



**ORGANIZATION MEETING AGENDA
UPPER PROVIDENCE BOARD OF SUPERVISORS
Monday, January 6, 2020 – 7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD ORGANIZATION

1. Swearing in of Supervisor Elect, Bill Starling
2. Election of Chair
3. Election of Vice Chair

MOTION TO APPROVE BOARD AGENDA

Per §2-2-5 (A) of the Township Administrative Code

PUBLIC COMMENT *(The Board will hear from any interested resident or taxpayer who would like to comment on an item on or not on this evening's agenda. Respondents are asked to keep their comments to 3 minutes.)*

APPOINTMENTS

4. Appointment of Township Secretary
(Incumbent: Timothy J. Tieperman, Township Manager)
5. Appointment of Township Treasurer
(Incumbent: Richard D. Livergood, Director of Finance)
6. Appointment of Township Solicitor
(Incumbent: Joseph E. Bresnan, Esq.)
7. Appointment of Municipal Authority Solicitor
(Incumbent: Joseph E. Bresnan, Esq.)
8. Appointment of Township Labor Counsel
(Incumbent: Ryan J. Cassidy, Esq., Eckert Seamans)
9. Appointment of Bond Counsel
(Incumbent: Ernest "Bucky" R. Closser, Esq., Curtin & Heefner LLP)
10. Appointment of Township Engineer
(Incumbent: William K. Dingman, P.E., Gilmore & Associates, Inc.)

11. Appointment of Municipal Authority Engineer
(Incumbent: William K. Dingman, P.E., Gilmore & Associates, Inc.)
12. Appointment of Township Traffic Engineer
(Incumbent: Casey Moore, P.E., McMahon Associates, Inc.)
13. Appointment of Township Zoning Officer and Director of Planning and Zoning
(Incumbent: Geoffrey Grace, Grace Planning Associates)
14. Appointment of Township Technology Consultant
(Incumbent: Michael Cowan, Premier Technology Consultants)

NON-COMPENSATORY APPOINTMENTS

15. Appointment of Vacancy Board Chairman – 1 Year Term
16. Appointment of Planning Commission Member – filling open term expiring 12/2021
17. Appointment of Planning Commission Member – 4 Year Term
18. Appointment of Planning Commission Member – 4 Year Term
19. Appointment of Municipal Authority Member – 5 Year Term
20. Appointment of Lower Perkiomen Valley Regional Sewer Authority Member – 5 Year Term
21. Appointment of Park & Recreation Board Member – 5 Year Term
22. Appointment of Park & Recreation Board Member – 5 Year Term
23. Appointment of Uniform Construction Code Board of Appeals Member – 3 Year Term

ACTION ITEMS

24. Consider action to set 2020 rate of compensation for Zoning Hearing Board Solicitor
25. Consider action to establish 2020 Regular Meeting Schedules *(Page 4)*
26. Consider action to establish 2020 Holiday Schedule *(Page 5)*

RESOLUTIONS

27. Consider adoption of Resolution 2020-1 appointing an alternate to the Zoning Hearing Board Member – 3 Year Term *(Page 6)*
28. Consider adoption of Resolution 2020-2 affirming the Township Fee Schedule *(Page 7)*

29. Consider adoption of Resolution 2020-3 setting the 2020 bond amounts for the Township Manager and Finance Department
30. Consider adoption of Resolution 2020-4 approving depositories for Upper Providence Township funds during 2020
31. Consider adoption of Resolution 2020-5 approving appointment of professional auditor to perform an audit of the 2020 and 2021 financial records of Upper Providence Township

SUPERVISORS COMMENTS

ADJOURN TO REGULAR MEETING

**NOTICE
UPPER PROVIDENCE TOWNSHIP
2020 PUBLIC MEETINGS**

NOTICE IS HEREBY GIVEN that the Upper Providence Township Board of Supervisors will meet on Monday, January 6, 2020 at 7:00 p.m. to conduct a reorganization and regular meeting.

Upper Providence Township Board of Supervisors will meet on the 3rd Monday of each month (unless noted) at 7:00 p.m. as follows: January 21 (Tuesday), February 18 (Tuesday), March 16, April 20, May 18, June 15, July 20, August 17, September 21, October 19, November 16, December 21.

The Planning Commission will meet on the 2nd and 4th Wednesday of each month (unless noted) at 7:00 p.m. as follows: January 8, January 22, February 12, February 26, March 11, March 25, April 8, April 22, May 13, May 27, June 10, June 24, July 8, July 22, August 12, August 26, September 9, September 23, October 14, October 28, November 12 (Thursday), November 25, December 9, December 23.

The Parks and Recreation Board will meet the 3rd Wednesday of every month at 6:00 p.m. as follows: January 15, February 19, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 18, December 16.

The Comprehensive Plan Subcommittee will meet the 3rd Wednesday of every month at 7:00 p.m. as follows: January 15, February 19, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 18, December 16.

The Municipal Authority will meet bimonthly on the 1st Thursday at 7:00 p.m. as follows: February 6, April 2, June 4, August 6, October 1, December 3.

All meetings will be held at the Upper Providence Township Administration Building at 1286 Black Rock Rd. Phoenixville, PA 19460.

All interested persons are invited to attend. If you have a disability and wish to attend or require auxiliary aid, service or other accommodation, please contact the Township Manager at 610-933-9179.

TIMOTHY J. TIEPERMAN
Township Manager/Secretary

Upper Providence Township

2020 Holiday Schedule

January 1	New Year's Day
January 20	Martin Luther King Jr. Day
February 17	Presidents' Day
April 10	Good Friday
May 25	Memorial Day
July 3	Independence Day
September 7	Labor Day
October 12	Columbus Day
November 11	Veterans' Day
November 26	Thanksgiving Day
November 27	Thanksgiving Holiday
December 24	Christmas Eve
December 25	Christmas Day

RESOLUTION 2020-1

**UPPER PROVIDENCE TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

**A RESOLUTION BY THE BOARD OF SUPERVISORS OF UPPER PROVIDENCE
TOWNSHIP APPOINTING AN ALTERNATE TO THE
ZONING HEARING BOARD**

WHEREAS; the Pennsylvania Municipalities Planning Code, Act 247 of 1968, as reenacted and amended, requires the appointment of Zoning Hearing Board members by Resolution of the Board of Supervisors; and

WHEREAS; the Board of Supervisors of Upper Providence Township wishes to appoint an alternate member to the Upper Providence Township Zoning Hearing Board for a three-year term ending December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Upper Providence Township that _____ is hereby appointed to a three (3) year term as an alternate to the Upper Providence Township Zoning Hearing Board in accordance to the Second Class Township Code and the Municipalities Planning Code of the Commonwealth of Pennsylvania.

DULY PRESENTED and ADOPTED by the Board of Supervisors of Upper Providence Township, Montgomery County, Pennsylvania, in a public meeting this 6th day of January, 2020.

BOARD OF SUPERVISORS
UPPER PROVIDENCE TOWNSHIP

BY: _____
Chair

ATTEST:

Timothy J. Tieperman, Manager/Secretary

RESOLUTION 2020-2

**UPPER PROVIDENCE TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

**A RESOLUTION BY THE BOARD OF SUPERVISORS OF UPPER PROVIDENCE
TOWNSHIP SETTING A SCHEDULE OF FEES FOR VARIOUS PERMITS AND
SERVICES**

WHEREAS; the Board of Supervisors of Upper Providence Township wishes to establish a schedule of fees for various permits and services provided by Upper Providence Township; and

WHEREAS; the schedule of fees must as nearly as possible reflect the actual cost of services provided; and

WHEREAS; certain fees no longer reflect actual costs; and

WHEREAS; the Board of Supervisors of Upper Providence Township desires that the attached schedule of fees become effective on January 7, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Upper Providence Township that the attached schedule of fees shall become effective on January 7, 2020 and that all previously adopted schedules of fees shall then be superseded.

DULY PRESENTED and ADOPTED by the Board of Supervisors of Upper Providence Township, Montgomery County, Pennsylvania, in a public meeting this 6th day of January 2020.

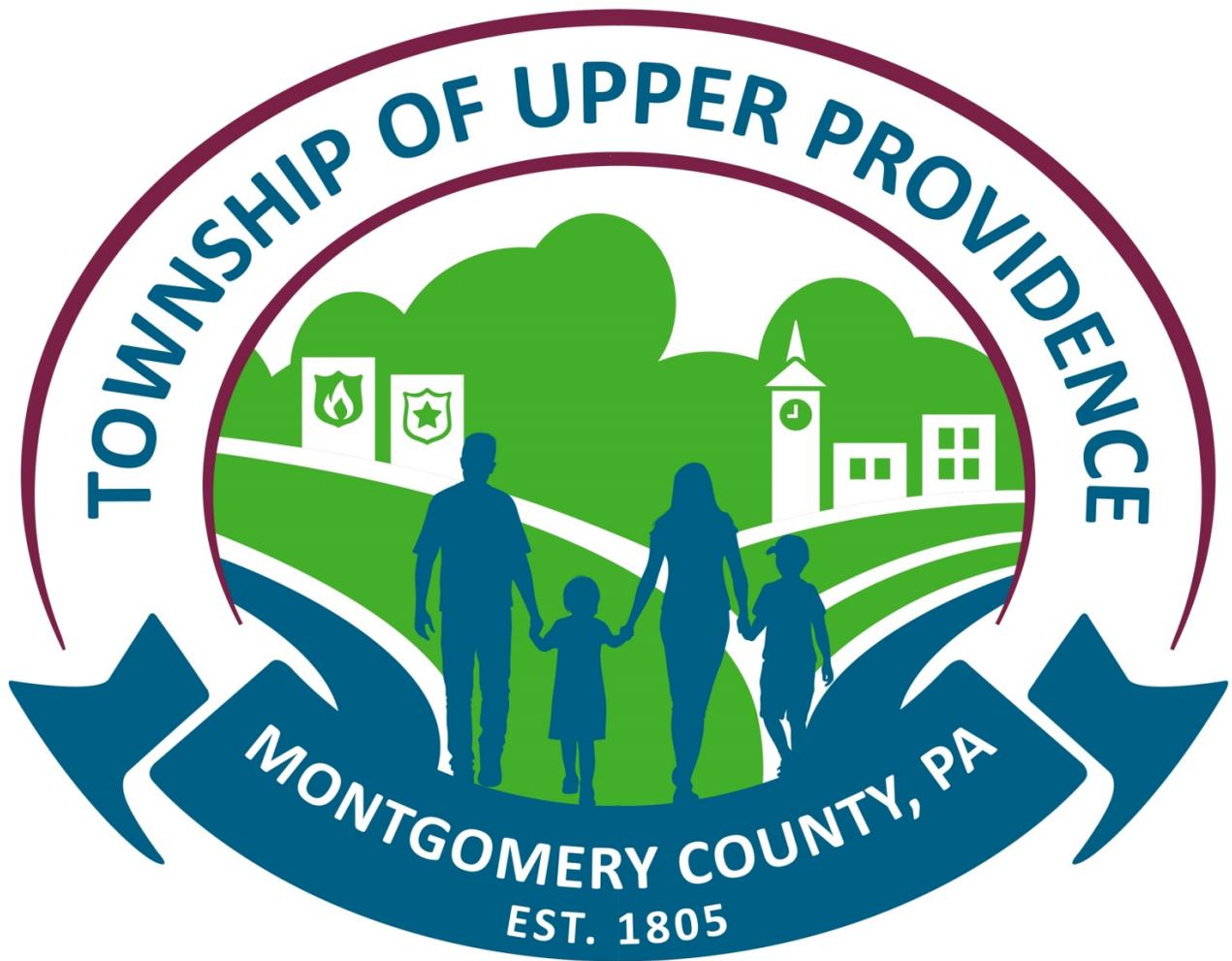
BOARD OF SUPERVISORS
UPPER PROVIDENCE TOWNSHIP

BY: _____
Chair

ATTEST:

Timothy J. Tieperman, Manager /Secretary

FEE SCHEDULE



ATTENTION: Add \$4.50 State Fee for each Building Permit Application submitted
(except Zoning Permits).

Table of Contents	Pages...
Building Permits	
a) New Construction/Addition/Alteration & Repairs	4
b) Accessory Buildings (Use Group "U")	
1. Accessory Buildings	5
a. over 200 sq.ft.	5
Shed	5
Detached Garage	5
Pole Barn	5
Deck	5
b. under 200 sq.ft. (see Zoning Permits)	7
c) Miscellaneous Permits	
1. Demolition	5
2. Electrical	5
3. Mechanical	5
4. Plumbing	6
5. Re-Roof	6
6. Swimming Pools	6
7. Permit Refund Policy	6
Sewer Fees	
a) Sewer Connection Fees	7
b) Sewer Service Fees	7
Zoning Permits	
a) Accessory Buildings (Under 200 sq.ft.)	7
b) Fence	7
c) Signs	7
Fire Protection & Permits	
a) Sprinklers/Alarms	8
b) Wet/Dry Chemical	8
c) Pumps/Systems/Hydrants/Tanks	9
d) Misc. Items	9-10
e) Fire & Life Safety Inspections	9
f) Township Fire Code Violation Assessment Fees	11-12
g) Special Event Permits	13
Miscellaneous/Zoning	
a) Copies	13
b) Maps	13
c) Zoning Ordinance	13
d) Appeals	14
e) Plan Reviews	14

ATTENTION: Add \$4.50 State Fee for each Building Permit Application submitted
(except Zoning Permits).

Table of Contents		Pages...
Zoning		
a) Map/Text/Curative Amendments		14
b) Zoning Hearing Board		14
c) Use & Occupancy Certificates/Certificates of Compliance		14
Sub-Division/Land Development		
a) Application Filing Fees		15
b) Conditional Use Request		14
c) Preliminary Plan		15
d) Plan Review/Sub-Division, Land Development Escrows		15-16
e) Grading Permits		16
Recreation		16-18
Tax Collector Fees		
a) Service Fee-Prep for Certification of Taxes Paid		19
b) Returned Check Fee		19
c) Duplicate Bill Fee		19
Police Department Fees		
a) Accident Documentation		19
b) Soliciting Permits		19
c) Fingerprinting		19
d) Police Employment Application		19
e) Dog Kenneling		19
Resolutions		20

**ATTENTION: Add \$4.50 State Fee for each Building Permit Application submitted
(except Zoning Permits).**

Description	Fee
Building-NEW CONSTRUCTION	(except Use Group "U")
RESIDENTIAL (Include in square footage-attics, basements attached garages, and crawl spaces 6 feet or higher)	
Single & Two Family Dwellings	\$1.250.00 up to 2,000 sq.ft. Plus \$140.00 for each additional 500 sq.ft. or fraction thereof
Townhouses-	\$1250.00 per unit/room
Multi-Unit Buildings-	\$900.00 per unit/room (includes apartment buildings, condominiums, motels & hotels)
COMMERCIAL	\$300.00 Minimum Fee or
1 to 10,000 sq.ft.	0.55 per sq.ft. -plus-
10,001 to 100,000 sq.ft.	0.45 per sq.ft. -plus-
100,001 to 500,000 sq.ft.	0.30 per sq.ft. -plus-
500,001 sq.ft. and up	0.20 per sq.ft.
(Fees required for special engineering review are to be paid by the applicant in addition to the standard fee, i.e. sprinkler, structural, HVAC, etc. Requirements for special engineering review to be determined by the Township.)	
Building-ADDITIONS	(except Use Group "U")
RESIDENTIAL Includes attached Garages	\$200.00 Up to 300 sq.ft. Plus \$30.00 for each additional 200 sq.ft. or fraction thereof
COMMERCIAL Institutional & Non-Residential Buildings	\$400.00 Minimum Fee or
1 to 10,000 sq.ft.	0.75 per sq.ft. -plus-
10,001 to 100,000 sq.ft.	0.50 per sq.ft. -plus-
100,001 to 500,000 sq.ft.	0.40 per sq.ft. -plus-
500,001 sq.ft. and up	0.30 per sq.ft.
Building-ALTERATIONS	(except Use Group "U")
(includes installation of porch, patio & deck covers)	
RESIDENTIAL	\$140.00 up to \$5,000.00 in value Plus \$10.00 for each additional \$1,000.00 in value or fraction thereof
COMMERCIAL (Includes Institutional & Non-Residential Buildings)	\$450.00 up to \$10,000.00 in value Plus \$10.00 for each additional \$1,000.00 in value or fraction thereof

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(except Zoning Permits).**

Description	Fee
Accessory Building	Over 200 sq.ft.
New/Add/Alt included (Sheds, Detached Garages, Pole Barns, Decks, etc.)	
RESIDENTIAL (See NOTE Below)	\$160.00 up to 450 sq.ft. Plus \$10.00 for each additional 100 sq.ft. or fraction thereof
COMMERCIAL (Includes Institutional & Non-Residential Buildings)	\$400.00 up to 500 sq.ft. Plus \$50.00 for each additional 500 sq.ft. or fraction thereof
NOTE: Any Residential Items matching description in Use Group "U" Under 200 sq.ft. See ZONING PERMITS below-on Page 7	
Building-MISCELLANEOUS	
DEMOLITION	
RESIDENTIAL	Accessory (over 200 sq. ft.) \$15.00 Residential Structure \$175.00
COMMERCIAL	\$200.00 up to 50,000 sq.ft. Plus \$50.00 for each additional 5,000 sq.ft. or fraction thereof
COMMERCIAL-INTERIOR ONLY	\$200.00
ELECTRICAL	
Noted-This is an Administrative Permit and inspections are to be done by a Certified Third Party Electrical Inspector	For all Electrical work that is not permitted as part of a regular building permit.
This includes Solar Panels- Solar Panels require a letter from a Structural Engineer regarding load & uplift	RESIDENTIAL & COMMERCIAL \$65.00 \$65.00
MECHANICAL (Includes HVAC, Geo-Thermal & Oil Tanks)	
RESIDENTIAL	\$90.00
COMMERCIAL	\$250.00

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Description	Fee
Building-MISCELLANEOUS (cont.)	
PLUMBING (Includes Water Heaters-Residential & Sewer Hook-ups-all EDU Fees paid in advance See Sewer Fees) RESIDENTIAL COMMERCIAL - MINOR WORK (Major Work-use Commercial Alteration)	For all Plumbing work that is not permitted as part of a regular building permit \$40.00 Minimum Fee or \$20.00 for each fixture or trap \$150.00
ROOF & RE-ROOF	
RESIDENTIAL	\$65.00
COMMERCIAL	\$120.00 Plus \$5.00 per \$1,000.00 in value or fraction thereof OVER \$10,000.00
SWIMMING POOLS Hot Tubs Included	Above Ground OR In-Ground Minimum Fee \$90.00 up to \$1,000.00 in value Plus \$25.00 for each additional \$1,000.00 in value or fraction thereof
Building Moving Permit	\$1.00 per \$100.00 of estimated cost of moving PLUS foundation costs & all other work necessary to replace building.
RE-INSPECTION FEE	\$50.00 per inspection for those required over & above those normally required to comply with the Building Code as established by the Code Official
FAILURE TO OBTAIN REQUIRED PERMITS	Should the owner or contractor fail to obtain the required Building, Fire, Zoning, Plumbing, Mechanical or Electrical Permit-fees are doubled at the discretion of the Code Official
PERMIT REFUND POLICY	
Residential If a refund is requested due to the cancelation of a job within 30 days of issuance, 50% of the permit fee up to \$1,000.00 will be refunded. Maximum refund \$500.00 Commercial If a refund is requested due to the cancelation of a job within 30 days of issuance, the permit fee minus a plan review fee will be refunded.	

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Description	Fee
SEWER CONNECTION FEES	
Benefit Assessment Fee may apply.	
Main Connection Fee	\$300.00 (if required to stub at main)
RESIDENTIAL	Sewer EDU Tapping Fee for Capacity \$1,266.00 (household)*
COMMERCIAL	Sewer EDU Tapping Fee for Capacity \$4.99/gpd (non-household)** \$998.00 per 200gpd capacity unit
	Sewer Certification Fee \$20.00
* Calculated gallons per day-per household = 254 gpd/household	
** Maximum three month flow sold in 200 gpd units	
SEWER SERVICE FEES	
Sewer Bill Lien Fee \$250.00. 18% Annual Interest Charge on unpaid sewer bills.	
ZONING PERMITS (200 sq.ft. and under)	
Accessory Building-Residential Sheds, Detached Garages, Pole Barns, Decks, etc. Footing Permit	\$50.00 \$50.00
Note: For decks to comply as a Zoning Permit...	
1-Must be 200 sq.ft. or under	
2-Can not be attached to the house	
3-Must be less than 30" off the ground	
Accessory Building-Commercial Sheds under 500 sq.ft.	\$100.00
AGRICULTURAL BUILDING As defined under Act 45, other agricultural structures shall be charged at 50% of Commercial rate for new construction.	50% of Commercial Rate
FENCE	RESIDENTIAL & COMMERCIAL \$20.00 per \$1,000.00 in value Not to exceed \$200.00 total
SIGNS Permanent Signs	\$80.00 for 25 sq.ft. & under \$120.00 for over 25 sq.ft.

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Description	Fee
FIRE PROTECTION	
AUTOMATIC SPRINKLER SYSTEMS (# of sprinklers)	
1-20	\$155.00
21-100	\$340.00
101-200	\$680.00
201-300	\$920.00
301-500	1,620.00
Over 500	\$1,620.00 Plus \$1.16 for each sprinkler over 500
Demolition of Automatic Sprinkler System	\$175.00
FIRE ALARM & DETECTION SYSTEMS (# of devices)	
1-10	\$255.00
11-25	\$360.00
26-50	\$540.00
51-75	\$1,020.00
76-100	\$1,170.00
101-200	\$1,335.00
Over 200	\$1,335.00 Plus \$4.00 for each device over 200
Demolition of Fire Alarm & Detection Systems	\$175.00
WET CHEMICAL SYSTEMS (# of nozzles)	
1-15	\$250.00
16-30	\$390.00
31-50	\$625.00
Over 50	\$625.00 Plus \$10.00 for each nozzle over 50
DRY CHEMICAL SYSTEMS (pounds of agent)	
1-50	\$330.00
51-100	\$400.00
101-200	\$410.00
201-300	\$430.00
301-400	\$465.00
401-500	\$865.00
501-750	\$925.00
751-1,000	\$980.00
Over 1,000	\$980.00 Plus \$0.46 for each pound of agent over 1,000

**ATTENTION: Add \$4.50 State Fee for each Building Permit Application submitted
(except Zoning Permits).**

Description	Fee
FIRE PROTECTION (cont.)	
COMPRESSED GAS SYSTEM Each System	\$150.00
FIRE PUMPS Each	\$255.00
STANDPIPE SYSTEMS Each	\$275.00
PRIVATE FIRE HYDRANTS Each	\$360.00
FLAMMABLE & COMBUSTIBLE LIQUIDS	
Pipelines, Terminals, Fuel Dispensing Station or Similar Facility	\$50.00
Flammable or Combustible Liquid Tanks-COMMERCIAL	\$150.00 (less than 5,000 gallons) \$300.00 (greater than 5,000 gal)
HAZARDOUS MATERIALS Per Facility	\$150.00
INDUSTRIAL OVEN Per Oven	\$150.00
SPRAYING OR DIPPING	Minimum Fee \$150.00 \$50.00 per \$1,000.00 in value Plus \$25.00 for each additional \$1,000.00 or fraction thereof
TEMPORARY MEMBRANE STRUCTURES	
Includes tents/canopies-in excess of 400 sq.ft.	\$50.00 Non-Residential Only
No Fee for Residential Tents	
FIREWORKS DISPLAY-PUBLIC	\$150.00 per Display
BLASTING	\$150.00
FIRE & LIFE SAFETY INSPECTIONS	
Charge by sq.ft.	Up to 3000 sq.ft. \$55.00 3,001-5,000 \$85.00 5,001-10,000 \$140.00 10,001-30,000 \$175.00 30,001-50,000 \$200.00 50,001-100,000 \$350.00 Over 100,000 \$350.00 Plus \$35.00 each additional 10,000 or fraction thereof OVER 100,000

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Description	Fee
FIRE PROTECTION (cont.)	
TRUSS IDENTIFICATION PLACARDS & FIRE DEPARTMENT PLACARDS	\$15.00 Each
FIRE INVESTIGATION REPORT	\$75.00
FIRE APPARATUS EVENT SUPPORT	\$500.00 Minimum Charge up to 4 hours OR \$1,000.00 per Day
IFC SAFETY PLAN REVIEW	
Charged by the sq.ft.	
For Specialty or Outsourced Reviews	
up to 10,000	\$295.00
10,000-30,000	\$325.00
30,001-60,000	\$350.00
60,001-80,000	\$450.00
80,001-100,000	\$505.00
100,001-150,000	\$615.00
150,001-200,000	\$700.00
Over 200,000	\$700.00 Plus \$1.85 per 10,000 sq.ft. or fraction thereof OVER 200,000
FIRE INVESTIGATION PHOTOGRAPHS	
All Photographs remain the property of Upper Providence Township and may not be reproduced or sold without written permission from the Township.	
Per Photograph	\$5.00
Per CD/DVD	\$100.00
FAILURE TO OBTAIN REQUIRED PERMITS	Should the owner or contractor fail to obtain the required Building, Fire, Zoning, Plumbing, Mechanical or Electrical Permit- fees are doubled at the discretion of the Code Official

**ATTENTION: Add \$4.50 State Fee for each Building Permit Application submitted
(except Zoning Permits).**

Description	Fee	
TOWNSHIP FIRE CODE VIOLATION ASSESSMENT FEES (All fees are "Per Offense")		
Section	Offense	Fee
	Failure to comply with any other section of the Fire Code not specifically listed in the violation assessment fees list	\$25.00
109.2.4	Unauthorized tampering of signs/notices posted by AHJ	\$200.00
111.4	Failure to comply with "Stop Work Order"	\$200.00
Multiple violations of the same Section within a year, beginning on the 1st assessment will result in the doubling of assessment fees:		
Ex:		
1st Offense \$50.00 2nd Offense \$100.00 3rd Offense \$200.00, etc.		
Means of Egress		
1003.3	Adequate aisle width not provided	\$50.00
1008.1	Means of egress doors	\$200.00
1008.1.9	Panic hardware non-operational	\$200.00
1011	Exit signs not illuminated/visible	\$50.00
1011	Additional exit signs needed	\$50.00
1006.1	Emergency Lighting not provided/maintained	\$50.00
Fire Extinguishers		
906.1	Not provided/maintained properly	\$25.00
906.7	Brackets/hangers not provided or installed properly	\$25.00
906.9	Improper height above floor	\$25.00
906.2	Improperly maintained/inspected	\$25.00
906.6	Obstructed or not visible	\$25.00
906.3	Maximum travel distance of 75' exceeded	\$25.00
Fire Alarm Systems		
907.9	Improperly maintained/inspected	\$50.00
907.2.12	Improperly maintained for special amusement bldgs	\$100.00
Smoke/Heat Vents & Draft Curtains		
910.1	Non-Conforming Smoke & Heat Vents	\$25.00
Fire Pumps		
913.5	Improperly Maintained	\$100.00

ATTENTION: Add \$4.50 State Fee for each Building Permit Application submitted
(except Zoning Permits).

Description	Fee
TOWNSHIP FIRE CODE VIOLATION ASSESSMENT FEES (All fees are "Per Offense") cont.	
Township Code, Ord#515 of 7/5/2011-Chapter 80,	
Section 80-5 §907.9.6 False Alarm Fees	
1st Alarm	Receive Warning
2nd Alarm	\$100.00
3rd Alarm	\$300.00
4th Alarm	\$400.00
5th Alarm & any Alarm thereafter	\$500.00 each
Fire Sprinkler & Standpipe Systems	
901.6 Improperly maintained/inspected	\$25.00
903.3.6 Improper Fire Department connection	\$50.00
912.3 Fire Department connection inaccessible	\$100.00
912.3.1 Fire Department connection capped/marked	\$100.00
903.3.3 Fire sprinklers not provided, obstructed locations	\$100.00
901.6 Fire sprinklers painted/corroded/loaded	\$25.00
315.2.1 Clearance of 18" below sprinkler not maintained	\$25.00
901.6 Spare sprinklers/wrench not provided	\$25.00
509 Fire Sprinkler room not identified	\$25.00
Kitchen Suppression Systems	
904.11.6 6-month maintenance/inspection not provided	\$25.00
609.3.3 Hoods, fans & ducts not clean	\$50.00
609.3.1 Exhaust systems not functioning	\$50.00
904.11.6.3 Fusible links/sprinkler heads not clean	\$100.00
904.11.5 Class K fire ext. not provided within 30'	\$25.00
Electrical Systems	
605.5 Improper use of extension cords	\$25.00
605.1 Improper wiring, fuses, grounding	\$25.00
605.6 Exposed wiring	\$50.00
315.2.3 Storage in electrical rooms	\$50.00
605.3 30"/36" clear working space not provided	\$25.00
605.3.1 Electrical room not marked/identified	\$25.00
General Hazards	
315.2.1 Clearance of 24" not maintained below ceiling	\$25.00
703.1 Unsealed penetrations of ceilings & walls	\$50.00
315.2.3 Combustibles stored in mechanical rooms	\$50.00
315.2.4 Combustible storage under stairs & floors	\$100.00
309.2 Combustible storage within 3' of battery chargers	\$50.00
304.3.1 Containers not provided for oily rags	\$25.00
3809.1 Storage of LP-gas containers	\$50.00
304.2 Combustibles within 15' of building	\$25.00
312.1 Gas service unprotected from impact	\$100.00
Allowable Burning	
Failure to comply with as amended	\$200.00

**ATTENTION: Add \$4.50 State Fee for each Building Permit Application submitted
(except Zoning Permits).**

Description	Fee
SPECIAL EVENT PERMITS	
Annual Permit Fees	\$400.00
Outdoor Event Fees Parade, Outdoor Athletic Events, Block Parties, Outdoor Rally, Street Fair, Soap Box Derby, etc.	\$75.00
(An escrow of up to \$10,000 may be required as determined by the Police Chief or EMC)	
Indoor Event Fees Indoor Athletic Events, Trade Shows, Conferences, Expositions, Indoor Rally & Similar Indoor Festivals, etc.	\$150.00 (\$10.00 re-issue fee)
Police Control Fee-Fire Watch/FMO-Minimum 4 Hours	\$90.00/hr per person
Miscellaneous Items	
State Assessments-pursuant to Act 13 shall be added to each appropriate permit This fee is assessed by the Commonwealth of PA and is subject to change if the Commonwealth changes their assessment.	\$4.50
Returned Check Fee	\$35.00 ea.
Right to Know Requests-Copies/Lg Plans/Box Retrievals	
Copies	\$0.25 ea.
Large Plan Copies	\$4.00 ea.
Iron Mountain Box Retrieval	\$75.00 ea.
Open Space	\$30.00
Sewer Map	\$3.25
Sewer Specs	\$25.00
Recycle Bin (Public Works) or call your Trash Company	\$10.00 1st one is free
The following is available on the Township website:	
Comprehensive Plan	\$75.00
Official Map	\$10.00
Street Maps	\$7.50
Sub-Division/Land Development	\$15.00
Zoning Map	\$12.00
Zoning Ordinance	\$25.00
Engineering Standards	\$15.00

**ATTENTION: Add \$4.50 State Fee for each Building Permit Application submitted
(except Zoning Permits).**

Description	Fee
ZONING	
Appeals to the UCC Board of Appeals	\$500.00 Plus reasonable fees for hearing administration; (ie: legal, transcripts, etc.)
Plan Reviews	
Not included as part of a regular Building Permit	Residential \$150.00 Commercial \$250.00
	Minimum Fee or \$0.30 sq.ft. (Whichever is greater)
Zoning Verification/Certification Letter	\$250.00
Zoning Map Amendments	
Residential	\$750.00
Commercial	\$1,500.00
Zoning Ordinance Text Amendments	\$2,500.00
Curative Amendments	\$2,000.00
Postponments	\$300.00 For ANY Postponment requested by an Applicant or necessitated by the failure of an Applicant to appear at an announced hearing.
Hearing before the Zoning Hearing Board	
	Residential \$500.00 Non-Residential \$2,000.00 Sign Appeals \$1,000.00
Conditional Use Request	Residential \$500.00 Non-Residential \$2,000.00
Challenges to the Validity of the Zoning Ordinance	\$2,500.00
Use & Occupancy Certificate	
Residential	Included in Building Permit Fee N/C
Commercial	Change in Existing Use \$80.00
Expedited Certificate of Occupancy	\$100.00
Re-Issuance of Existing Certificate of Occupancy	\$10.00

**ATTENTION: Add \$4.50 State Fee for each Building Permit Application submitted
(except Zoning Permits).**

Description	Fee		
SUB-DIVISION/LAND-DEVELOPMENT * (ALL Figures Refer to Gross Floor Area)			
Fee in lieu of Open Space Land Dedication Reference: Code of the Township of Upper Providence §154-40.6.B			
Application Filing Fees-Tentative Sketch (NON-REFUNDABLE)	Residential	\$1,500.00	Less than 25 lot/units
		\$2,500.00	25 or more lot/units
	Non-Residential*	\$2,000.00	Less than 10 acres OR Less than 50,000 sq.ft gross floor area
		\$3,000.00	10 acres or more OR 50,000 sq.ft. or more gross floor area
Preliminary Plan	Residential	\$2,000.00	Less than 25 lot/units
		\$4,000.00	25 or more lot/units
	Non-Residential*	\$3,000.00	Less than 10 acres OR Less than 50,000 sq.ft gross floor area
		\$4,500.00	10 acres or more OR 50,000 sq.ft. or more gross floor area
<p>Plan Review Escrow-In addition to the Non-Refundable Application Fees described herein, each Applicant, Owner, Sub-Divider, or Developer seeking approval of any Zoning change (map or text), amendment, curative amendment, sub-division ordinance amendment, or any plan for sub-division or land development shall place into escrow with the Township, at the time of application, an amount as outlined below to cover all costs of Engineering reviews and/or inspections, Professional planning review (not to include the Montgomery County Planning Commission application fee), specialized Legal Services, and other professional services used by the Township in connection with the application. From this escrow, the Township shall pay invoices of these professionals, as they become due. When the escrow amount is determined to have become insufficient during the processing of an application, the Township may request additional funds from the Applicant before the application is processed any further. Any amount remaining in the Plan Review Escrow Account after the Applicant's Final Plan has been recorded and the associated Development Escrow Agreement has been executed, and all invoices related to that application have been paid, will be refunded to the Applicant.</p>			
Plan Review Escrows			
Administrative Processing Fee for Escrow Accounts 5%			
	Zoning Change/Curative Amendment	\$5,000.00	
	Conditional Use	\$2,500.00	
	Sub-Division Ordinance Amendment	\$2,500.00	
Sub-Division/Land-Development Escrows			
Administrative Processing Fee for Escrow Accounts 5%			
	Residential	\$7,500.00	Less than 5 lot/units
		\$10,000.00	5-9 lot/units
		\$15,000.00	10-24 lot/units
		\$20,000.00	25 or more lot/units

**ATTENTION: Add \$4.50 State Fee for each Building Permit Application submitted
(except Zoning Permits).**

Description	Fee
SUB-DIVISION/LAND-DEVELOPMENT (cont.)	* (ALL Figures Refer to Gross Floor Area)
Non-Residential-Subdivision Only	\$10,000.00 Less than 10 lot/units \$15,000.00 10-24 lot/units \$20,000.00 25 or more lot/units
Non-Residential (Land Development Existing Structures)*	\$7,500.00 Less than 50,000 sq.ft \$10,000.00 50,000 to 299,999 sq.ft \$15,000.00 300,000 or more sq.ft
Non-Residential (Land Development -New Structures)*	\$10,000.00 Less than 50,000 sq.ft \$15,000.00 50,000-299,999 sq.ft. \$25,000.00 300,000 or more sq.ft
Grading Permit	\$80.00 Plus Township Engineer's Review & Inspection charges
PLANNING/ZONING CONSULTANT REVIEW FEE	\$100.00 per hour
RECREATION	Refundable Security Deposits required for ALL Rentals
Park Pavilions	
Individual (Under 25 people)	\$50.00 fee \$50.00 Security Deposit
Individual (Over 25 people)	\$75.00 fee \$50.00 Security Deposit
Business (Under 25 people)	\$100.00 fee \$100.00 Security Deposit
(Over 25 people) Horseshoes & Volleyball	\$150.00 fee \$25.00 Security Deposit
Use of Water Key-Black Rock Park Only	\$25.00 Fee \$0.00 Security Deposit
Field Seasonal Rentals (1 Field, 1-2 times/week)	
Youth Organization** (**Youth will need to provide volunteer services)	\$200.00 fee \$250.00 Security Deposit
Adult Organization	\$350.00 fee \$250.00 Security Deposit

**ATTENTION: Add \$4.50 State Fee for each Building Permit Application submitted
(except Zoning Permits).**

Description	Fee		
RECREATION (cont.) Refundable Security Deposits required for ALL Rentals			
Field Seasonal Rentals			
(2-3 Fields, 1-2 times/week)	Youth Organization**	\$500.00	fee
	(**Youth will need to provide volunteer services)	\$250.00	Security Deposit
	Adult Organization	\$750.00	fee
		\$250.00	Security Deposit
Field Seasonal Rentals			
(2-3 Fields, 3-5 times/week)	Youth Organization**	\$750.00	fee
	(**Youth will need to provide volunteer services)	\$250.00	Security Deposit
	Adult Organization	\$900.00	fee
		\$250.00	Security Deposit
Basketball Court/Deck Hockey Rentals/Tennis Courts			
(One time use up to 2 hours)			
	Individual	\$50.00	fee
		\$50.00	Security Deposit
	Youth Organization	\$50.00	fee
		\$100.00	Security Deposit
	Adult Organization	\$75.00	fee
		\$100.00	Security Deposit
Athletic Tournaments			
	Per Tournament	\$850.00	fee
	Per Day (non-refundable)		Limited to 2 tournaments per organization per year
<p>Restroom facilities are for a maximum of 500 people. Over 500 people expected-you are required to rent portable toilets from the Township's contractor, Alpine Sanitation @610-933-2068. You are required to make the arrangements and payment no less than 2 weeks in advance of your event.</p> <p>Trash Removal: All tournaments are required to pay for removal of trash to the Township in the amount of \$430.00 per day for each tournament.</p>			
Event Application Fee			
(non-refundable)	Single Field/Small Group	\$50.00	fee
		\$50.00	deposit
	Camp Application Fee	\$250.00	fee
		\$250.00	deposit

**ATTENTION: Add \$4.50 State Fee for each Building Permit Application submitted
(except Zoning Permits).**

Description	Fee	
RECREATION (cont.)	Refundable Security Deposits required for ALL Rentals	
Facility Membership Descriptions		
Full Facility Membership		
Monthly	<u>Resident</u>	<u>Non-Resident</u>
First Adult (18+)*	\$20.00	\$30.00
Additional Adult, Senior (62+) or Teen**	\$15.00	\$25.00
Family of 4	\$50.00	\$75.00
Additional Youth (under age 14)	\$10.00	\$15.00
Silver Sneakers Membership	No charge to Member	
Silver & Fit Perpetual Membership	No charge to Member	
Silver & Fit Annual Membership (may be required to pay \$25.00 fee)		
*1 youth included with each Adult membership		
**Adult or Teen as additional family member after first Adult Member		
Replacement Membership Card \$5.00		
Facility Use Fee Schedule		
Security Deposits Required for all rentals		
Refundable Security Deposit (required)	\$500.00	
-Refundable only if there are no infractions to the park rules and/or damages to field, park or restrooms during use.		
Athletic Tournaments		
Per Tournament (non-refundable)	\$850.00	
Per field/per day for Additional fields	\$125.00	
(Limited to 2 tournaments per Organization, per year)		
Rentals		
Full Gym Rental (hourly)	Adult Use/Organization	\$100.00/hour
	Youth Use/Organization	\$60.00/hour
Half Gym Rental (hourly)	Adult Use/Organization	\$50.00/hour
	Youth Use/Organization	\$40.00/hour
Rec Center Meeting Room (2 hr min)	Individual	\$25.00/hour
	Business/Organization	\$50.00/hour
Meeting Hall-Admin Building	Business/Organization	\$100.00/hour
	Not for Profit Organization	\$50.00/hour
	Government/Twp Sponsered	\$ n/c
The Township may exercise discretion offering a discount for recurring facility rentals		

**ATTENTION: Add \$4.50 State Fee for each Building Permit Application submitted
(except Zoning Permits).**

Description	Fee	
TAX COLLECTOR FEES		
Service Fee	\$30.00	
For the Preparation of a certification of taxes paid on real estate involved in a sale. The fee shall be paid directly to the elected Tax Collector at the time of request for such certification.		
Returned Check Fee	\$30.00	
Duplicate Bill Fee	\$5.00	
POLICE DEPARTMENT FEES		
Accident Documentation		
Accident Reconstruction Report	\$500.00	
Enhanced Accident Report	\$250.00	
Crash Photos	\$15.00	Per Print
Photos on CD	\$25.00	Less than 25 Photos
	\$50.00	25 or more Photos
Videos	\$100.00	Per Video
Soliciting Permits	\$400.00	Per Year or
	\$150.00	Per Month or
	\$25.00	Per Day
Fingerprinting	\$15.00	Per Person
Police Employment Application	\$25.00	
Dog Kenneling	\$30.00	Per Day
Off Duty Police Officer	\$90.00	per hour

RESOLUTIONS

Re-adopted in its entirety by Resolution No. 90-7 (repealed Res. 86-33 88-8)

Revised by Resolutions 91-11, 93-6, 96-38, 97-3, 2004-10, 2004-23, 2005-4, 2005-19, 2006-15, 2006-56, 2008-11

Last Revised by Resolution No. 2008-72, dated December 17, 2008.

Last Revised by Resolution No. 2009-59, dated December 21, 2009.

Last Revised by Resolution No. 2010-31, dated August 2, 2010.

Last Revised by Resolution No. 2011-27, dated November 7, 2011.

Last Revised by Resolution No. 2012-7, dated February 6, 2012.

Last Revised by Resolution No. 2012-34, dated December 17, 2012.

Last Revised by Resolution No. 2012-35, dated December 17, 2012.

Last Revised by Resolution No. 2013-30, dated August 19, 2013.

Last Revised by Resolution No. 2014-06, dated January 21, 2014.

Last Revised by Resolution No. 2015-9, dated February 17, 2015.

Last Revised by Resolution No. 2015-18 , dated June 1, 2015.

Last Revised by Resolution No. 2015-33, dated September 21, 2015.

Last Revised by Resolution No. 2016-17, dated May 2, 2016.

Last Revised by Resolution No. 2017-02, dated January 3, 2017.

Last Revised by Resolution No. 2017-07, dated January 17, 2017.

Last Revised by Resolution No. 2017-12, dated February 22, 2017.

Last Revised by Resolution No. 2018-2, dated January 2, 2018.

Last Revised by Resolution No. 2019-2, dated January 7, 2019.

Last Revised by Resolution No. 2019-11, dated January 22, 2019.

RESOLUTION 2020-3

**UPPER PROVIDENCE TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

ESTABLISHMENT OF 2020 BONDS

BE IT RESOLVED by the Upper Providence Township Board of Supervisors that it hereby authorizes and sets the following 2020 bonding amounts for the Township Manager, Finance Director and Assistant Finance Director:

Position	Bond Amount
Township Manager	\$ 250,000
Finance Director	\$ 1,000,000
Assistant Finance Director	\$ 1,000,000

DULY PRESENTED and ADOPTED by the Board of Supervisors of Upper Providence Township, Montgomery County, Pennsylvania, in a public meeting this 6th day of January 2020.

BOARD OF SUPERVISORS
UPPER PROVIDENCE TOWNSHIP

BY: _____
Chair

ATTEST:

Timothy J. Tieperman, Manager /Secretary

RESOLUTION 2020-4

**UPPER PROVIDENCE TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF BY THE BOARD OF SUPERVISORS OF UPPER PROVIDENCE
TOWNSHIP APPROVING 2020 DEPOSITORIES**

BE IT RESOLVED by the Upper Providence Township Board of Supervisors that it hereby authorizes and the following depositories for Township funds in accordance to Section 708 of the Second Class Township Code:

1. Pennsylvania Local Government Investment Trust (PLGIT)
2. Branch Bank & Trust (BB&T)
3. WSFS Bank
4. Victory Bank
5. Other Financial Institutions Deemed Appropriate

DULY PRESENTED and ADOPTED by the Board of Supervisors of Upper Providence Township, Montgomery County, Pennsylvania, in a public meeting this 6th day of January 2020.

BOARD OF SUPERVISORS
UPPER PROVIDENCE TOWNSHIP

BY: _____
Chair

ATTEST:

Timothy J. Tieperman, Manager /Secretary

RESOLUTION 2020-5

**UPPER PROVIDENCE TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

**A RESOLUTION BY THE BOARD OF SUPERVISORS OF UPPER PROVIDENCE
TOWNSHIP FOR THE APPOINTMENT OF PROFESSIONAL AUDITOR**

BE IT RESOLVED by the Upper Providence Township Board of Supervisors that it hereby appoints the firm of Maillie, LLP, Certified Public Accountants, to perform an audit of the records of Upper Providence Township for the fiscal years 2020 and 2021, in accordance with Section 917 of the Second Class Township Code, as amended.

DULY PRESENTED and ADOPTED by the Board of Supervisors of Upper Providence Township, Montgomery County, Pennsylvania, in a public meeting this 6th day of January 2020.

BOARD OF SUPERVISORS
UPPER PROVIDENCE TOWNSHIP

BY: _____
Chair

ATTEST:

Timothy J. Tieperman, Manager /Secretary