



**UPPER PROVIDENCE BOARD OF SUPERVISORS
MINUTES FOR JUNE 20, 2016**

ATTENDANCE

Philip Barker, Chairman; Lisa Mossie, Vice Chairman; Albert Vagnozzi, Supervisor; Staff present was Timothy J. Tieperman, Township Manager; Bryan Bortnichak, Assistant Township Manager; Edward Skypala Esq., Township Solicitor; William Dingman, Township Engineer; Geoff Grace, Planning Consultant; Ken O'Brien, Traffic Engineer; Mark Toomey, Chief of Police, Sue Barker, Parks and Recreation Director, and Jaye Amoako, Communications Officer .

PLEDGE OF ALLEGIANCE

Chairman Barker opened the meeting with the Pledge of Allegiance.

SPECIAL PRESENTATION – MONTGOMERY COUNTY 2040

Present for this presentation were Michael Stokes and Kevin Chavous, Montgomery County Planning Commission.

Mr. Stokes gave a brief description of the County's Comprehensive Plan.

Kevin Chavous gave a detailed presentation on the Montgomery County 2040 Comprehensive Plan. During his presentation he mentioned how UPT has become a model township when it comes to parks and trails to the point that others aspire to emulate.

APPROVAL OF BILL LIST

1. **May 27, 2016 – June 16, 2016: \$425,375.12**

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve the bill list from May 27, 2016 through June 16, 2016 totaling \$425, 375.12. The motion passed unanimously 3-0.

APPROVAL OF MINUTES

2. **June 6, 2016 Meeting Minutes**

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve the June 6, 2016 Meeting Minutes. The motion passed unanimously 3-0.

PUBLIC COMMENTS:

Julie Mullin, Upper Providence Township Tax Collector, announced that per capita tax bills will be mailed to residents on July 1st. Per Township Ordinance anyone over the age of twenty-one (21) is required to pay ten dollars (\$10.00) annually with no exonerations. Also, landlords are required to notify the Township of their renters.

PUBLIC HEARING: None

OLD BUSINESS (ACTION/DISCUSSION ITEMS):**3. Consider adoption of Resolution 2016-28 to approve the preliminary subdivision and land development plans for Patient First, located at 1425 South Collegeville Road.**

Present for this discussion was Attorney Ed Mullin, were reviewed the preliminary plans on behalf of the applicant. Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adopt Resolution 2016-28 granting conditional preliminary subdivision and land development approval for Patient First (1425 South Collegeville Road Plan No. 6-03 009-1116 (P) SD/LD) subject to conditions outlined in the review letters. The motion passed unanimously 3-0.

4. Consider adoption of Resolution 2016-27A authorizing Township manager to execute all documents and agreements for the submission of a Greenways, Trails, and Recreation Program (GTRP) Grant for construction of a multi-use trail connecting Route 29 to Black Rock Park.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adopt Resolution 2016-27A to designate Timothy J. Tieperman, Township Manager, as the official to execute all documents and agreements between Upper Providence Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the GTRP grant. The motion passed unanimously 3-0.

5. Consider adoption of Resolution 2016-29 to authorize the Township Manager to sign the Green-Light-Go Grant Agreement with the Pennsylvania Department of Transportation.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi to adopt Resolution No. 2016-29 to authorize Timothy J. Tieperman to sign the 2016 Green Light-Go Grant Agreement with the Pennsylvania Department of Transportation for a grant award in the amount of \$45,508.25. The motion passed unanimously 3-0.

NEW BUSINESS (ACTION/DISCUSSION ITEMS):**6. Consider motion authorizing various payments for compensation and loss of landscaping for sanitary sewer and construction easements and authorize execution of said agreements related to the South Lewis Road Sanitary Sewer Main Extension Project.**

Mr. Tieperman stated the need for authorization to compensate various properties for the loss of landscaping as a result of the sanitary sewer and construction easements relating to the South Lewis Road Sanitary Sewer Main extension project.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to authorize payments for compensation and loss of landscaping for sanitary sewer and construction easements and to authorize execution of said agreements related to the South Lewis Road Sanitary Sewer Main Extension Project (See Attachment A). The motion passed 2-0 with one abstention. (Mr. Barker)

MANAGER'S REPORT**7. Capacity Rights Agreement (742 Black Rock Road).**

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve one (1) EDU for Mr. Robert Carre, 742 Black Rock Road. The motion passed unanimously 3-0.

8. **UPT Tagline and Positioning Statement**

Mr. Tieperman requested Board concurrence on the proposed Upper Providence Tagline and Positioning statement to accompany the Township's new seal as part of its re-branding project.

Mr. Barker read the statement:

Rooted in history, growing in promise. Established in 1805 the Township of Upper Providence is a place of character. With scenic waterways, miles of bucolic trails, thriving business districts and safe residential communities. It is a naturally beautiful place to live, work, learn and play.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adopt the official Tagline and Positioning statement as read by Mr. Barker. The motion passed unanimously 3-0.

9. **Branding Project – Phase 2 (Implementation Phase)**

Mr. Tieperman requested Board's approval for the implementation phase of the re-branding project.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve Furia-Rubel's engagement letter for the completion of the phase 2 rebranding project, in the amount of \$18,500, as negotiated by the Township Manager. . The motion passed unanimously 3-0.

10. **Set Public Hearing Date – Liquor License Transfer (July 5 @ 7:00p.m.)**

Mr. Tieperman asked the Board to authorize a Public Hearing date for the transfer of a liquor license from 4006 Skippack Pike to 180 B Mill Road. The hearing is set for July 5, 2016. Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to authorize a Public Hearing for the transfer of a liquor license for July 5, 2016. The motion passed unanimously 3-0.

11. **Verizon Franchise Agreement**

Mr. Tieperman expressed the need for the Board to authorize the Township Manager to sign an engagement letter for the completion of a Cable Compliance Review of the Township's Verizon Franchise Agreement.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to authorize the Township Manager to sign an engagement letter with Attorney Dan Cohen of the Pittsburgh, PA based Cohen Law Group for special discounted legal services, negotiated by the Montgomery County Consortium of Communities, for the completion of a Cable Compliance review of the Township's Verizon Franchise Agreement. The motion passed unanimously 3-0.

CONSULTANT REPORTS

12. **Discuss Staff Recommendation to institute a park and recreation fee for non-residential development (Geoff Grace)**

Mr. Grace proposed implementing a Parks and Recreation fee for all non-residential property development. In his presentation, he discussed types of commercial fee structures. The next step for this proposal is to prepare draft language, which will be shared at a future BOS meeting.

13. **South Mennonite Road Trail and Traffic Calming Alternatives (Township Engineer)**

Mr. Dingman proposed an alternative means for securing a less-intrusive trail connection along South Mennonite Road which will no longer necessitate saving several tree rows. The new design will also improve traffic calming measure along their route.

14. **Resolution No. 2016-30**

Mr. O'Brien stated that the Township is required to file a resolution with PennDOT whenever there is a change in local traffic light configuration.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adopt Resolution No. 2016-30. The motion passed unanimously 3-0.

On an unrelated matter, Mr. O'Brien stated that the Township received a letter from Trappe Borough seeking cooperation from Upper Providence Township to help coordinate a bike lane along Main Street/Ridge Pike with PennDOT and Delaware Valley Regional Planning Commission Officials. The Board extended its unanimous consent for this joint effort.

SOLICITOR'S REPORT

15. **Proposed Procedures and bylaws for future agendas**

Mr. Bresnan spoke briefly about the benefits of the Board adopting bylaws for the conduct of its meetings and the approval of the Board of Supervisors' agendas. Mr. Bresnan said he is working with the Township Manager to recommend some bylaws at a future meeting.

16. **Overview and discussion of the process for placing a public referendum question on the November ballot regarding a 5 member Board of Supervisors, pursuant to Section 402 of the Second Class Township Code.**

Following up on direction from the June 6, 2016 Board of Supervisors meeting, Mr. Bresnan outlined the process for placing a referendum question on the November ballot regarding a five (5) member Board of Supervisors pursuant to Section 402 of the Second Class code. Mr. Bresnan also had prepared a draft Resolution in the event the Board wanted to act voluntarily in addressing the November ballot question.

The following residents spoke in favor of the Resolution:

- Jim White (21 Meredith Lane)
- John Person (1266 Arcola Road)

After substantial discussion on this issue, Mr. Vagnozzi motioned to adopt the Resolution; however in the absence of a second, the motion failed.

ADJOURNMENT

There being no further business, Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adjourn the meeting at 8:40pm. The motion passed unanimously 3-0.

Respectfully Submitted By:



Timothy J. Tieperman, Township Manager/Secretary