography services

Mr. Tieperman recommended the ratification of a contract renewal with Kimberton, PA-based Applied Video Technology (AVT) for the purpose of recording and posting the Board of Supervisors Meetings twice a month. The contract will run for 12-months. Mr. Tieperman explained that entering into this long-term contractual arrangement will result in lower monthly service fees.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to ratify the professional services contract with Applied Video Technology. The motion passed unanimously 3-0.

11. Declaration of Surplus Items

Mr. Tieperman presented a list of municipal equipment prepared by the Public Works Department which has outlived its usefulness and should be declared surplus and placed on Municibid.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to authorize the Township Manager to place the required legal advertisement for eleven pieces of equipment to be auctioned on Municibid. The motion passed unanimously 3-0.

12. Sponsorship List Approve

Mr. Tieperman asked the Board to approve the Park and Recreation Department's Corporate Sponsorship Form, consistent with the Township's new policy on corporate solicitations.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve the Park and Recreation Department's Corporate Sponsorship Form. The motion passed unanimously 3-0.

13. Set Public Hearing Date – Liquor License Transfer

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to authorize a July 5, 2016 public hearing date to receive comments on a proposed liquor license filed by Giant Food Stores, LLC. The motion passed unanimously 3-0.

14. Authorization for Limited FSA (Dental and Vision)

Mr. Tieperman explained that with the new Health Savings Account plan, the Township is restricted from having a regular, pre-tax flexible spending program. However, the IRS does permit a limited flexible spending plan for dental and vision benefits only. He recommended the Board approve such a plan through Discovery

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to ratify the establishment of a Limited Flexible Savings Account with Discovery Benefits effective June 1, 2016. The motion passed unanimously 3-0.

CONSULTANT REPORTS**15. Consider adoption of Resolution 2016-27 to approve Morgan Tract Planning Module**

Mr. Dingman stated that his firm as reviewed the Morgan Tract Sewage Facilities Planning Module as submitted by Ludgate engineering Corporation. The Board must pass a formal resolution approving the module as required by the State.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adopt Resolution No. 2016-27 to approve the Morgan Tract Planning Module. The motion passed unanimously 3-0.

SOLICITOR'S REPORT**16. Transition Meeting**

Mr. Skypala stated that he has merged his practice with Dischell, Bartle and Dooley and that they would like the opportunity to meet with the Board of Supervisors. The merger will not be officially complete until early December.

SUPERVISORS COMMENTS**17. Consider action to advertise 6:00 p.m. pre-meeting workshops before regularly scheduled Supervisor meetings.**

Mr. Tieperman asked the Board to authorize advertisement for the standing, pre-meeting workshops at 6:00 p.m. to avoid redundant legal costs.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to authorize advertisement for the scheduling of standing, pre-meeting workshops at 6:00 before every regularly scheduled BOS meeting, as recommended by the Township Manager to avoid redundant legal costs. The motion passed unanimously 3-0.

ADJOURNMENT

There being no further business, Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adjourn the meeting at 8:20pm. The motion passed unanimously 3-0.

Respectfully Submitted By:



Timothy J. Tieperman, Township Manager/Secretary