



## UPPER PROVIDENCE BOARD OF SUPERVISORS MINUTES FOR SEPTEMBER 19, 2016 MEETING

### **ATTENDANCE**

**Board of Supervisors:** Philip Barker, Chairman; Lisa Mossie, Vice Chairman; Albert Vagnozzi, Supervisor;

**Staff Present:** Timothy J. Tieperman, Township Manager; Bryan Bortnichak, Assistant Township Manager; Joseph Bresnan, Township Solicitor, William Dingman, Township Engineer; Geoff Grace, Ken O'Brien Township Traffic Engineer; and Mark Toomey, Chief of Police.

### **PLEDGE OF ALLEGIANCE**

Chairman Barker opened the meeting with the Pledge of Allegiance.

### **APPROVAL OF BILL LIST**

#### 1. **September 1, 2016 – September 14, 2016: \$423,118.08**

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve the bill list from September 1-14, 2016 totaling \$423,118.08. The motion passed unanimously 3-0.

### **APPROVAL OF MINUTES**

#### 2. **September 6, 2016 Meeting Minutes**

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve the September 6, 2016 meeting minutes. The motion passed unanimously 3-0.

### **PUBLIC COMMENTS**

John J. Leonard (20 Meredith Road) followed up on the issues facing Emergency Medical Services (EMS) which were initially introduced for discussion at the September 6<sup>th</sup>, 2016 Township meeting. He opined there was no need for an emergency services task force and suggested the Board consider levying a special tax to underwrite EMS services in Upper Providence.

John Osborne, Captain of the West End Fire Company, approached the Board to refute information shared by Mr. Vagnozzi at the September 6 meeting regarding the alleged response time for a particular ambulance response to which West End Fire Company responded. Captain Osborne asked the Board to consult with them first before making any public claims.

### **OLD BUSINESS (ACTION/DISCUSSION ITEMS):**

#### 3. **Review proposed amendment to Chapter 154 (Subdivision and Land Development) establishing a non-residential park and recreation fee.**

Mr. Grace briefly summarized the proposed draft for discussion purposes only. The following are highlighted sections in Chapter 154 of the Township's Code Ordinances and Chapter 182 of the Zoning Ordinance.

- §154-40.1 – General purpose and intent
- §154-40.2 – Open space requirements
- §154-40.3 – Physical criteria for open space lands

- §154-40.4 – Improvement requirements for open space lands
- §154-40.5 – Ownership and maintenance provisions for open space lands
- §154-40.6 – Fee in lieu of open space land dedication, residential zoning districts
- §182-26.7 – Recreation and open space requirements, non-residential zoning districts.

Joe Peters, (9 Dana Drive) asked when the final draft will be available to the public. Attorney Bresnan responded approximately 60 to 90 days.

**4. Consider adoption of Resolution 2016-45 to adopt an amendment to the Township's Official Sewage Facilities Plan for the construction of the Willowbrooke Lane Sanitary Sewer Extension.**

Mr. Tieperman summarized the Resolution. This Resolution amends Act 537 known as the Pennsylvania Sewage Facilities Act. Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to amend Act 537 as outlined in Resolution No. 2016-45. The motion passed unanimously 3-0.

**NEW BUSINESS (ACTION/DISCUSSION ITEMS):**

**5. Consider adoption of resolution 2016-46A amending and restating the Township's Non-Uniform Pension Plan as prepared by the Township's actuary.**

Mr. Tieperman summarized the Resolution. This Resolution amends the Township's Non-Uniform Pension Plan.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adopt Resolution No. 2016-46A which amends and restates the Non-Uniform Pension Plan as prepared by the Township's actuary. The motion passed unanimously 3-0.

**6. Consider adoption of Resolution 2016-46B amending and restating the Township's Firefighters' Pension Plan as prepared by the Township's actuary.**

Mr. Tieperman summarized the Resolution. This Resolution amends the Township's Firefighters Pension Plan.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi to adopt Resolution No. 2016-46B which amends and restates the Firefighters' Pension Plan as prepared by the Township's actuary. The motion passed unanimously 3-0.

**7. Consider adoption of revised pension investment policy statements as prepared by the Township's new pension advisor, InR Associates.**

Mr. Tieperman recommended approval of the Township's Investment Policy Statements prepared the Township's pension advisors, InR Associates. Mr. Tieperman explained that InR Associates will prepare three separate investment policy statements per Pennsylvania AT 44 for each of the Township's defined benefit plans for Police, Fire and Non-uniform personnel.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve the Investment Policy statements for the Township's police, fire and non-uniform defined benefit Pension Plans, as prepared by the Township's pension advisors, InR Associates, in compliance with Pennsylvania Act 44. The motion passed unanimously 3-0.

**MANAGER'S REPORT****8. Allied Engagement Letter – Construction Management Services**

Mr. Tieperman asked for the Board's approval to retain the services of Allied Construction Services based on the Township's positive experience with the construction management of the Police Administration Building.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi to authorize the Township Manger to engage Allied Construction Services to provide construction management services for the planned addition and renovations to the Black Rock Road municipal campus as outlined in Mr. Caggiano's September 2, 2016 proposal. The motion passed unanimously 3-0.

**9. McMahon Engagement Letter – Black Rock Trail Project**

Mr. Tieperman sought the Board's authorization to retain the services of McMahon Associates for engineering and design services for the Black Rock Road Shared Use Path Project. He stated this project is receiving grant support through the Commonwealth Financing Authority as part of the Greenway's, Trails and Recreation Program Grant. The project scope includes conducting a topographic survey, preparing Highway Occupancy Agreement Plan, performing final reviews/revisions and the preparation and administration of all contract bid documents, meetings and related correspondence.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to authorize Mr. Tieperman to sign the engagement letter with McMahon Associates for the engineering and design of the Black Rock Shared Use Trail as outlined in its September 7, 2016 proposal. The motion passed unanimously 3-0.

**10. Capacity Rights Agreement – 1711 South Collegeville Road**

Mr. Tieperman requested Board approval for a standard Capacity Rights Agreement (CRA) for one (1) EDU at 1711 South Collegeville Road.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to approve the CRA between Michelle DeMeno and Upper Providence Township for one (1) EDU located at 1711 S. Collegeville Road. The motion passed unanimously 3-0.

**11. Advertisement Authorization – Highway Occupancy Permit (HOP) Application – New Black Rock Municipal Campus Driveway**

Mr. Tieperman asked for the Board's authorization to advertise bids and submit an HOP application for a new driveway to serve the Township's Black Rock Road Campus, and to demolish the home located at 1334 Black Rock Road.

Bill Troutman (1320 Black Rock Road) inquired about the property's setback for the back corner and also asked whether there will be buffering along his property. Mr. Troutman also informed the Board that there are feral cats on this property.

Mr. Dingman responded that the setback is 45' and there are no buffering plans at this time. As far as the feral cats, Mr. Barker recommended notifying animal control.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to authorize the advertisement of bids and the submission of a HOP Application for a new alternative driveway to serve the Township's Black Rock Road Campus. The motion passed unanimously 3-0.

**CONSULANT REPORTS**

Mr. O'Brien stated that he has been coordinating with Public Works Director, Mr. Broadbelt, to apply for the Green Light Go Grant due September 30, 2016. This grant will be used to restripe Route 113 and Black Rock Road to provide a separate left turn lane and to provide adoptive signal control along Egypt Road.

**SOLICITOR'S REPORT**

Mr. Bresnan gave a brief update on the new Sign Ordinance pertaining to non-commercial signage as a result of a recent court Supreme Court ruling.

**ADJOURNMENT**

There being no further business Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adjourn the meeting at 7:45pm. The motion passed unanimously 3-0.

Respectfully Submitted By:



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Timothy J. Tieperman, Township Manager/Secretary