



**UPPER PROVIDENCE BOARD OF SUPERVISORS
MONDAY, OCTOBER 3, 2016 – 7:00 P.M.**

ATTENDANCE

Board of Supervisors: Philip Barker, Chairman; Lisa Mossie, Vice Chairman; Albert Vagnozzi Supervisor. **Staff Present:** Timothy J. Tieperman, Township Manager; Bryan Bortnichak, Assistant Township Manager; and Mark Toomey, Police Chief. **Consultants Present:** Joseph Bresnan, Township Solicitor; William Dingman, Township Engineer; Geoff Grace, Planning Consultant; and Ken O'Brien, Traffic Engineer

PLEDGE OF ALLEGIANCE

Chairman Barker opened the meeting with the Pledge of Allegiance.

EXECUTIVE SESSION REPORT

Mr. Barker stated that an Executive Session was held on Tuesday September 27, 2016 concerning Police grievances.

MONTGOMERY COUNTY LIBRARIES PRESENTATION:

Kathleen A. Yerger, Executive Director of the Montgomery County Library delivered a presentation on Montgomery County Library's services. Also, Eileen McNamara, Director of the Royersford Public Library, delivered a PowerPoint presentation on the lists of programs offered at the Royersford Library.

APPROVAL OF BILL LIST:

1. September 15, 2016 – September 28, 2016: \$ 291,428.76

Mrs. Mossie motioned, seconded by Mr. Vagnozzi to approve the bill list from September 15, 2016 to September 28, 2016 in the amount of \$291,428.76. The motion passed unanimously 3-0.

APPROVAL OF MINUTES:

2. September 19, 2016 Meeting Minutes

Mrs. Mossie motioned, seconded by Mr. Vagnozzi to approve the September 19, 2016 meeting minutes. The motion passed unanimously 3-0.

PUBLIC COMMENTS

John Leonard (20 Meredith Drive) followed up on the issues from the September

27, 2016 regarding EMS services and the survey that is being sent to the local Ambulance Companies. Mr. Leonard also asked about the status of his Open Records request. In response to Mr. Leonard's question, Mr. Bresnan stated that the Township was still in the process of compiling the records he requested.

NEW BUSINESS (ACTION/DISCUSSION ITEMS):

3. Review draft fund balance policy in preparation for future bond rating application.

Mr. Tieperman asked the Board to recommend the adoption of the Upper Providence Township Policy #1 Fund Balance Policy. Mr. Tieperman summarized this item by explaining that the purpose of the policy is to secure and maintain investment-grade bond ratings, meet seasonal shortfalls in cash flow, plan for capital improvements and reduce susceptibility to emergency or unanticipated expenditure and/or revenue shortfalls.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi to recommend adoption of the Upper Providence Township Policy #1 Fund Balance Policy, which was prepared based on the boilerplate policy model prepared by the Township's financial advisors, Public Financial Management (PFM). The motion passed unanimously 3-0.

4. Review draft debt management policy in preparation for future bond rating application.

Mr. Tieperman asked the Board to recommend the adoption of the Upper Providence Township Policy #2 Debt Management Policy. Mr. Tieperman stated that in addition to adopting a fund balance policy, and in preparation for our first bond rating and planned debt issuance in 2017, PFM also recommended the enactment of a debt management policy.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi to recommend adoption of the Upper Providence Township Policy #2 Debt Management Policy, which was prepared based on the boilerplate policy model prepared by the Township's financial advisors, Public Financial Management (PFM). The motion passed unanimously 3-0.

5. Review proposed guidelines for evaluation and ranking of capital projects as part of the Township's 2017-2021 Capital Improvement Program.

Using PowerPoint slides, Mr. Tieperman briefly discussed key criteria for evaluating and ranking capital projects.

MANAGER'S REPORT:

6. Engagement Letter Ratification – Bond Counsel

Mr. Tieperman asked for the Board's approval to engage Dilworth Paxson as the Township's Bond Counsel.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi to retain Dilworth Paxson as the Township's Bond Counsel. The motion passed unanimously 3-0.

7. Special Event Fee Waiver Request – 5K Charity Race

Mr. Tieperman requested the Board's approval for a fee waiver for the Tierra L. Dory Foundation's 5K race on October 10, 2016.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi to grant the fee waiver contingent on the charity's compliance with all requirements outlined in the special events permit application. The motion passed unanimously 3-0.

8. Truck Prohibition Clean-Up Ordinance

Mr. Tieperman sought the Board's authorization to advertise an amendment to Chapter 169 Vehicles and Traffic ordinance to remove the truck traffic weight restrictions on Hollow and Troutman Road as major improvements have been made to these roads over the years.

Mrs. Mossie motioned, seconded by Mr. Vagnozzi to authorize the advertisement of an amendment to Chapter 169 Vehicles and Traffic of the Township code Ordinances as follows:

- Under §169-49 (Closing of Certain Streets to Truck Traffic), remove Hollow Road along Egypt and Black Rock Roads
- Under § 169-50 (Vehicle Weights Limits), remove entire length of Troutman Road

The motion passed unanimously 3-0.

9. Defined Contribution Pension Plan Drafts – New Hires – Tabled**CONSULTANT REPORTS:****10. SEI Update**

Mr. Dingman gave updates on SEI and the demolition of 1334 Black Rock Road. SEI is working on getting rid of the debris in the quandary and have also scheduled to meet with the Township on next Tuesday.

11. Green Light GO Project Application

Mr. O'Brien gave an update on the Green Light GO grant application. PennDot recommended that Upper Providence connect to the PennDot Central Server. This recommendation; however, increases the project cost to \$300,000 from the initial \$25000 original cost. Should Upper Providence receive the grant money, the cost to the Township will be 20% of the total cost which adds up to \$60,000.

SOLICITOR'S REPORT:**12. Update on Wireless Facilities Ordinance**

Mr. Bresnan gave a brief update on the Wireless Facilities Ordinance stating that the current ordinance is currently being amended to add language to address mini cell towers in the Township.

13. **ADJOURNMENT:**

There being no further business Mrs. Mossie motioned, seconded by Mr. Vagnozzi, to adjourn the meeting at 7:55 pm. The motion passed unanimously 3-0.

Respectfully Submitted



Timothy J. Tieperman, Township