

**Upper Providence Township
Record Request Form**

Date: _____

Name: _____

Address: _____

Telephone: _____



Description of record(s) requested: _____

Instructions: Pick-up Fax Mail Disk E-mail

Signature: _____

Return this form to Upper Providence Township's open records officer; see next page for address.

For office use only:

Copies: _____ Postage: _____ Disk: _____ Fax: _____ Clerical: _____

Total cost: _____

Date request fulfilled: _____ Initials of staff member: _____

Date information Picked up: _____ Faxed: _____ Mailed: _____

Upper Providence Township makes the following information available in accordance with Act 3 of 2008, the Right-to-Know Law:

Open Records Officer

George W. Waterman III, Township Manager
1286 Black Rock Road, Box 406
Oaks, PA 19456-0406
610-933-9179
610-983-0355 (fax)
admin@uprov-montco.org

Commonwealth of PA Office of Open Records

Office of Open Records
Commonwealth Keystone Building
400 North Street, Plaza Level
Harrisburg, PA 17120-0225
717-346-9903
openrecords@state.pa.us

Montgomery County District Attorney

Office of the District Attorney
Court house 4th Floor
P.O. Box 311
Norristown, PA 19404-0311
610-278-3090