



**AGENDA**  
**UPPER PROVIDENCE BOARD OF SUPERVISORS**  
**FOR STAFF: MUNICIPAL CENTER, 1286 BLACK ROCK ROAD**  
**FOR PUBLIC: VIRTUAL VIA ZOOM**  
**Monday, September 21, 2020 – 7:00 p.m.**

**CALL TO ORDER**

**MOTION TO APPROVE BOARD AGENDA**

*Per §2-2-5 (A) of the Township Administrative Code*

**PUBLIC COMMENT** *(The Board will hear from any interested resident or taxpayer who would like to comment on an item on or not on this evening's agenda. Respondents are asked to keep their comments to 3 minutes.)*

**EXECUTIVE SESSION REPORT**

**APPROVAL OF BILL LIST**

1. August 13, 2020 – September 15, 2020: \$994,693.49 *(Page 3)*

**APPROVAL OF MINUTES**

2. August 17, 2020 Regular Meeting *(Page 20)*

**PUBLIC HEARING**

**OLD BUSINESS (ACTION/DISCUSSION ITEMS)**

3. Consider adopting Resolution 2020-22 for a capital budget amendment for intersection improvements at Linfield Trappe and Township Line Roads *(Page 31)*
4. Consider adopting Resolution 2020-42 for the MS4 Pollution Reduction Plan *(Page 32)*
5. Consider enacting Ordinance 584 regarding the establishment of a Human Relations Commission *(Page 34)*
6. Consider authorizing the advertisement of Ordinance 585 regarding the franchise agreement with Comcast *(Page 44)*

**NEW BUSINESS (ACTION/DISCUSSION ITEMS)**

7. Central Fire and Emergency Services project update by GKO Architects & D'Huy Engineering *(Page 46)*
8. Consider authorizing the advertisement of bids for the Central Fire and Emergency Services project *(Page 68)*
9. Consider authorizing the advertisement of bids for the Spring Mill Estates and Pleasant Lane sanitary sewer main extension project *(Page 70)*

10. Consider scheduling a hearing for a zoning map amendment for 183 Kline Road (Page 72)
11. Consider authorizing advertisement for Ordinance 586 regarding the street renaming/new addresses for a portion of Bechtel Road (Page 83)
12. Consider adopting Resolution 2020-43 regarding traffic signal improvements at Trappe Road and Black Rock Road/Yeager Road (Page 86)
13. Consider adopting Resolution 2020-44 regarding traffic signal improvements at Trappe Road and S. Mennonite Road (Page 92)
14. Consider adopting Resolution 2020-45 for submission of a multimodal grant application for preliminary engineering related to the intersection of Lewis and Vaughn Roads (Page 98)

#### **MANAGER AND DEPARTMENT HEAD REPORTS**

15. Census deadline moved to September 30 – from October 31 (Page 99)
16. Consider authorizing the transfer of title for the 2011 Ford F-350 to Montgomery SWAT West (Page 100)

#### **CONSULTANT REPORTS**

17. Engineering and capital improvement project updates

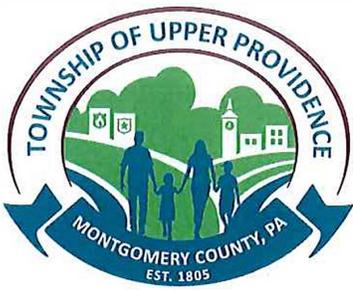
#### **SOLICITOR'S REPORT**

#### **SUPERVISORS COMMENTS**

#### **UPCOMING EVENTS**

18. Board of Supervisors meeting schedule:  
October 19, 2020 at 7:00 p.m.  
November 16, 2020 at 7:00 p.m.
19. Planning Commission meeting schedule:  
September 23, 2020 at 7:00 p.m. - CANCELLED  
Agenda Items:  
October 14, 2020 at 7:00 p.m.  
Agenda Items: Toll Bros., Inc./Foley tract
20. Parks and Recreation Committee meeting schedule:  
October 21, 2020 at 6:00 p.m.
21. Comprehensive Plan Subcommittee meeting schedule:  
October 21, 2020 at 7:00 p.m.
22. Municipal Authority meeting schedule:  
October 1, 2020 at 7:00 p.m.

#### **ADJOURNMENT**



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**Visit Us Online:**  
[www.uprov-montco.org](http://www.uprov-montco.org)

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**Board of Supervisors**  
Helene Calci, Chair  
Albert Vagnozzi, Vice Chair  
Laurie Higgins  
John Pearson  
Bill Starling

**Township Manager/Secretary**  
Timothy J. Tieperman

**Township Solicitor**  
Joseph E. Bresnan, Esq.

September 15, 2020

To: Timothy J. Tieperman, Township Manager

From: Richard D. Livergood, Finance Director

RE: Bill List

I have attached a bill list, credit card report and fund summary report totaling \$994,693.49, for the period August 13<sup>th</sup> to September 15<sup>th</sup>, 2020.

The list is a breakdown of the purchases with vendors, amounts to be paid and other pertinent information from seven of our funds.

Please let me know if you need anything else.

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**Rooted in history,  
growing in promise.**



**TOWNSHIP OF UPPER PROVIDENCE  
AUGUST 13TH TO SEPTEMBER 15TH BILL LIST**

Checking Account	Check Date	Vendor Name	Description	Amount	Department
CAPITAL EXP	9/1/2020	MCMAHON ASSOCIATES, INC.	MONTHLY INVOICES	260.00	ADMIN
CAPITAL EXP	9/1/2020	D'HUY ENGINEERING INC.	EMERG SERVICES/PW CONCEPT	15,940.00	ADMIN
CAPITAL EXP	9/11/2020	PERKIOMEN WATERSHED	MEMBERSHIP	1,000.00	PW
CAPITAL EXP	9/14/2020	GILMORE & ASSOCIATES, INC.	MONTHLY INVOICES	66,911.75	ADMIN
CAPITAL EXP	9/15/2020	MCMAHON ASSOCIATES, INC.	MONTHLY INVOICE	177.25	ADMIN
CAPITAL EXP	9/15/2020	D'HUY ENGINEERING INC.	EMERGENCY SERVICES FACILITY	14,500.00	ADMIN
CAPITAL EXP	9/15/2020	GKO ARCHITECTS	EMERGENCY SERVICES FACILITY	31,622.46	ADMIN
			<b>CAPITAL EXP Total</b>	<b>130,411.46</b>	
CASH-LF	9/14/2020	GILMORE & ASSOCIATES, INC.	MONTHLY INVOICES	2,096.54	ADMIN
			<b>CASH-LF Total</b>	<b>2,096.54</b>	
ESCROW	9/3/2020	STEVEN & BARBARA PINTO	APPRAISAL/LEGAL FEES	4,000.00	N/A
ESCROW	9/4/2020	GRACE PLANNING ASSOCIATES	MONTHLY PLANNING INVOICES	2,050.00	N/A
ESCROW	9/11/2020	DISCHELL BARTLE DOOLEY, PC	MONTHLY INVOICES	1,824.25	N/A
ESCROW	9/14/2020	GILMORE & ASSOCIATES, INC.	MONTHLY INVOICES	10,612.54	N/A
ESCROW	9/15/2020	LAW OFFICES OF JOSEPH BRESNAN	MONTHLY INVOICES	1,028.50	N/A
			<b>ESCROW Total</b>	<b>19,515.29</b>	
GENERAL FUND	8/21/2020	H. A. THOMSON CO.	BOND-LORENZO	1,426.00	ADMIN
GENERAL FUND	9/1/2020	21ST CENTURY MEDIA	ADVERTISING	2,586.14	ADMIN
GENERAL FUND	9/1/2020	911 SAFETY EQUIPMENT	UNIFORMS	432.00	VARIOUS
GENERAL FUND	9/1/2020	APPLIED VIDEO TECHNOLOGY INC.	SERVICE	1,050.00	ADMIN
GENERAL FUND	9/1/2020	BLACK ROCK VOLUNTEER FIRE CO.	422 ACCIDENT REIMB.	6,435.00	FIRE
GENERAL FUND	9/1/2020	CLARK INDUSTRIAL SUPPLY	SUPPLIES	67.36	PW
GENERAL FUND	9/1/2020	CODY SYSTEMS	ANNUAL SUPPORT AGREEMENT	14,878.29	POLICE
GENERAL FUND	9/1/2020	COLLEGEVILLE FIRE COMPANY	422 ACCIDENT REIMB.	2,600.00	FIRE
GENERAL FUND	9/1/2020	COMMONWEALTH PRECAST, INC.	SUPPLIES	700.00	PW
GENERAL FUND	9/1/2020	COMSTAR TECHNOLOGIES	SERVICE	168.83	PW

Checking Account	Check Date	Vendor Name	Description	Amount	Department
GENERAL FUND	9/1/2020	DANZ LETTERING	SERVICE	2,950.00	FIRE
GENERAL FUND	9/1/2020	FRIENDSHIP HOOK LADDER HOSE & AMBULANCE	422 ACCIDENT REIMB.	1,400.00	FIRE
GENERAL FUND	9/1/2020	GLASGOW INC.	SUPPLIES	133.66	PW
GENERAL FUND	9/1/2020	GORE CON, INC.	MOWING	9,900.00	PW
GENERAL FUND	9/1/2020	GOV CONNECTION, INC.	I.T. EQUIPMENT	2,386.82	VARIOUS
GENERAL FUND	9/1/2020	HIGHWAY MATERIALS, INC.	SUPPLIES	248.74	PW
GENERAL FUND	9/1/2020	HINKLE'S HEATING & COOLING	SERVICE	516.00	PW
GENERAL FUND	9/1/2020	LIMERICK FIRE COMPANY	422 ACCIDENT REIMB.	5,400.00	FIRE
GENERAL FUND	9/1/2020	LOWER PROVIDENCE TOWNSHIP	CELLEBRITE AGREEMENT	925.00	POLICE
GENERAL FUND	9/1/2020	MARTIN STONE QUARRIES, INC.	SUPPLIES	96.90	PW
GENERAL FUND	9/1/2020	MCDONALD UNIFORM, INC.	UNIFORMS	20.00	POLICE
GENERAL FUND	9/1/2020	NAPA AUTO PARTS	SUPPLIES	422.66	PW
GENERAL FUND	9/1/2020	NORRIS SALES COMPANY INC.	SUPPLIES	1,710.52	PW
GENERAL FUND	9/1/2020	PATRIOT CHEVROLET	2020 CHEVY SILVERADO	38,126.00	PW
GENERAL FUND	9/1/2020	PENNSYLVANIA ONE CALL SYSTEM	MONTHLY ACTIVITY FEE	135.65	PW
GENERAL FUND	9/1/2020	PRINT-O-STAT, INC.	LEASE	204.57	PZ
GENERAL FUND	9/1/2020	RELIANCE STANDARD LIFE INS.	REMITTANCE ID: EA-100000142234	3,082.36	VARIOUS
GENERAL FUND	9/1/2020	ROYERSFORD FIRE DEPARTMENT	422 ACCIDENT REIMB.	7,937.50	FIRE
GENERAL FUND	9/1/2020	ROY STUTZ	REIMBURSEMENT	143.94	POLICE
GENERAL FUND	9/1/2020	SANTONI'S GARAGE, INC.	REPAIRS	5,877.90	PW
GENERAL FUND	9/1/2020	T P TRAILERS	SUPPLIES	576.72	PW
GENERAL FUND	9/1/2020	THOMSON REUTERS - WEST	INFORMATION CHARGES	185.00	PZ
GENERAL FUND	9/1/2020	THYSSENKRUPP ELEVATOR CORP.	SERVICE	970.95	PW
GENERAL FUND	9/1/2020	TIMOTHY TIEPERMAN	REIMBURSEMENT	86.66	ADMIN
GENERAL FUND	9/1/2020	TOZOUR ENERGY SYSTEMS, INC.	SERVICE	1,045.16	PW
GENERAL FUND	9/1/2020	TRAPPE FIRE COMPANY	422 ACCIDENT REIMB.	5,480.00	FIRE
GENERAL FUND	9/1/2020	WERNER PROMOTIONS	VARIOUS INVOICES	1,595.00	REC
GENERAL FUND	9/1/2020	WATCH GUARD VIDEO	SUPPLIES	35.00	POLICE
GENERAL FUND	9/1/2020	WYNNE'S EXPRESS LUBE & AUTO	SERVICE	49.32	FIRE
GENERAL FUND	9/1/2020	XEROX CORPORATION	LEASE	440.50	REC
GENERAL FUND	9/1/2020	ZIMMERMAN SANITARY SUPPLY LLC	SUPPLIES	33.25	PW
GENERAL FUND	9/1/2020	ALLIED 100 LLC	SUPPLIES	338.00	PD
GENERAL FUND	9/1/2020	AQUA PENNSYLVANIA	PERMIT REFUND	65.00	PW
GENERAL FUND	9/1/2020	BRISCO APPAREL CO., INC.	FACE MASKS	615.00	FIRE
GENERAL FUND	9/1/2020	DG MECHANICAL	SERVICE	200.00	PW
GENERAL FUND	9/1/2020	FITNESS MACHINE TECHNICIANS	PREVENTIVE MTSE AGREEMENT	1,200.00	REC

Checking Account	Check Date	Vendor Name	Description	Amount	Department
GENERAL FUND	9/1/2020	HEWLETT-PACKARD FINANCIAL	LEASE	10.06	PZ
GENERAL FUND	9/1/2020	JEFFERSON FIRE CO.	422 ACCIDENT REIMB.	2,600.00	FIRE
GENERAL FUND	9/1/2020	LIBERTY FIRE CO.	422 ACCIDENT REIMB.	1,200.00	FIRE
GENERAL FUND	9/1/2020	LOWER PROVIDENCE FIRE DEPT.	422 ACCIDENT REIMB.	2,600.00	FIRE
GENERAL FUND	9/1/2020	MARK TEAGUE	VIRTUAL CONCERT	300.00	REC
GENERAL FUND	9/1/2020	MONTGOMERY COUNTY LAW LIBRARY	ORDINANCE FEES	50.00	ADMIN
GENERAL FUND	9/1/2020	PARAMOUNT COMMUNICATIONS	SERVICE	205.10	FIRE
GENERAL FUND	9/1/2020	PART TIME LOCAL PRODUCTIONS	VIRTUAL CONCERT	300.00	REC
GENERAL FUND	9/1/2020	PECO ENERGY	ENERGY CHARGES	2,299.63	VARIOUS
GENERAL FUND	9/1/2020	RAY'S TIRE SERVICES, INC.	TIRES	37.90	POLICE
GENERAL FUND	9/1/2020	ANDREW HACHADORIAN	MEMBERSHIP REFUND	50.00	REC
GENERAL FUND	9/1/2020	SUSAN SPIELBERGER	MEMBERSHIP REFUND	40.00	REC
GENERAL FUND	9/1/2020	MONSTARS AAU, INC.	REFUND	1,460.00	REC
GENERAL FUND	9/1/2020	SANDY VALDEZ	REFUND	35.00	REC
GENERAL FUND	9/1/2020	MARY GIOVINCO	REFUND	15.00	REC
GENERAL FUND	9/1/2020	RIDGE FIRE CO.	422 ACCIDENT REIMB.	1,200.00	FIRE
GENERAL FUND	9/1/2020	ROSEANN MCGRATH	HR CONSULTING	1,093.75	ADMIN
GENERAL FUND	9/1/2020	SIGNAL SERVICE, INC.	SERVICE	1,189.84	PW
GENERAL FUND	9/1/2020	SIGNAL CONTROL PRODUCTS	SERVICE	2,855.00	PW
GENERAL FUND	9/1/2020	UGI ENERGY SERVICES, LLC.	ENERGY CHARGES	17.30	VARIOUS
GENERAL FUND	9/1/2020	UPPER MERION FIRE & EMS	422 ACCIDENT REIMB.	1,200.00	FIRE
GENERAL FUND	9/1/2020	VERIZON	MONTHLY CHARGES	194.86	VARIOUS
GENERAL FUND	9/4/2020	GRACE PLANNING ASSOCIATES	MONTHLY PLANNING INVOICES	8,450.00	PZ
GENERAL FUND	9/11/2020	911 SAFETY EQUIPMENT	UNIFORMS	46.00	FIRE
GENERAL FUND	9/11/2020	BARRY ISETT & ASSOCIATES, INC.	UCC CODE ENFORCEMENT SERVICES	1,806.25	PZ
GENERAL FUND	9/11/2020	CODY SYSTEMS	ANNUAL SOFTWARE SUBSCRIPTION	1,623.38	POLICE
GENERAL FUND	9/11/2020	COMSTAR TECHNOLOGIES	SERVICE	341.01	PW
GENERAL FUND	9/11/2020	DELAWARE VALLEY HEALTH TRUST	HEALTH INSURANCE	111,127.78	VARIOUS
GENERAL FUND	9/11/2020	DENNEY ELECTRIC SUPPLY	SUPPLIES	7.68	PW
GENERAL FUND	9/11/2020	FERGUSON ENTERPRISES, INC.	SUPPLIES	28.24	PW
GENERAL FUND	9/11/2020	FRIENDSHIP HOOK LADDER HOSE & AMBULANCE	EMS CONTRIBUTION	14,332.73	FIRE
GENERAL FUND	9/11/2020	GLICK FIRE EQUIPMENT COMPANY	SERVICE E-93	196.54	FIRE
GENERAL FUND	9/11/2020	GOV CONNECTION, INC.	I.T. EQUIPMENT	11,234.27	VARIOUS
GENERAL FUND	9/11/2020	GREATAMERICA FINANCIAL SVCS.	LEASE	599.00	ADMIN
GENERAL FUND	9/11/2020	HIGHWAY MATERIALS, INC.	SUPPLIES	1,445.99	PW
GENERAL FUND	9/11/2020	ICE BUTLER	ICE	100.00	PW

Checking Account	Check Date	Vendor Name	Description	Amount	Department
GENERAL FUND	9/11/2020	LANCASTER COUNTY FIREMAN'S ASSOC.	SUPPLIES	68.40	FIRE
GENERAL FUND	9/11/2020	LOWER PROV. AMBULANCE COMPANY	EMS CONTRIBUTION	7,121.48	FIRE
GENERAL FUND	9/11/2020	MCDONALD UNIFORM, INC.	UNIFORMS	2,260.46	POLICE
GENERAL FUND	9/11/2020	MCMFOA	DUES	25.00	FIRE
GENERAL FUND	9/11/2020	NORRIS SALES COMPANY INC.	SUPPLIES	68.96	POLICE
GENERAL FUND	9/11/2020	PSATS CDL PROGRAM	RANDOM TESTING	101.00	VARIOUS
GENERAL FUND	9/11/2020	ROY STUTZ	REIMBURSEMENT	185.70	POLICE
GENERAL FUND	9/11/2020	TOZOUR ENERGY SYSTEMS, INC.	SERVICE	1,366.00	PW
GENERAL FUND	9/11/2020	TRAPPE FIRE COMPANY	EMS CONTRIBUTIONS	28,545.78	FIRE
GENERAL FUND	9/11/2020	VISION BENEFITS OF AMERICA	VISION INSURANCE	2,032.76	VARIOUS
GENERAL FUND	9/11/2020	WITMER PUBLIC SAFETY GROUP	SUPPLIES	804.00	VARIOUS
GENERAL FUND	9/11/2020	WYNNE'S EXPRESS LUBE & AUTO	FLEET MTSE.	519.89	POLICE
GENERAL FUND	9/11/2020	XEROX CORPORATION	LEASE	477.36	REC
GENERAL FUND	9/11/2020	ZEE MEDICAL SERVICE CO #52	SERVICE	59.69	POLICE
GENERAL FUND	9/11/2020	CPSM	SERVICE	10,270.00	ADMIN
GENERAL FUND	9/11/2020	PARAMOUNT COMMUNICATIONS	SERVICE	205.10	FIRE
GENERAL FUND	9/11/2020	SIGNAL SERVICE, INC.	SERVICE	454.00	PW
GENERAL FUND	9/11/2020	SUPERIOR CLEANING SOLUTIONS	SERVICE	7,835.98	PW
GENERAL FUND	9/11/2020	USD #376	PHYLLIS TIEPERMAN FUND	265.00	ADMIN
GENERAL FUND	9/11/2020	VERIZON	TELEPHONE CHARGES	320.06	VARIOUS
GENERAL FUND	9/11/2020	WILLIAM J. CLEMENS	REIMBURSEMENT	68.00	FIRE
GENERAL FUND	9/11/2020	DISCHELL BARTLE DOOLEY, PC	MONTHLY INVOICES	8,365.50	ADMIN
GENERAL FUND	9/14/2020	GILMORE & ASSOCIATES, INC.	MONTHLY INVOICES	42,650.14	ADMIN
GENERAL FUND	9/15/2020	TAMIE MCCARTHY	VEHICLE REPAIRS	529.97	PW
GENERAL FUND	9/15/2020	21ST CENTURY MEDIA	ADVERTISING	5,451.68	ADMIN
GENERAL FUND	9/15/2020	ALPINE SANITATION	SERVICE	167.00	PW
GENERAL FUND	9/15/2020	CARRIGAN GEO SERVICES INC.	CMIS MONTHLY SUPPORT	2,500.00	PZ
GENERAL FUND	9/15/2020	CROWN TROPHY	SUPPLIES	223.00	REC
GENERAL FUND	9/15/2020	DAVIDHEISER'S INC.	SERVICE	228.00	POLICE
GENERAL FUND	9/15/2020	FARRIS ENTERPRISES	SERVICE	125.00	PW
GENERAL FUND	9/15/2020	GENERAL CODE PUBLISHERS CO.	SUPPLEMENT 31	1,808.75	PZ
GENERAL FUND	9/15/2020	H. A. WEIGAND, INC.	SUPPLIES	557.00	PW
GENERAL FUND	9/15/2020	HIGHWAY MATERIALS, INC.	SUPPLIES	550.01	PW
GENERAL FUND	9/15/2020	INTOXIMETERS	SUPPLIES	526.50	POLICE
GENERAL FUND	9/15/2020	MARI-AL AUTO BODY INC.	REPAIRS	3,939.28	PW
GENERAL FUND	9/15/2020	MARK MANJARDI	SERVICE	1,900.00	ADMIN

Checking Account	Check Date	Vendor Name	Description	Amount	Department
GENERAL FUND	9/15/2020	NAPA AUTO PARTS	SUPPLIES	146.11	PW
GENERAL FUND	9/15/2020	O'DONNELL, WEISS & MATTEI, PC	SERVICE	12,121.54	ADMIN
GENERAL FUND	9/15/2020	PA DEPT. OF LABOR & INDUSTRY-E	SERVICE	207.26	PW
GENERAL FUND	9/15/2020	PENN-HOLO SALES & SERVICE	SUPPLIES	137.00	PW
GENERAL FUND	9/15/2020	PENNSYLVANIA ONE CALL SYSTEM	MONTHLY ACTIVITY FEE	123.95	PW
GENERAL FUND	9/15/2020	PSATS	TRAINING	30.00	ADMIN
GENERAL FUND	9/15/2020	TELCO, INC.	SERVICE	5,400.15	PW
GENERAL FUND	9/15/2020	VALLEY FORGE SECURITY CENTER	SUPPLIES	105.00	PW
GENERAL FUND	9/15/2020	WATCH GUARD VIDEO	EQUIPMENT	5,713.00	POLICE
GENERAL FUND	9/15/2020	WYNNE'S EXPRESS LUBE & AUTO	FLEET MTSE.	4,301.73	POLICE
GENERAL FUND	9/15/2020	BREWER LANDSCAPING & TREE	SERVICE	2,400.00	PW
GENERAL FUND	9/15/2020	CHRISTOPHER BIRD	SERVICE	780.00	POLICE
GENERAL FUND	9/15/2020	LAW OFFICES OF JOSEPH BRESNAN	MONTHLY INVOICES	7,089.50	ADMIN
GENERAL FUND	9/15/2020	PETRO COMMERCIAL SERVICES	FUEL	11,629.62	PW
GENERAL FUND	9/15/2020	SIGNAL SERVICE, INC.	SERVICE	1,382.80	PW
GENERAL FUND	9/15/2020	WAREHOUSE BATTERY OUTLET, INC.	SUPPLIES	43.10	FIRE
GENERAL FUND	9/15/2020	WEHRUNG'S COLLEGEVILLE	SUPPLIES	2.35	PW
<b>GENERAL FUND Total</b>				<b>479,359.27</b>	
GENERAL FUND 2	8/24/2020	PAWC	MONTHLY CHARGES	1,957.98	VARIOUS
GENERAL FUND 2	8/24/2020	RELIANCE STANDARD LIFE INS. CO	DENTAL INS.	12,593.64	VARIOUS
GENERAL FUND 2	8/24/2020	VERIZON	MONTHLY CHARGES	510.39	VARIOUS
GENERAL FUND 2	8/24/2020	VERIZON WIRELESS	MONTHLY CHARGES	4,921.98	VARIOUS
GENERAL FUND 2	8/28/2020	DISCOVERY BENEFITS	ADMIN FEE	50.00	VARIOUS
GENERAL FUND 2	8/28/2020	PAWC	HYDRANT SERVICE	9,669.17	VARIOUS
GENERAL FUND 2	8/28/2020	PECO ENERGY	ENERGY CHARGES	8,440.96	VARIOUS
GENERAL FUND 2	8/28/2020	VERIZON	TELEPHONE CHARGES	863.34	VARIOUS
GENERAL FUND 2	8/31/2020	HARRIS BANK	CREDIT CARD TRANSACTIONS	20,586.94	VARIOUS
GENERAL FUND 2	9/10/2020	HARRIS BANK	CREDIT CARD TRANSACTIONS	27,730.91	VARIOUS
<b>GENERAL FUND 2 Total</b>				<b>87,325.31</b>	
RECREATION	9/14/2020	GILMORE & ASSOCIATES, INC.	MONTHLY INVOICES	21,575.89	REC
RECREATION	9/15/2020	LIBRARY SYSTEMS & SERVICES	NEEDS ANALYSIS	18,000.00	REC
<b>RECREATION Total</b>				<b>39,575.89</b>	
SEW CAP	9/14/2020	GILMORE & ASSOCIATES, INC.	MONTHLY INVOICES	20,643.93	SEWER
<b>SEW CAP Total</b>				<b>20,643.93</b>	
SEWER	9/1/2020	SEWER SPECIALTY SERVICES	SERVICE	11,600.00	SEWER
SEWER	9/11/2020	LPVRS	MONTHLY TREATMENT CHARGES	201,705.00	SEWER

Checking Account	Check Date	Vendor Name	Description	Amount	Department
SEWER	9/11/2020	ANCHOR PUMP & ENGINEERED EQUIP	EQUIPMENT	1,314.40	SEWER
			<b>SEWER Total</b>	<b>214,619.40</b>	
SEWER2	8/24/2020	PAWC	MONTHLY CHARGES	18.44	SEWER
SEWER2	8/24/2020	PECO ENERGY	MONTHLY CHARGES	1,127.96	SEWER
			<b>SEWER2 Total</b>	<b>1,146.40</b>	
			<b>Grand Total</b>	<b>994,693.49</b>	

2020 Expense Budget Summary as of 09/15/2020

Fund	2020 Expense Budget	2020 Expended Amount	% of 2020 Budget Expended
General Fund	\$21,771,000.00	\$13,337,381.94	61%
Sewer Fund	\$3,135,000.00	\$2,185,912.70	70%
Summary of Operating & Capital Funds	\$42,598,105.00	\$18,718,866.74	44%

CREDIT CARD REPORT

8/31/2020

<u>Department</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Fire	Bjs Wholesale	Supplies	39.98
Fire	Lowes	Supplies	41.88
Fire	Amer Public University	Cont. Edu.	1,500.00
Fire	Harbor Freight Tools	Tools	224.95
Fire	Bjs Wholesale	Supplies	143.52
PZ	Aramark	Uniforms	286.75
PZ	Intl Code Council Inc	Webinar	49.00
Fire	Amzn Digital	Cont. Edu.	51.06
Admin	Target	Wellness Event	60.26
Admin	Bjs Wholesale	Wellness Event	127.14
Fire	Weathertech Direct Llc	Supplies	114.95
Fire	West Coast Fire Helmets	Helmet	310.00
Fire	Columbia Southern Univ.	Cont. Edu.	634.50
Fire	Amzn Mktp US	Equipment	59.97
Fire	Insight Fire Training	Training	600.00
Admin	Bjs Wholesale	Supplies	243.87
PW	The Home Depot	Supplies	49.34
PW	Hoover Steel Inc	Supplies	34.50
PW	Design Plastic Syst	Supplies	128.00
PW	The Home Depot	Supplies	4.98
PW	Ebay	Tools	47.95
PW	Tractor-Supply-Co	Uniforms	144.96
PW	Paypal	Supplies	21.38
PW	Paypal	Supplies	26.56
PD	Amzn Mktp	Supplies	68.97
PD	Bjs Wholesale	Supplies	187.92
PD	Amzn Mktp Us	Supplies	-42.59
PD	Wegmans	Business Lunch	32.54
PD	Office Service Company	Supplies	242.00
PD	Amzn Mktp	Supplies	113.58
PD	Office Service Company	Supplies	80.79
Fire	Health and Safety Institute	Training	20.00
Fire	Carid.Com	Equipment	193.25
Fire	Esafety Supplies Inc	Supplies	2,716.24
Fire	MZeroA	Training	207.00
Fire	UAS Drone Training	Training	1,698.00
Fire	Dunkin	Business Lunch	106.76
Admin	Usps	Renewal	159.00
Admin	Comcast	Service	211.65
Fire	Comcast	Service	128.39
Admin	GFOA	Renewal	150.00
PW	Aj Blosenski	Service	281.13
PW	Aj Blosenski	Service	350.10
PW	Aj Blosenski	Service	463.50
PW	Humphreys Pest Control	Service	254.00
PW	Buckeye Telesystem	Service	683.61
Admin	Wall-St-Journal	Subscription	44.99
Admin	Ninjarmm, Llc	Service	0.50
Admin	Wrigleys Office Supply	Supplies	79.38
PD	Comcast	Service	149.46
Admin	Comcast	Service	82.94

<u>Department</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
PD	Ezpass	Toll	10.00
Admin	Verizon Recurring Pay	Service	275.58
Admin	Quench Usa, Inc.	Service	495.00
PW	Iron Mountain	Service	1,177.17
PD	Comcast	Service	87.92
Admin	Comcast	Service	229.46
Fire	Comcast	Service	366.21
Admin	Wrigleys Office Supply	Supplies	67.41
Rec	Go N Bananas - Parties	Credit	-100.00
Rec	Starr Books	Programs	32.50
Rec	Lowes	Programs	26.04
Rec	Amzn Mktp	Supplies	69.00
Rec	Sq Rch Gifts	Supplies	40.00
Rec	Dollar Tree	Programs	8.50
Rec	Lowes	Programs	20.65
Rec	Amzn Mktp	Supplies	37.00
Rec	Etsy.Com	Supplies	52.43
Rec	Parecparksociety	Membership	100.00
Fire	Apple.Com	Program	8.47
Fire	Intl Code Council Inc	Renewal	100.00
Fire	Fedex	Postage	126.95
Fire	Apple.Com/Bill	Storage	0.99
Admin	Staples	Supplies	468.61
Admin	Staples	Supplies	328.18
Admin	Staples	Supplies	61.98
PD	Trail Electric	Service	1,450.35
PD	Verizon Wireless	Supplies	225.89
PD	Paypal Luis Martin Eb	Supplies	75.54
PD	Apple.Com	Storage	0.99
Admin	Staples	Supplies	279.99
Admin	Staples	Supplies	681.28
Rec	Amzn Mktp	Supplies	45.98
Rec	Amzn Mktp	Programs	33.87
Rec	Amazon.Com	Supplies	25.70
Rec	Amzn Mktp	Credit	-18.99
Rec	Staples Direct	Supplies	87.68
		<b>TOTAL</b>	<b>20,586.94</b>

CREDIT CARD REPORT

8/28/2020

<u>Department</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Fire	Bjs Wholesale	Supplies	16.78
Fire	Lowes	Supplies	32.94
Fire	Wegmans	Supplies	4.47
PZ	Vista Print	Supplies	354.25
Fire	Staples	Equipment	64.97
Fire	Clarion Subscriptions	Subscriptions	64.00
Fire	Comm. Of Pa-Racp	Application Fee	500.00
Various	Bjs Wholesale	Supplies	527.04
Various	Bjs Wholesale	Supplies	263.52
Public Works	The Home Depot	Hardware	178.55
Public Works	Bjs Wholesale	Supplies	175.89
Public Works	Peter Lumber	Supplies	332.64
Public Works	The Home Depot	Supplies	175.14
Admin	Bjs Wholesale	Supplies	187.88
Admin	Bjs Wholesale	Supplies	277.13
Police	Amazon	Supplies	19.79
Police	Amazon	Fraudulent Charges	19.79
Police	Amazon	Fraudulent Charges	19.79
Police	Amazon	Fraudulent Charges	19.79
Police	Amazon	Supplies	48.16
Police	Amazon	Equipment	239.99
Police	Amazon	Equipment	719.97
Police	Amazon	Equipment	199.99
Police	Psu Student Account	Cont. Edu.	1,888.02
Police	Ipmba	Dues	60.00
Police	Office Service Company	Supplies	104.82
Police	Vista Print	Supplies	146.26
Police	Target	Equipment	63.59
Fire	Psi Services Llc	Training	160.00
Fire	Applebees	Training	42.48
Fire	Unos Chicago Grill	Training	46.93
Fire	Mission Bbq	Training	37.82
Fire	Psi Services Llc	Training	160.00
Fire	Red Robin	Training	57.29
Fire	Best Buy	Drone	2,119.96
Fire	Amzn Mktp	Supplies	230.90
Fire	Register@faa 33tnly3	Registration	20.00
PZ	Uniform Construction U	Permit Fees	1,633.50
Admin	Comcast	Service	211.65
Admin	Wrigleys Office Supply	Supplies	22.57
Police	Fedex	Postage	82.01
Admin	Panera Bread	Business Dinner	48.35
Fire	Comcast	Service	128.39
Admin	Ninjarmm, Llc	Service	100.00
Admin	Panera Bread	Business Lunch	69.42
Various	Buckeye Telesystem	Service	683.77
Admin	Wall St Journal	Subscriptions	44.99
Police	Comcast	Service	149.46
Admin	Tlf Plaza Flowers	Flowers	70.97
Police	Comcast	Service	82.94
Admin	California Tortilla	Business Dinner	54.14

<u>Department</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Admin	Tlf Plaza Flowers	Flowers	70.97
Admin	Sp Notaries Equipment	Equipment	190.96
Admin	Chapter 92a Fees	NOI Annual Fee	500.00
Admin	Iron Mountain	Service	1,009.72
Police	Comcast	Service	87.92
Admin	Comcast	Service	229.46
Fire	Comcast	Service	368.62
Admin	Verizon Recurring Pay	Service	275.58
Admin	Tlf Plaza Flowers	Flowers	70.97
Police	Valley Forge Harley-Davidson	Service	141.02
Police	Valley Forge Harley-Davidson	Service	142.06
Rec	Target	Supplies	64.37
Rec	Dollar Tree	Supplies	20.00
Rec	Amzn Mktp	Supplies	48.59
Rec	Target	Supplies	6.45
Rec	Lowe's	Supplies	23.92
Rec	Dollar Tree	Supplies	25.00
Rec	Lowe's	Supplies	75.24
Rec	Spartan Athletic Co	Equipment	323.90
Rec	Fun Express	Supplies	226.45
Fire	Target	Supplies	33.95
Rec	Apple.Com	Subscriptions	15.89
Fire	Oaks Italian Deli	Business Dinner	93.81
Fire	Taco Pizza	Business Lunch	77.84
Fire	Lowe's	Equipment	35.92
Fire	Apple.Com	Storage	0.99
Fire	Staples	Supplies	17.56
Admin	Sp Getstuck.Com	Supplies	375.00
Admin	Sq Ect Inc.	Supplies	367.68
Public Works	The Home Depot	Supplies	53.78
Public Works	Kohls	Uniforms	407.76
Public Works	In Ed Quay Customs	Equipment	650.00
Admin	Aramark	Uniforms	181.79
Public Works	Amazon.Com	Uniforms	790.04
Public Works	Trail Electric	Service	1,262.16
Public Works	Carhartt	Uniforms	339.92
Admin	Staples	Supplies	377.35
Public Works	Kohls	Uniforms	199.96
Public Works	EZ Pass	Toll	6.50
Public Works	Emedco	Signs	64.91
Admin	Staples	Supplies	629.75
Public Works	Apple.Com	Storage	0.99
Public Works	Trail Electric	Service	1,981.92
Public Works	Aramark	Uniforms	181.36
Police	Fbi Leeda Inc	Training	2,085.00
Police	Iacp	Training	200.00
Police	Van Meter & Associates	Training	320.00
Rec	Amzn Mktp	Supplies	44.93
Rec	Target	Supplies	49.11
Rec	Wegmans	Supplies	21.14
		TOTAL	27,730.91

Vendor Range: GILMORE & ASSOCIATES, INC. to GILMORE & ASSOCIATES, INC. Status: Active  
 Report Type: All Include Open Requisitions: N  
 Threshold Amount: 0.00 Include Tax Id: Y Contracts: N Bid: Y State: Y Other: Y Exempt: Y  
 Date Range Type: Both First Enc Date Range: 08/13/20 to 09/15/20 Paid Date Range: 08/13/20 to 09/15/20

Vendor # Name	Status	1099 Type	Tax Id	1099
First P.O. # Item Description		Prch. Type Status	Invoice	Amount
Enc Date Contract Id Account Type Charge Account		Account Description		Exc1
1682 GILMORE & ASSOCIATES, INC.	Active			
09/14/20 20-01133 1 CAPITAL PROJECTS		Other Pd Ck: 19199 09/14/20	199305	1,915.56
Budget 01-414-313		Engineering Services		
09/14/20 20-01133 2 STRATFORD AVE BUILDING PERMIT		Other Pd Ck: 19199 09/14/20	199334	55.00
Budget 01-414-313		Engineering Services		
09/14/20 20-01133 3 GENERAL		Other Pd Ck: 19199 09/14/20	199330	2,178.75
Budget 01-414-313		Engineering Services		
09/14/20 20-01133 4 BURBANK GROVE/PROV CORNER		Other Pd Ck: 19199 09/14/20	199294	6,168.54
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 5 101 HOLLOW RD 258		Other Pd Ck: 19199 09/14/20	199324	332.50
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 6 60 K FLEX 319		Other Pd Ck: 19199 09/14/20	199320	418.75
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 7 COMCAST PARKING LOT 281		Other Pd Ck: 19199 09/14/20	199301	325.00
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 8 209 FOURTH AVE 327		Other Pd Ck: 19199 09/14/20	199321	453.75
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 9 SHOPPES AT UPT 298		Other Pd Ck: 19199 09/14/20	199304	847.06
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 10 YERKES STATION 341		Other Pd Ck: 19199 09/14/20	199313	1,821.51
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 11 RESIDENCES AT PTC 305		Other Pd Ck: 19199 09/14/20	199306	4,193.52
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 12 HESS TRACT 334		Other Pd Ck: 19199 09/14/20	199307	659.19
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 13 TROUTMAN 253		Other Pd Ck: 19199 09/14/20	199292	1,581.15
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 14 CATSKILLS FARM 330		Other Pd Ck: 19199 09/14/20	199311	1,549.67
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 15 GLOBAL PACKAGING 312		Other Pd Ck: 19199 09/14/20	199308	3,337.34
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 16 HIGHFIELD 153		Other Pd Ck: 19199 09/14/20	199293	210.00
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 17 FREELAND VILLAGE 267		Other Pd Ck: 19199 09/14/20	199295	3,654.10
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01133 18 EZELL TRACT 275		Other Pd Ck: 19199 09/14/20	199298	12,948.75
Budget 01-500-030		Reimbursable Engineering Fees		
09/14/20 20-01134 1 ROAD PAVING PROJECT A		Other Pd Ck: 190 09/14/20	199327	2,096.54
Budget 02-439-600		HIGHWAY CONSTRUCTION/REBUILDING		
09/14/20 20-01135 1 PARK PLANNING AND DESIGN		Other Pd Ck: 2248 09/14/20	199326	9,113.79
Budget 03-454-705		Park Improvements/Additions		
09/14/20 20-01135 2 ASHENFELTER TROUTMAN TRAIL		Other Pd Ck: 2248 09/14/20	199329	2,905.85
Budget 03-454-705		Park Improvements/Additions		
09/14/20 20-01135 3 RIVERCREST TRAIL		Other Pd Ck: 2248 09/14/20	199317	9,556.25
Budget 03-454-705		Park Improvements/Additions		
09/14/20 20-01136 1 ASHENFELTER ROAD CULVERT		Other Pd Ck: 720 09/14/20	199333	692.50
Budget 10-436-000		CAPITAL STORM/FLOOD EXPENSES		

Vendor # Name	Status	1099 Type	Tax Id	1099	
First P.O. # Item Description		Prch. Type Status	Invoice	Exc1	
Enc Date Contract Id Account Type Charge Account		Account Description	Amount		
1682 GILMORE & ASSOCIATES, INC.	Continued				
09/14/20 20-01136 2 STORMWATER PROJECT		Other Pd ck: 720 09/14/20 199318	199318	722.20	
Budget 10-436-000		CAPITAL STORM/FLOOD EXPENSES			
09/14/20 20-01136 3 NPDES MS4		Other Pd ck: 720 09/14/20 199300	199300	8,416.25	
Budget 10-436-000		CAPITAL STORM/FLOOD EXPENSES			
09/14/20 20-01136 4 ESF SITE PLAN		Other Pd ck: 720 09/14/20 199325	199325	46,661.25	
Budget 10-409-000		CAPITAL BUILDING EXPENSES			
09/14/20 20-01136 5 SECOND AVENUE CULVERT		Other Pd ck: 720 09/14/20 199296	199296	72.50	
Budget 10-439-000		CAPITAL TRANSPORTATION EXPENSES			
09/14/20 20-01136 6 ROAD PAVING PROJECT B		Other Pd ck: 720 09/14/20 199328	199328	10,347.05	
Budget 10-439-000		CAPITAL TRANSPORTATION EXPENSES			
09/14/20 20-01137 1 PLEASANT LANE SEWER EXT		Other Pd ck: 756 09/14/20 199323	199323	72.50	
Budget 81-429-313		Engineering Services			
09/14/20 20-01137 2 TINDY RUN SANITARY SEWER		Other Pd ck: 756 09/14/20 199316	199316	18,698.95	
Budget 81-429-313		Engineering Services			
09/14/20 20-01137 3 RIVER TRAIL/LOCK 60		Other Pd ck: 756 09/14/20 199310	199310	325.00	
Budget 81-429-313		Engineering Services			
09/14/20 20-01137 4 SEWER ENGINEERING SERVICES		Other Pd ck: 756 09/14/20 199309	199309	1,547.48	
Budget 81-429-313		Engineering Services			
09/14/20 20-01138 1 FIEO SUBDIVISION		Other Pd ck: 1190 09/14/20 199303	199303	52.50	
Project 088		ROBERT FIEO SUBDIVISION			
09/14/20 20-01138 2 WHITE SPRINGS		Other Pd ck: 1190 09/14/20 199302	199302	284.56	
Project 245		WHITE SPRINGS FARM			
09/14/20 20-01138 3 SHEPPARD		Other Pd ck: 1190 09/14/20 199299	199299	72.50	
Project 273		SHEPPARD REDISTRIBUTION			
09/14/20 20-01138 4 ROUSE CHAMBERLAIN		Other Pd ck: 1190 09/14/20 199297	199297	1,035.15	
Project 304		RIDGEWOOD/ROUSE CHAMERLAIN			
09/14/20 20-01138 5 SEI		Other Pd ck: 1190 09/14/20 199312	199312	3,822.76	
Project 333		SEI NORTH CAMPUS			
09/14/20 20-01138 6 GREENWOOD AVE		Other Pd ck: 1190 09/14/20 199314	199314	1,142.50	
Project 346		STEARLY PROP/HALLMARK BLDG GR			
09/14/20 20-01138 7 HB FRAZER		Other Pd ck: 1190 09/14/20 199315	199315	2,268.09	
Project 347		HB FRAZIER			
09/14/20 20-01138 8 BARKER SUBDIVISION		Other Pd ck: 1190 09/14/20 199319	199319	410.00	
Project 351		BARKER SUBDIVISION			
09/14/20 20-01138 9 BECHTEL ROAD		Other Pd ck: 1190 09/14/20 199322	199322	1,161.98	
Project 354		188 BECHTEL ROAD SUBDIVISION			
09/14/20 20-01138 10 PJP STADIUM BLEACHERS		Other Pd ck: 1190 09/14/20 199332	199332	72.50	
Project 358		Pope John Paul Lighting			
09/14/20 20-01138 11 GREENWOOD AVENUE		Other Pd ck: 1190 09/14/20 199331	199331	290.00	
Project 360		357 GREENWOOD AVE SUBDIVISION			
Total Open P.O.: Bid:	0.00	State: 0.00	Other: 0.00	Exempt: 0.00	All: 0.00
Total Paid P.O.:	0.00	0.00	164,490.79	0.00	164,490.79
Vendor P.O. Total:	0.00	0.00	164,490.79	0.00	164,490.79

Total Vendors:	1	Total Open P.O.:	0.00	Total Paid P.O.:	164,490.79	Total Open & Paid:	164,490.79
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Vendor Range: DISCHELL BARTLE DOOLEY, PC to DISCHELL BARTLE DOOLEY, PC Status: Active  
 Report Type: All Include Open Requisitions: N  
 Threshold Amount: 0.00 Include Tax Id: Y Contracts: N Bid: Y State: Y Other: Y Exempt: Y  
 Date Range Type: Both First Enc Date Range: 08/13/20 to 09/15/20 Paid Date Range: 08/13/20 to 09/15/20

Vendor # Name	Status	1099 Type	Tax Id	1099					
First P.O. # Item Description		Prch. Type Status	Invoice	Amount					
Enc Date Contract Id Account Type Charge Account		Account Description		Excl					
1038 DISCHELL BARTLE DOOLEY, PC	Active	Proceeds to Attrny	23-2056549						
09/11/20 20-01131 1 EZELL TRACT		Other Pd Ck: 1189 09/11/20	89459	82.50					
Project 275		EZELL TRACT - 615 EGYPT ROAD							
09/11/20 20-01131 2 SILVER RHINO		Other Pd Ck: 1189 09/11/20	89470	231.00					
Project 341		SILVER RHINO							
09/11/20 20-01131 3 188 BECHTEL RD/GENTERRA		Other Pd Ck: 1189 09/11/20	89462	214.50					
Project 354		188 BECHTEL ROAD SUBDIVISION							
09/11/20 20-01131 4 KLINE ROAD		Other Pd Ck: 1189 09/11/20	89464	148.50					
Project 361		PRDC KLINE ROAD							
09/11/20 20-01131 5 SEI		Other Pd Ck: 1189 09/11/20	89469	999.25					
Project 333		SEI NORTH CAMPUS							
09/11/20 20-01131 6 GREENWOOD AVE		Other Pd Ck: 1189 09/11/20	89461	148.50					
Project 360		357 GREENWOOD AVE SUBDIVISION							
09/11/20 20-01132 1 ASSESSMENT APPEALS		Other Pd Ck: 19198 09/11/20	89460	264.00					
Budget 01-404-310		Township Solicitor - Professional							
09/11/20 20-01132 2 MUNICIPAL LIENS		Other Pd Ck: 19198 09/11/20	89465	148.50					
Budget 01-404-310		Township Solicitor - Professional							
09/11/20 20-01132 3 PLANNING COMMISSION		Other Pd Ck: 19198 09/11/20	89466	841.50					
Budget 01-404-310		Township Solicitor - Professional							
09/11/20 20-01132 4 ZONING		Other Pd Ck: 19198 09/11/20	89471	132.00					
Budget 01-404-310		Township Solicitor - Professional							
09/11/20 20-01132 5 GENERAL		Other Pd Ck: 19198 09/11/20	89461	5,280.00					
Budget 01-404-310		Township Solicitor - Professional							
09/11/20 20-01132 6 209 FOURTH AVE 327		Other Pd Ck: 19198 09/11/20	89458	247.50					
Budget 01-500-020		Reimbursable Legal Fees							
09/11/20 20-01132 7 RESIDENCES AT PTC 305		Other Pd Ck: 19198 09/11/20	89468	528.00					
Budget 01-500-020		Reimbursable Legal Fees							
09/11/20 20-01132 8 PROV BUSINESS PARK 319		Other Pd Ck: 19198 09/11/20	59467	627.00					
Budget 01-500-020		Reimbursable Legal Fees							
09/11/20 20-01132 9 GLOBAL PACKAGING 312		Other Pd Ck: 19198 09/11/20	89463	297.00					
Budget 01-500-020		Reimbursable Legal Fees							
Total Open P.O.: Bid:	0.00	State:	0.00	Other:	0.00	Exempt:	0.00	All:	0.00
Total Paid P.O.:	0.00		0.00		10,189.75		0.00		10,189.75
Vendor P.O. Total:	0.00		0.00		10,189.75		0.00		10,189.75

Total Vendors: 1 Total Open P.O.: 0.00 Total Paid P.O.: 10,189.75 Total Open & Paid: 10,189.75

Vendor Range: GRACE PLANNING ASSOCIATES to GRACE PLANNING ASSOCIATES Status: Active  
 Report Type: All Include Open Requisitions: N  
 Threshold Amount: 0.00 Include Tax Id: Y Contracts: N Bid: Y State: Y Other: Y Exempt: Y  
 Date Range Type: Both First Enc Date Range: 08/13/20 to 09/15/20 Paid Date Range: 08/13/20 to 09/15/20

Vendor # Name	Status	1099 Type	Tax Id	1099					
First P.O. # Item Description		Prch. Type Status	Invoice	Amount					
Enc Date Contract Id Account Type Charge Account		Account Description		Exc1					
1724 GRACE PLANNING ASSOCIATES	Active	Non Employee	45-5186772						
09/04/20 20-01091 1 PTC106 (305)		Other Pd Ck: 19163 09/04/20	8290-2	75.00					
Budget 01-500-030		Reimbursable Engineering Fees							
09/04/20 20-01091 2 GLOBAL (312)		Other Pd Ck: 19163 09/04/20	8290-4	100.00					
Budget 01-500-030		Reimbursable Engineering Fees							
09/04/20 20-01091 3 COMP PLAN		Other Pd Ck: 19163 09/04/20	8290-14	1,050.00					
Budget 01-414-316		Planning Assistance Contract							
09/04/20 20-01091 4 GEN.PLANNING		Other Pd Ck: 19163 09/04/20	8290-15	4,600.00					
Budget 01-414-316		Planning Assistance Contract							
09/04/20 20-01091 5 TWP MAPPING		Other Pd Ck: 19163 09/04/20	8290-16	450.00					
Budget 01-414-316		Planning Assistance Contract							
09/04/20 20-01091 6 PARK MASTER PLAN		Other Pd Ck: 19163 09/04/20	8290-17	250.00					
Budget 01-414-316		Planning Assistance Contract							
09/04/20 20-01091 7 ZHB		Other Pd Ck: 19163 09/04/20	8290-19	1,825.00					
Budget 01-414-316		Planning Assistance Contract							
09/04/20 20-01091 8 RIDGEWOOD		Other Pd Ck: 1188 09/04/20	8290-1	100.00					
Project 304		RIDGEWOOD/ROUSE CHAMERLAIN							
09/04/20 20-01091 9 VERTICAL BRIDGE		Other Pd Ck: 1188 09/04/20	8290-3	200.00					
Project 310		VERTICAL BRIDGE HOLDCO, LLC							
09/04/20 20-01091 10 SEI NORTH CAMPUS		Other Pd Ck: 1188 09/04/20	8290-5	375.00					
Project 333		SEI NORTH CAMPUS							
09/04/20 20-01091 11 SILVER RHINO		Other Pd Ck: 1188 09/04/20	8290-6	400.00					
Project 341		SILVER RHINO							
09/04/20 20-01091 12 STEARLY/HALLMARK		Other Pd Ck: 1188 09/04/20	8290-7	125.00					
Project 346		STEARLY PROP/HALLMARK BLDG GR							
09/04/20 20-01091 13 1701 MAIN STREET/PULTE		Other Pd Ck: 1188 09/04/20	8290-8	100.00					
Project 349		1701/1719 MAIN STREET							
09/04/20 20-01091 14 BARKER SD/REYNOLDS ACQ'S.		Other Pd Ck: 1188 09/04/20	8290-9	150.00					
Project 351		BARKER SUBDIVISION							
09/04/20 20-01091 15 188 BECHTEL ROAD		Other Pd Ck: 1188 09/04/20	8290-10	300.00					
Project 354		188 BECHTEL ROAD SUBDIVISION							
09/04/20 20-01091 16 TESTA DANCE		Other Pd Ck: 1188 09/04/20	8290-11	100.00					
Project 355		TESTA DANCE							
09/04/20 20-01091 17 357 GREENWOOD		Other Pd Ck: 1188 09/04/20	8290-12	100.00					
Project 360		357 GREENWOOD AVE SUBDIVISION							
09/04/20 20-01091 18 PRDC KLINE ROAD		Other Pd Ck: 1188 09/04/20	8290-13	100.00					
Project 361		PRDC KLINE ROAD							
09/04/20 20-01091 19 PARK AND REC		Other Pd Ck: 19163 09/04/20	8290-18	100.00					
Budget 01-414-316		Planning Assistance Contract							
Total Open P.O.: Bid:	0.00	State:	0.00	Other:	0.00	Exempt:	0.00	All:	0.00
Total Paid P.O.:	0.00		0.00		10,500.00		0.00		10,500.00
Vendor P.O. Total:	0.00		0.00		10,500.00		0.00		10,500.00

Total Vendors: 1 Total Open P.O.: 0.00 Total Paid P.O.: 10,500.00 Total Open & Paid: 10,500.00

Vendor Range: MCMAHON ASSOCIATES, INC. to MCMAHON ASSOCIATES, INC. Status: Active  
 Report Type: All Include Open Requisitions: N  
 Threshold Amount: 0.00 Include Tax Id: Y Contracts: N Bid: Y State: Y Other: Y Exempt: Y  
 Date Range Type: Both First Enc Date Range: 08/13/20 to 09/15/20 Paid Date Range: 08/13/20 to 09/15/20

Vendor # Name	Status	1099 Type	Tax Id	1099
First P.O. # Item Description	Prch. Type Status	Invoice	Amount	Excl
Enc Date Contract Id Account Type Charge Account	Account Description			
2774 MCMAHON ASSOCIATES, INC. Active				
09/01/20 20-01021 1 EGYPT RD ADAPTIVE CONSTRUCTION Other Budget 10-439-000	Pd Ck: 717 09/01/20	172222	260.00	
09/15/20 20-01141 1 EGYPT RD ADAPTIVE CONSTRUCTION Other Budget 10-439-000	Pd Ck: 721 09/15/20	172794	177.25	
Total Open P.O.: Bid:	0.00 State:	0.00 Other:	0.00 Exempt:	0.00 All: 0.00
Total Paid P.O.:	0.00	0.00	437.25	0.00 437.25
Vendor P.O. Total:	0.00	0.00	437.25	0.00 437.25

Total Vendors: 1 Total Open P.O.: 0.00 Total Paid P.O.: 437.25 Total Open & Paid: 437.25



**TOWNSHIP OF UPPER PROVIDENCE  
AUGUST 13TH TO SEPTEMBER 15TH BILL LIST SUMMARY**

<b>Fund Code</b>	<b>Paid Invoices</b>	<b>Open Invoices</b>	<b>Credit Card</b>	<b>Auto Pay</b>	<b>Total</b>
01 - General Fund	479,359.27	0.00	48,317.85	39,007.46	566,684.58
02 - Liquid Fuels	2,096.54	0.00			2,096.54
03 - Recreation	39,575.89	0.00			39,575.89
08 - Sewer	214,619.40	0.00		1,146.40	215,765.80
10 - Capital Expenditure	130,411.46	0.00			130,411.46
18 - Escrow	19,515.29	0.00			19,515.29
81 - Sewer Capital	20,643.93	0.00			20,643.93
<b>TOTAL</b>	<b>906,221.78</b>	<b>0.00</b>	<b>48,317.85</b>	<b>40,153.86</b>	<b>994,693.49</b>



**UPPER PROVIDENCE BOARD OF SUPERVISORS  
REGULAR MEETING  
Monday, August 17, 2020 – 7:00 P.M.**

The Board of Supervisors regular meeting on Monday, August 17, 2020 was held in a hybrid/virtual format. The Board of Supervisors, Staff, and Consultants were present at the Administration Building while the public attended virtually. Instructions to join the meeting were posted on the Township's website. Township Manager, Timothy J. Tieperman was the meeting moderator.

**ATTENDANCE**

**Board of Supervisors:** Albert Vagnozzi, Vice-Chair; Laurie Higgins, Supervisor; John Pearson, Supervisor; and Bill Starling, Supervisor.

**Staff Present:** Bryan Bortnichak, Assistant Township Manager; Lt. U. Mark Freeman, UPT Police Department; Chief Dan Kerrigan, UPT Fire and Emergency Services; Arielle Simmons, Communications Officer; and Cheryll Schinski, Administrative Services Manager.

**Staff Attending Virtually:** Tom Broadbelt, Public Works Director; Nathan Vargas, System Network Administrator; Sue Hoffman, Parks and Recreation Director; and Richard Ressel, Emergency Services Coordinator.

**Consultants Present:** Geoffrey Grace, Zoning Officer; Joseph Bresnan, Esquire, Township Solicitor; William Dingman, Township Engineer; and Casey Moore, Township Traffic Engineer.

**Consultants Attending Virtually:** William Deguffroy, Township Engineer's office; Jamie Schlesinger, Township Financial Advisor; Ernest Closser, Esquire, Bond Counsel.

**CALL TO ORDER**

Supervisor Vagnozzi called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Supervisor Vagnozzi started the meeting with the Pledge of Allegiance.

**MOTION TO APPROVE BOARD AGENDA**

Supervisor Starling motioned, seconded by Supervisor Pearson, to approve the August 17, 2020 Board Agenda, per § 2-2-5 (A) of the Township Administrative Code. Motion carried 4-0.

**PUBLIC COMMENT**

None.

## **EXECUTIVE SESSION**

An executive session was held immediately prior to this meeting to discuss personnel issues.

## **APPROVAL OF BILL LIST**

### **1. July 11, 2020 – August 12, 2020: \$1,710,263.48**

Supervisor Starling motioned, seconded by Supervisor Pearson, to approve the bill list for the period of July 11, 2020 – August 12, 2020, in the amount of \$1,710,263.48. Motion carried 4-0.

## **APPROVAL OF MINUTES**

- 2. July 20, 2020 Regular Meeting**
- 3. July 29, 2020 Workshop Meeting**
- 4. August 3, 2020 Conditional Use Hearings**

Supervisor Starling motioned, seconded by Supervisor Pearson, to approve the minutes of the July 20, 2020 regular meeting, the July 29, 2020 workshop meeting, and the August 3, 2020 conditional use hearings. Motion carried 4-0.

## **PUBLIC HEARING**

None.

## **OLD BUSINESS (ACTION/DISCUSSION ITEMS)**

### **5. Consider adopting Resolution 2020-36 extending the COVID-19 emergency declaration through the expiration of the COVID-19 emergency declaration as declared by Governor Wolf**

Mr. Bortnichak stated that the Upper Providence COVID-19 emergency declaration will run concurrently with the state's COVID-19 emergency declaration as declared by Governor Wolf. Supervisor Starling commented that the emergency declaration is in place so if monies become available under the state of emergency the Township will be eligible.

Supervisor Pearson motioned, seconded by Supervisor Starling, to adopt Resolution 2020-36 extending the UPT COVID-19 emergency declaration through the expiration of the COVID-19 emergency declaration as declared by Governor Wolf. Motion carried 4-0.

### **6. Consider enacting Ordinance 583 authorizing the incurrence of debt by the issuance of general obligation bonds**

Jamie Schlesinger, financial advisor, stated he assisted the Township a few years prior to obtain a bank loan to fund several projects. The bank loan was issued through Newtown Bank and Trust. With interest rates currently are at historic lows, this is an opportune time to refinance. Also,

with large capital expenditures budgeted by the Township over the next few years, borrowing additional monies at a lower interest would also be possible.

Mr. Schlesinger stated that over the course of the last few months interest rates have hit historic lows. Any type of financing or re-financing done at this time would result in a lower borrowing expense.

The Township is considering several capital projects including the emergency services center. That project combined with road projects and other capital expenses put the need for funds at \$14 million dollars. In 2017, the Township borrowed money for capital expenses. A small amount of that money is left over and will be rolled into this new financing. The Township is going to apply for bank qualified financing in the amount of \$10 million dollars. This will allow the Township to complete several capital projects this year and next year. The bank qualified issue allows the Township to receive lower interest rates.

Mr. Schlesinger discussed the current debt picture of the Township. He stated that the debt amount is very reasonable. In 2017, the bank loan rate was at 2.5%, which is fixed until 2027 at which time it will reset to prime. Given where the market and interest rates are today, the Township will lock into a lower interest rate for the financed amounts, allowing the Township to save hundreds of thousands of dollars. The debt would be structured to reduce interest expense by \$200,000. He feels this is just a starting place and relatively conservative. Additionally, the Township would borrow additional funds of \$1.7 million dollars. The overall debt service which is the amount payable in principle and interest would go from \$892,000 to \$940,000. Debt would have the same maturity that is in place. As other capital funds are needed, a second issuance is possible.

Mr. Schlesinger stated that this is a great time for refinancing. He stated the Township should have a strong credit rating and will be able to lock in at very low interest rates. Ordinance 583 is a parameters ordinance which gives flexibility to the Township to move forward and price bonds in the future without any formal approval needed from the Supervisors. This ordinance states a \$12 million dollar borrowing amount with a 5% maximum interest rate. He stated that these numbers are higher than he foresees happening and believes the Township will have a \$10 million dollar issuance with a low 2% range. Mr. Schlesinger stated Bucky Clouser, Esquire, Township's bond counsel, prepared and properly advertised Ordinance 583 which was also reviewed by Solicitor Bresnan. Mr. Schlesinger will report back to the Board in the future with more definitive numbers.

Supervisor Starling asked if Mr. Schlesinger will report back to the Board with the financing amounts and interest rates prior to issuance. Mr. Schlesinger stated the ordinance is the approval and would allow for the issuance within the stated parameters. He will report back to the Board with the bond recommendations prior to the sale. He stated the ordinance allows for flexibility within a fluctuating bond market and meets the requirements of the Commonwealth and DCED (PA Department of Community and Economic Development).

Supervisor Vagnozzi stated this is the right thing to do with the current market. This issuance will reduce the interest rate for the current debt and obtain additional funding to allow the Township to complete capital projects.

Supervisor Pearson motioned, seconded by Supervisor Starling, to enact Ordinance 583 authorizing the incurrence of debt not to exceed \$12 million dollars by the issuance of general obligation bonds. Motion carried 4-0.

**NEW BUSINESS (ACTION/DISCUSSION ITEMS):**

**7. Consider adopting Resolution 2020-37 granting final land development approval for 188 Bechtel Road Subdivision**

John Panizza, applicant/developer, and Chuck Dobson, project engineer, discussed the project. Mr. Dobson stated Applicant is requesting final plan approval. Preliminary plan approval was previously granted. The Planning Commission made a recommendation for final plan approval at their July 8, 2020 meeting. Waiver requests are identified on the first sheet of the plan set and a July 13, 2020 letter was submitted to Mr. Grace with clarifications relative to some of the waivers.

Supervisor Pearson asked for clarification on the sidewalks/curbing waiver for the project. Solicitor Bresnan stated the waivers are small and technical in nature. Mr. Dingman stated Applicant is requesting sidewalks be waived and be replaced with a trail. Since curbing does not exist on most of the road section, Applicant is asking for curbing to be waived to keep the look consistent. Solicitor Bresnan stated half the waivers were granted at the time of preliminary plan approval. Compensation in lieu of curbing/sidewalks would have been approved at the preliminary plan stage. Mr. Dobson confirmed that the curbing/sidewalk waiver was granted at the preliminary plan stage. He further stated that there is a potential through road that will be part of the Township's comprehensive plan along with the stormwater management control for the future road. When the Township is ready to construct the road, there will be no need for future stormwater management development or costs. Solicitor Bresnan stated that in general when a developer asks for a waiver on curbing/sidewalks, a contribution is made in some other area of the project for public improvement. In this case, the construction of the trail and stormwater management are being done instead of the curbing/sidewalk. Supervisor Higgins stated that the trail extension is on one side of the street. Mr. Dobson stated the trail will connect to an existing trail just south of the development.

Supervisor Vagnozzi asked for clarification on the easement needed from the neighbor. He asked for confirmation that Applicant will replace the trees on the property. Mr. Panizza stated he agreed to maintain the hard scaping, and plant three trees outside of the easement for each of the two properties. Supervisor Vagnozzi is concerned about the tap into Ithan Lane and road repair. He asked that the grading behind the proposed homes is maintained and/or returned to pre-construction stage, to which Mr. Panizza agreed. Mr. Dobson stated that the paving on Bechtel Road will have a slight overlap to make the required vertical and horizontal transitions.

Supervisor Starling motioned, seconded by Supervisor Pearson, to adoption Resolution 2020-37 granting final land development approval for 188 Bechtel Road Subdivision. Motion carried 4-0.

**8. Consider adopting Resolution 2020-38 granting preliminary and final land development approval for Pope John Paul – bleachers**

Greg DiPippo, Esquire, attorney for Applicant, stated Applicant was in front of the Board a few months ago received final approval for the lighting for the football field. Applicant has now submitted plans for the construction of bleachers, locker room and concession stand and is looking for final approval. This is a clean application with no waivers requested.

Supervisor Pearson asked for clarification on the layout of the locker rooms and concession stand. Attorney DiPippo stated the concession stand will be on the second level, overlooking the field with the locker rooms in the lower level. Representative from Pope John Paul, Bill Carroll and project architect, Eric Gianelle, stated what is currently the snack bar and public bathrooms will become the locker room and the public bathrooms and concession stand will be moved to the upper floor with a patio that overlooks the endzone.

Supervisor Pearson motioned, seconded by Supervisor Starling, to approve Resolution 2020-38 granting preliminary and final land development approval for Pope John Paul – bleachers, plan no. 5006-0358-0002. Motion carried 4-0

**9. Consider adopting Resolution 2020-39 granting final land development approval for Providence Business Park III – 60K Flex Building**

Ed Mullin, Esquire, attorney for Applicant, stated this plan has been before the Board for tentative and preliminary approval. Applicant is requesting final approval. The building is located to the left of the HB Frazer building. The plan has received clean letters from Gilmore and McMahon. Recently, the Planning Commission recommended this plan to the Board for approval. A neighbor commented at the Planning Commission meeting that earth was being moved at this location and reminded applicant that the buffer needed to be installed before construction. The earth moving/ground leveling being done currently is to ready the site for the HB Frazer building and then the buffer will be built prior to any building construction.

Supervisor Pearson asked for clarification on whether Mr. Gambone has finished all the work on the other side of Hollow Road at Providence Business II. Mr. Dingman stated there is still outstanding work and an escrow for that project. Supervisor Pearson would like the other business park completed before the start of this project. He stated a retention basin with equipment sitting in it has not been completed. There is another project at Egypt and Hollow Roads that is currently proceeding. Supervisor Pearson would like Mr. Gambone to finalize his other projects before beginning construction on this one. Attorney Mullin stated he will pass on Supervisor Pearson's comments to Mr. Gambone and would be happy to meet with Mr. Dingman to discuss finalization issues. Solicitor Bresnan stated that without Attorney Mullin talking with his client at this time, it would be difficult to incorporate Supervisor Pearson's comments as a condition of final approval. Attorney Mullin stated that he will recommend to his client that prior to requesting the building permit for the HB Frazer site, his client resolve the issues raised by Mr. Dingman.

Supervisor Starling motioned, seconded by Supervisor Pearson, to adopt Resolution 2020-29 granting final land development approval for Providence Business Park III – 60K Flex Building. Motion carried 4-0.

**10. Consider adoption of Resolution 2020-40 regarding a PennDOT Traffic Signal Application for the intersection of Egypt Road and Station Avenue/Gumbes Road**

**11. Consider adoption of Resolution 2020-41 regarding a PennDOT Traffic Signal Application for the intersection of Egypt Road and Mill Road/Oaks Shopping Center Driveway**

Mr. Moore discussed agenda items 10 and 11. These forms are required by PennDOT to modify two intersections with some additional signage and pavement markings to make the flow of traffic smoother and give drivers more advanced notice. The intersections involved are Egypt Road with Mill Road/Oaks Shopping Center and Egypt Road with Station Avenue/Gumbes Road. Travelling westbound on Egypt Road there are two through lanes. As you go through Mill Road and the signal, the inside left turn lane drops into a double left turn lane that turns on to Station Avenue. Residents have raised concerns about this intersection. Additional overhead signage will be added informing drivers that the inside lane is going to end at Station Avenue and the right lane adjacent to the shoulder is the through lane. Also, the through lane will be painted with “Egypt Road Only.”

Supervisor Starling motioned, seconded by Supervisor Pearson to adopt Resolution 2020-40 regarding a PennDOT Traffic Signal Application for the intersection of Egypt Road and Station Avenue/Gumbes Road; and adopt Resolution 2020-41 regarding a PennDOT Traffic Signal Application for the intersection of Egypt Road and Mill Road/Oaks Shopping Center Driveway. Motion carried 4-0.

**12. Consider granting a waiver request from SALDO §§154.31.A and 154.31.E(4) for 395 Greenwood Subdivision**

Ed Mullin, Esquire, attorney for Applicant, stated Applicant received conditional use approval for the flex-lotting option for 17 lots. A requirement of the flex-lotting option is public sewer and water. Applicant discuss this issue with PA. American Water and was advised that they could not meet the 1,500 gallons per minute standard as required by the Township’s subdivision and land development ordinance (SALDO). Applicant filed an application with the Zoning Hearing Board requesting a variance to put on-lot wells instead of public water. Neighbors of the property were very concerned about the proposed on-lot wells. Mr. Dingman worked with PA. American Water and came up with a possible solution of 1,000 gallons per minute instead of putting in the 17 on-lot wells. UPT Fire Marshal, Tom Dimmerling provided an email concurring that he would much rather have 1,000 gallons per minute of on-site water as opposed to 17 wells. Attorney Mullin stated that the plan will remain 17 lots with open space, the lots will have public water and sewer, and applicant will withdraw the Zoning Hearing Board application for on-lot wells.

At the last Planning Commission meeting, several neighbors raised concerns about the disturbance of the property. Applicant stated that he has a Department of Environmental Protection (DEP) Phase 1 letter. A neighbor stated he had documentation pertaining to unsafe filling on this tract of land. An agreement was reached with the neighbor to review his documentation and provide him with a copy of the DEP Phase 1 letter for the property. Attorney Mullin further stated Applicant would not develop an area that has hazardous materials.

Supervisor Higgins stated that she is sure her neighbors will be happy that this development can have public water and not wells.

Supervisor Pearson asked if the gallons per minute requirement was factored into the additional proposed developments in that area. Mr. Dingman stated he spoke with Al Rossi of PA American Water. There is no easy way to loop this system. There is a water quality issue on a dead-end/looped system. He stated the pipes will be upsized to allow for the possible additional gallons per minute at a future time.

Supervisor Starling asked if a new standpipe would be required to increase the water pressure for this part of the Township. Mr. Dingman stated an increase in pressure would require booster pumps at existing tanks. He further stated that the 1,500 gallon requirement should be reviewed with the Fire Department as the department has stated that 1,000 gallons per minute is more than adequate. Mr. Dingman stated 1,500 gallons per minute is typical in commercial areas but is not needed for single family residential homes.

Solicitor Bresnan stated that the general policy established by the Board is to allow public comment at the beginning of the meeting.

Michael Labetti (339 Woodland Drive) stated that he has paperwork regarding the dumping. There was a Zoom meeting with residents and Senator Muth to discuss concerns with the Greenwood Subdivision.

Supervisor Starling motioned, seconded by Supervisor Pearson, to grant a waiver request from SALDO §§154.31.A and 154.31.E(4) for 395 Greenwood Subdivision. Motion carried 4-0.

### **13. Pollution Reduction Plan (MS4) presentation**

Mr. Dingman stated a pollution reduction plan is a requirement for the 2018 MS4 permit renewal process. This plan is for sediment reduction. Areas affected are Schoolhouse Run, Donny Brook and Doe Run. In September 2018, the Board approved the plan and it was forwarded to the PA Department of Environmental Protection (DEP). Subsequently, DEP has provided comments which the consultants and township staff have worked through. Part of the comments include a 10% increase in the Township's sediment reduction from 53,000 lbs. to 59,000 lbs. The solution in the 2018 plan included a basin at Glaxo Smith Kline (GSK) and renovation of other basins as necessary throughout the Township. DEP would like a firm, one-answer solution; therefore, consultants are recommending a change to the basin at GSK which can remove 62,000 lbs. of sediment. The plan is currently being re-advertised and includes a 30-day public comment period. The timeline moving forward if the Board is agreeable is to adopt

the plan at the September 21, 2020 Board meeting with submission of the plan to the DEP prior to October 1, 2020. DEP has indicated that the permit will be in effect for five (5) years from the date of plan approval (2020-2025). The changes to the GSK basin will need to be completed in this timeframe.

#### **14. Consider authorizing advertisement of Ordinance 584 regarding the establishment of a Human Relations Commission**

Supervisor Starling stated that several surrounding municipalities have passed similar ordinances. Most of the items in the ordinance are covered in federal and state law; however, there are some loopholes that the state has not covered. This ordinance will clearly state that the township will not tolerate discrimination in any form. The new Human Relations Commission is a place for people to turn if they feel they have been victims of discrimination. Supervisor Starling read the Whereas portion of the ordinance into the record.

Supervisor Starling motioned, seconded by Supervisor Pearson, to authorize advertisement of Ordinance 584 regarding the establishment of a Human Relations Commission. Motion carried 4-0.

#### **MANAGER AND DEPARTMENT HEAD REPORTS**

Mr. Bortnichak stated the Linfield-Trappe Road/Township Line Road project is underway with contractors and PECO starting electrical work. The Township appreciates the public's patience and cooperation through this project.

Mr. Bortnichak stated there will be a presentation on the new emergency services center at the next Board of Supervisors meeting, September 21, 2020. The 90% plan sets will be available from the design professionals. D'Huy Engineering will have refined the budget estimate.

As a result of the flooding from the storm on August 4, 2020, Mr. Bortnichak has met with two property owners that reside in the floodplain and are interested in an acquisition grant from FEMA. Depending on how many times the properties have flooded, FEMA may require a ten percent (10%) contribution from the Township on any buyout. Township letters will be sent to an additional 20 property owners who are classified in one of two possible repetitive loss categories.

The Township received a grant award for \$420,750.00 for the Caroline Drive Stormwater project. Mr. Bortnichak stated this project was included in the 2021 capital budget and will not be funded by a grant. He thanked Representative Shusterman and Representative Webster for their support of the project, and Mr. Dingman for his efforts in submitting the grant.

#### **15. Community Week Update**

Ms. Hoffman stated that in lieu of the annual Community Day, the Parks and Recreation team will be offering a virtual and in person event, Community Week. During the week of September 7-11, residents will be able to participate in virtual tours and other activities at various

township locations. Community Week will culminate on Saturday, September 12 with a family-friendly drive through at Black Rock Park to celebrate all our essential workers. The drive through will showcase vehicles from UPT Police, Fire, and Public Works Departments.

## **CONSULTANT REPORTS**

### **16. Walk-Works/Complete Streets project updates**

Mr. Deguffroy stated the Township has done a great job requiring sidewalks and trail connections through its land development process. With review of the Comprehensive plan, it was decided a more holistic approach was needed to capture transportation requirements for active lifestyles. The Township received grant funds from the Walk-Works program and additional funding from PA Dept. of Conservation and Natural Resources (DCNR).

The Active Transportation Plan will serve as a road map to implement capital improvements that create a safe and inviting environment for walkers, hikers, bicyclists and people using public transportation. The Comprehensive Plan update will include recommendations on automobile traffic circulation and safety.

The Complete Streets Policy is the first step in implementing the Active Transportation Plan. It is intended to ensure the needs of all users regardless of age, ability or mode of transportation.

Mr. Deguffroy discussed the process and plan of action of each Plan/Policy which include review of existing conditions, approaches for improving, prioritize capital improvements, public engagement and coordination with ongoing Township plans. A site has been created for residents to find out more information. Please visit [walk.uprov.mindmixer.com](http://walk.uprov.mindmixer.com).

Through an existing conditions study, the following was identified: 166 miles of sidewalk, 772 crosswalks, 11 miles of local trails, 5 miles of Perkiomen Trail and 3.5 miles of the Schuylkill River Trail. While the Township has done an excellent job with incorporating trails, etc., trail connection is still an issue. This project will improve connections from neighborhoods to trails to parks to other township locations. The top two priority areas are connection to Providence Town Center including crossing of Route 29, and improved sidewalk connectivity in Oaks. Additionally, the Township is working to identify improvements to the Perkiomen Trail crossings at Cider Mill Road and Arcola Road.

Mr. Deguffroy discussed the next steps including the preparation of preliminary and final reports that outline the overall recommendations. The reports will be available for public review in mid Fall. Formal plan adoption by the Board of Supervisors would be scheduled for late Fall/early Winter.

### **17. Engineering and capital improvement project updates**

Mr. Dingman discussed the following projects:

- The firehouse project has been submitted to PennDOT and the Montgomery County Conservation District for permitting;

- The Tindey Run Sewer Project easement requests were sent to 13 residents;
- The Second Avenue Culvert Project sanitary sewer work will start August 19, 2020 and completed within two weeks;
- Allan Myers completed their work for Road Project A in early July;
- Delaware Valley Paving anticipates completing their work for Road Project B by mid-September;
- Caroline Drive storm sewer replacement grant was awarded to the Township; and
- Pleasant Lane/Spring Mill project needs one more easement and can then proceed. Also, the Township is waiting on a possible grant award for this project. The timeline would be to advertise in October, receive bids in November and have construction over the winter, with a proposed completion by the end of 2021.

## **SOLICITOR’S REPORT**

### **18. Municipal Authority operating agreement**

Solicitor Bresnan stated that he will provide a draft of an operating agreement with the Municipal Authority. The agreement would outline the Authority’s responsibilities to implement MS4 improvements. The Board of Supervisors would have final oversight over the Authority and their actions.

## **SUPERVISORS COMMENTS**

Supervisor Higgins recommended the following books:

- *Why Are All The Black Kids Sitting Together In The Cafeteria*, by Beverly Daniel Tatum, Ph.D.
- *Don’t Believe A Word*, by David Shariatmadari
- *The Lost Vintage*, by Ann Mah
- *How Blue Is My Valley: The Real Provence*, by Jean Gill
- *The Book Of Lost Names*, by Kristin Harmel
- *To Much And Never Enough*, by Mary L. Trump, Ph.D.

## **UPCOMING EVENTS**

Due to the pandemic, all upcoming events are being reviewed and may be modified, rescheduled and/or cancelled in order to comply with federal and/or local restrictions. Please check the website at [www.uprov-montco.org](http://www.uprov-montco.org) or contact administration at 610-933-9179.

### **19. Board of Supervisors meeting schedule:**

September 21, 2020 at 7:00 p.m. - regular  
October 19, 2020 at 7:00 p.m. - regular

### **20. Planning Commission meeting schedule:**

August 26, 2020 at 7:00 p.m.  
Agenda Items: SEI  
September 9, 2020 at 7:00 p.m.

Agenda Items: 183 Kline Road zoning map amendment

21. Parks and Recreation Committee meeting schedule:

August 19, 2020 at 6:00 p.m.

September 16, 2020 at 6:00 p.m.

22. Comprehensive Plan Subcommittee meeting schedule:

August 19, 2020 at 7:00 p.m.

September 16, 2020 at 7:00 p.m.

23. Municipal Authority meeting schedule:

October 1, 2020 at 7:00 p.m.

**ADJOURNMENT**

There being no further business, Supervisor Starling motioned, seconded by Supervisor Pearson to adjourn the meeting at 8:24 p.m. Motion carried 4-0.

Respectfully Submitted,



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Timothy J. Tieperman  
Township Manager/Secretary

**UPPER PROVIDENCE TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020 - 22**

**RESOLUTION TO APPROVE A CAPITAL BUDGET AMENDMENT  
FOR INTERSECTION IMPROVEMENTS AT LINFIELD  
TRAPPE ROAD AND TOWNSHIP LINE ROAD**

**WHEREAS**, the significant traffic improvements are needed at the intersection of Linfield Trappe Road and Township Line Road; and

**WHEREAS**, the Township estimates the total project cost to be approximately \$1,136,679; and

**WHEREAS**, Limerick Township has agreed to provide \$258,000 for the intersection improvements; and

**WHEREAS**, the Township has received or anticipates receipt of \$594,400 in developer contributions which are intended to be used to make improvements at the Linfield Trappe Road and Township Line Road intersection; and

**WHEREAS**, the Township had received a Green Light Go grant with funding to cover the outstanding balance but said grant was rescinded due to the COVID-19 pandemic; and

**WHEREAS**, due to the shortfall a capital budget appropriation of \$290,000 is required to complete funding of the project.

**NOW, THEREFORE, BE IT RESOLVED**, by the Upper Providence Board of Supervisors that it hereby approves a capital budget appropriation in the amount of \$290,000 from the Capital Fund's unallocated reserves to fund the intersection improvement project.

**RESOLVED and ADOPTED** this 21<sup>st</sup> day of September, 2020.

**ATTEST:**

**TOWNSHIP OF UPPER PROVIDENCE**

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Timothy Tieperman  
Township Manager/Secretary

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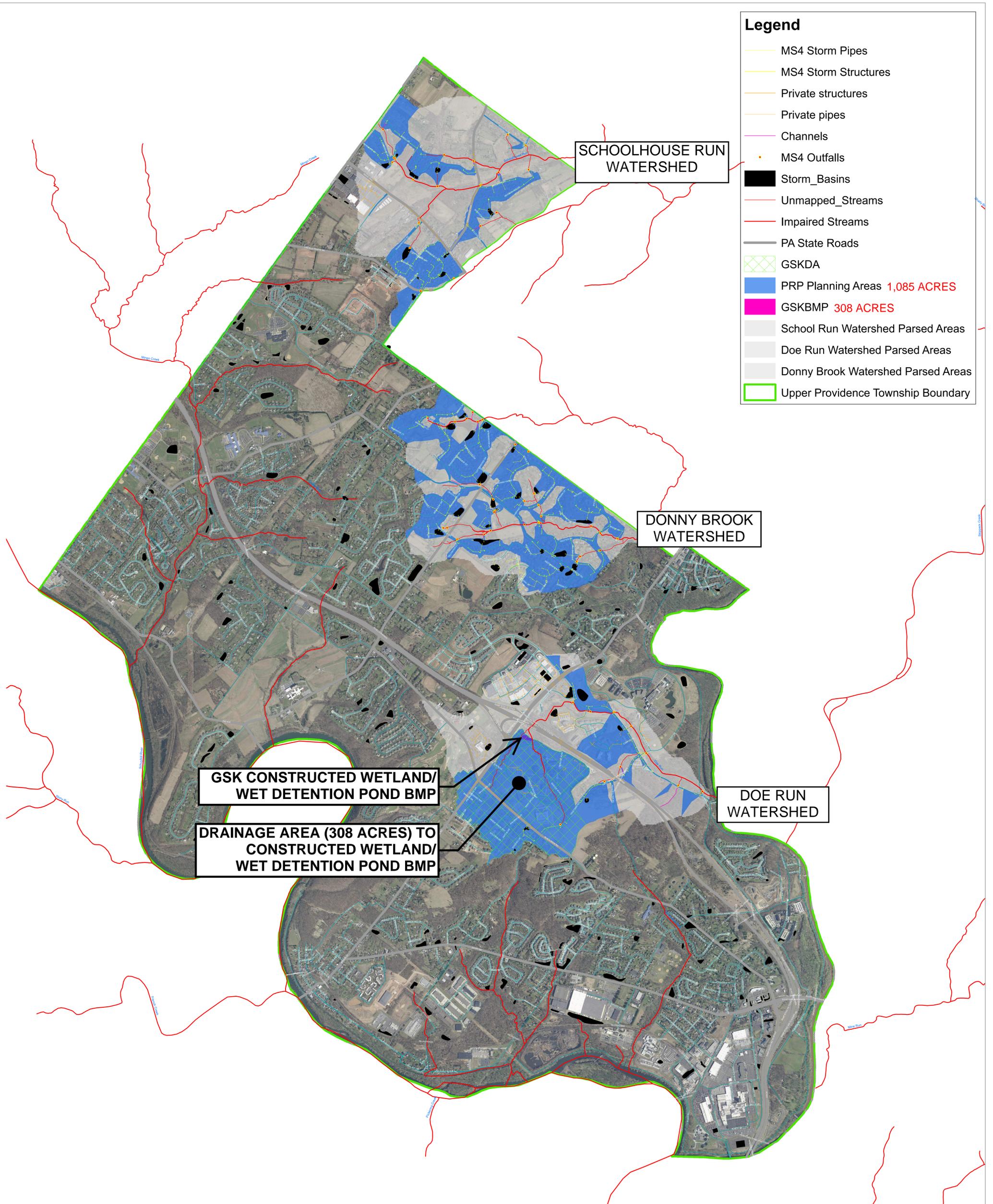
Helene Calci  
Chairman, Board of Supervisors

## Pollutant Reduction Plan (PRP) REVISED AUG. 2020

- The PRP Planning Areas increased to 1,085 acres vs 1,006 acres.
- Increased sediment load reduction requirement from 53,382 pounds to 58,928 pounds.
- Constructed Wetland/Wet Detention Pond BMP on the Rt 29 / Rt 422 southeast corner (GSK site) capability of removing approx. 62,000 pounds of sediment, which exceeds the required reduction for the Doe Run, Donny Brook, and Schoolhouse Run Watershed Planning Areas.
- Re-advertising of the Pollutant Reduction Plan and a 30-day public comment period.
- Adoption of revised PRP at Sept. BOS meeting.
- Resubmit to PADEP by Oct. 1, 2020.
- 5 Years to Implement from the date of DEP approval of the PRP.

**Legend**

-  MS4 Storm Pipes
-  MS4 Storm Structures
-  Private structures
-  Private pipes
-  Channels
-  MS4 Outfalls
-  Storm\_Basins
-  Unmapped\_Streams
-  Impaired Streams
-  PA State Roads
-  GSKDA
-  PRP Planning Areas **1,085 ACRES**
-  GSKBMP **308 ACRES**
-  School Run Watershed Parsed Areas
-  Doe Run Watershed Parsed Areas
-  Donny Brook Watershed Parsed Areas
-  Upper Providence Township Boundary



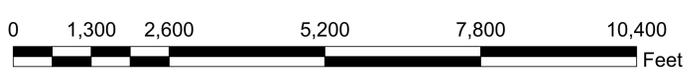
SCHOOLHOUSE RUN  
WATERSHED

DONNY BROOK  
WATERSHED

DOE RUN  
WATERSHED

GSK CONSTRUCTED WETLAND/  
WET DETENTION POND BMP

DRAINAGE AREA (308 ACRES) TO  
CONSTRUCTED WETLAND/  
WET DETENTION POND BMP



UPPER PROVIDENCE TOWNSHIP  
**MS4 PRP Map**  
MONTGOMERY COUNTY, PENNSYLVANIA

**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES  
184 West Main Street, Suite 300 Trappe, PA 19426 (610) 489-4949 - www.gilmore-assoc.com

JOB NO: 14-06034T DATE: AUGUST 12, 2020

**UPPER PROVIDENCE TOWNSHIP, MONTGOMERY COUNTY, PA**

**ORDINANCE NUMBER 584**

**AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE TOWNSHIP OF UPPER PROVIDENCE, ADDING A NEW CHAPTER 44 TO PART 1 OF THE CODIFIED ORDINANCES (ADMINISTRATIVE LEGISLATION) TO PROVIDE FOR THE CREATION OF THE UPPER PROVIDENCE TOWNSHIP HUMAN RELATIONS COMMISSION, AND TO PROHIBIT DISCRIMINATION IN HOUSING, COMMERCIAL PROPERTY, EMPLOYMENT AND PUBLIC ACCOMMODATIONS ON THE BASIS OF ACTUAL OR PERCEIVED RACE, COLOR, AGE, RELIGIOUS CREED, ANCESTRY, SEX, NATIONAL ORIGIN, HANDICAP OR DISABILITY, USE OF GUIDE OR SUPPORT ANIMALS BECAUSE OF THE BLINDNESS, DEAFNESS OR PHYSICAL HANDICAP OF THE USER OR BECAUSE THE USER IS A HANDLER OR TRAINER OF SUPPORT OR GUIDE ANIMALS, OR BECAUSE OF AN INDIVIDUAL'S SEXUAL ORIENTATION, GENDER IDENTITY OR GENDER EXPRESSION; PROVIDING DEFINITIONS; AND PROVIDING PENALTIES**

**WHEREAS**, the public policy of the United States of America, and the Commonwealth of Pennsylvania is grounded in the concept that all individuals are entitled to equality and equal protection under law, *United States Constitution*, Amendment 14; *Constitution of the Commonwealth of Pennsylvania*, Article I, §§ 26, 28; and

**WHEREAS**, The Board of Supervisors of the Township of Upper Providence finds that the population of the Township is reflective of the general population of the United States, in that it consists of a diverse array of persons representing different characteristics based upon actual or perceived race, color, age, religious creed, ancestry, sex, national origin, handicap or use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals, or because of an individual's sexual orientation, gender identity or gender expression.

**WHEREAS**, the Township prides itself on the diversity of its citizens and residents, and the harmonious relations which have been fostered in the Township by a widely practiced and recognized attitude of respect among all citizens of the Township; and

**WHEREAS**, The Board of Supervisors finds that the direct and secondary negative effects of discrimination and discriminatory practices involving the personal characteristics described above in matters of employment, housing, commercial property and public accommodation are well documented nationally; and

**WHEREAS**, the practice or policy of engaging in discrimination or discriminatory practices against any individual or group, because of actual or perceived race, color, age, religious creed, ancestry, sex, national origin, handicap or use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals, or because of an individual's sexual orientation, gender identity or gender expression is a matter of highest public concern, and constitutes a paramount threat to the rights, privileges, peace and good order of the citizens of Township and to guests and visitors of the Township, that undermines the basic tenets of our freedom as citizens of the United States, and is utterly without place in this Township, which has a storied tradition of fiercely defending the individual rights of its citizens; and

**WHEREAS**, The Board of Supervisors desires to establish and adopt an official policy of non-discrimination in the Township in all matters involving employment, housing and commercial property, and public accommodation;

**NOW THEREFORE**, be it, and it is hereby **ORDAINED** by the Township Board of Supervisors as follows:

**§44.1 Short Title.**

This Ordinance shall be known as the "Upper Providence Township Human Relations Ordinance."

**§44.2 Purpose and Declaration of Policy.**

- A. The Township finds that it is of high public importance to adopt appropriate legislation to insure that all persons, regardless of actual or perceived race, color, age, religious creed, ancestry, sex, national origin, handicap, use of guide or support animals because of blindness, deafness or physical handicap of the user or the user is a handler or trainer of support or guide animals, or sexual orientation, gender identity or gender expression enjoy the full benefits of citizenship and are afforded equal opportunities for employment, housing and public accommodation.
- B. The Board of Supervisors hereby declares it to be the public policy of the Township to foster equality and equal opportunity for all citizens, regardless of actual or perceived race, color, age, religious creed, ancestry, sex, national origin, handicap or use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals, or because of an individual's sexual orientation, gender identity or gender expression in all matters effecting employment, housing and commercial property and public accommodation, and to safeguard the right of all persons to remain free of discrimination or discriminatory practices in any of the foregoing aspects of their lives.

- C. Nothing in this Ordinance shall be construed as supporting, endorsing or advocating any particular doctrine, point of view, or religious belief. On the contrary, it is the express purpose and intent of this Ordinance that all persons be treated fairly and equally, and that all persons in the Township shall be guaranteed fair and equal treatment under law.
- D. This Ordinance shall be deemed an exercise of the police power of the Township, as provided under the Pennsylvania Second Class Township Code, for the protection of the public welfare, prosperity, health and peace of the community of Upper Providence Township.

**§44.3 Definitions.**

The following words and phrases, when appearing in this Ordinance, shall have the meanings given to them under this Section.

**TOWNSHIP:** The Township of Upper Providence, Montgomery County, Pennsylvania.

**BOARD OF SUPERVISORS:** The elected five person body of elected supervisors of the Township of Upper Providence, Montgomery County.

**DISCRIMINATION:** Any discriminatory act(s) taken by any person, employer, entity, employment agency, or labor organization, with respect to or involving a transaction related to employment, public accommodations, on the basis of a person's actual or perceived race, color, age, religious creed, ancestry, sex, national origin, handicap or use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals, or because of an individual's sexual orientation, gender identity or gender expression.

**DISCRIMINATORY ACTS:** All acts or actions defined in the Pennsylvania Human Relations Act as unlawful discriminatory practices as related to employment, public accommodations, publicly offered commercial property or housing accommodations actual or perceived race, color, age, religious creed, ancestry, sex, national origin, handicap or use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals; OR, though not set forth in the Pennsylvania Human Relations Act, because of an individual's sexual orientation, gender identity or gender expression.

**EMPLOYMENT:** The opportunity for an individual to obtain employment for which that person is qualified.

**PUBLIC ACCOMMODATION:** The opportunity for an individual to access food, beverages or lodging, resort or amusement which is open to, accepts or solicits the patronage of the general public, but shall not include any accommodations which are in their nature distinctly private.

COMMERCIAL PROPERTY OR HOUSING: The opportunity for an individual to obtain any commercial property or housing accommodation for which he is qualified.

The above rights are hereby recognized as and declared to be a civil right which shall be enforceable as set forth in Section 4 of the Pennsylvania Human Relations Act.

GENDER IDENTITY OR EXPRESSION: Self-perception, or perception by others, as male or female, including an individual's appearance, behavior, or physical characteristics, that may be in accord with, or opposed to, one's physical anatomy, chromosomal sex, or assigned sex at birth, and shall include, but is not limited to, persons who are undergoing or who have completed sex reassignment, are transgender or gender variant.

EMPLOYEE: Does not include any individuals who, as a part of their employment, reside in the personal residence of the employer.

EMPLOYER: The term "employer" includes the Township, its departments, boards and commissions, and any other governmental agency or school district thereof and any person employing four or more persons within the Township, but except as hereinafter provided, does not include religious fraternal, charitable or sectarian corporations or associations, except such corporations or associations supported, in whole or in part, by governmental appropriations.

ORDINANCE: This Ordinance, which shall be referred to as the "Upper Providence Township Human Relations Ordinance."

PERSON: Any natural person, fraternal, civic or other membership organization, corporation, general or limited partnership, proprietorship, limited liability company, or similar business organization, including the Township, its departments, boards and commissions, and any other for-profit and nonprofit organization.

SEXUAL ORIENTATION: Actual or perceived homosexuality, heterosexuality and/or bisexuality.

Any terms of this Ordinance not expressly defined herein shall be construed in a manner consistent with the Pennsylvania Human Relations Act.

**§44.4 Unlawful Practices.**

- A. Discrimination in employment, housing and commercial property or any public accommodation is prohibited under this Ordinance.
- B. Retaliation against any individual because such person has opposed any practice forbidden by this Ordinance, or because such person has made a charge, testified, or assisted in any manner in any investigation or proceeding under this Ordinance is prohibited under this Ordinance.

- C. Aiding, abetting, inciting, compelling or coercing the doing of any act declared by this Ordinance to be an unlawful practice, or obstructing or preventing any person from complying with the provisions of this Ordinance is prohibited under this Ordinance.

**§44.5 Exceptions.**

Nothing in this ordinance shall bar any religious or denominational institution or organization or any charitable or educational organization which is operated, supervised or controlled by or in connection with any religious organization or any bona fide private or fraternal organization from giving preference to persons of the same religion or denomination or to members of such private or fraternal organization from making such selection as is calculated by such organization to promote the religious principles or the aims, purposes or fraternal principles for which it is established or maintained. Nor shall it apply to rental of rooms in a landlord-occupied rooming house with a common entrance, nor with respect to discrimination based on sex, the advertising, the rental or leasing of housing accommodations in a single-sex dormitory or rooms in one's personal residence in which common living areas are shared.

**§44.6 Establishment of Human Relations Commission.**

- A. Pursuant to the authority set forth under § 962.1 of the Pennsylvania Human Relations Act, 43 P.S. § 962.1, there is hereby established a Human Relations Commission for the Township of Upper Providence, which shall be known as the "Upper Providence Township Human Relations Commission."
- B. The Upper Providence Township Human Relations Commission shall consist of five (5) members, who shall be appointed to terms of three (3) years by the Board. The terms of the members of the Commission shall be staggered, so that initially, two of the terms expire after one year, two expire after two years, and one expires after three years, followed thereafter by full three-year terms. All members of the Commission shall be residents or business owners of the Township and shall serve without compensation.
- C. The Chairperson of the Commission will designate one member as needed to receive the complaint and conduct an intake meeting with the complainants. The member charged with this duty shall not participate in any mediations involving parties to the complaint for which they handled the intake nor shall this member vote on complaints brought in front of the Commission.
- D. The Human Relations Commission shall, annually, designate one member to serve as Chairperson of the Commission. The Chairperson shall be responsible for coordinating the activities, meetings, and operations of the Commission, as set forth under this Ordinance. The Chairperson shall also report, from time to time,

to the President of the Board of Supervisors regarding the activities of the Commission.

- E. Members of the Commission shall, as soon after their appointment as practical, attend such training and education seminars or sessions as deemed necessary to acquaint themselves with the functioning of the Township Human Relations Commission under this Ordinance, as well as the terms, conditions and provisions of the Pennsylvania Human Relations Act, and the operation of the Pennsylvania Human Relations Commission. Such training and education shall be as directed by the Chairperson and shall be performed in conjunction with the state Human Relations Commission.
- F. The Township Human Relations Commission shall have all of those powers necessary to execute the duties set forth under this Ordinance, provided that such powers shall not exceed those exercised by the Pennsylvania Human Relations Commission under the Pennsylvania Human Relations Act.
- G. The Township Human Relations Commission shall operate within the scope of funds which may be allocated, on an annual basis, by the Board and shall not exceed the annual allocation in any year, except upon prior approval by the Board. In adopting this Ordinance, the Board hereby expresses its intention that the operation of the Township Human Relations Commission under this Ordinance shall be supported by volunteers, unpaid staff, and volunteer efforts and shall be as close to “zero-cost” to the Township as reasonably feasible.

#### **§44.7 Complaint and Procedures for filing Complaints.**

##### **A. Complaints**

- (1) Any person claiming to be aggrieved by a practice which is made unlawful under this Ordinance may make, sign and file a verified complaint, as provided under paragraph B of this Ordinance, alleging violations of this Ordinance. Such complaint shall, at a minimum, contain the following information:
  - (a) The name, telephone number, mailing address and email (if applicable) of the aggrieved person(s);
  - (b) The name, telephone number, mailing address and email (if applicable) of the person(s) alleged to have committed the prohibited practice;
  - (c) A concise statement of the facts, including pertinent dates, time, locations, people, and acts involved constituting the alleged discriminatory practice;

- (d) Such other information as may be required by the Commission.
- (2) Complaints may be filed in person at the office of the Township Manager, or by mailing such complaints to the Township offices, to the attention of the Township Manager or the member of the Commission designated to handle intake. All such complaints must be received by the Township within one hundred eighty (180) days of the occurrence of the last act giving rise to the complaint or such complaint shall be dismissed as untimely.
- (3) The Township Manager shall transmit all complaints received to the Chairperson of the Commission not later than ten (10) days of receipt of the complaint. The Township Manager shall conspicuously mark the face of the complaint with the date the document was first received in the Township offices.
- (4) The Commission may promulgate forms for use by persons wishing to file a complaint, however, complaints which are prepared without the use of an approved form shall be deemed acceptable under this Ordinance so long as the facts set forth under paragraph “A” of this Section can be clearly determined from the document submitted as a complaint.
- (5) The Commission may provide for a process by which persons seeking to file a complaint may consult with a volunteer or other staff person affiliated with the Commission who is trained to assist the prospective complainant in discerning the facts relevant to the prospective complaint. Such process shall also include referral of additional information to the prospective complainant concerning the content of this Ordinance, the content of the Pennsylvania Human Relations Act, and the availability of the Pennsylvania Human Relations Commission as an additional venue within which the prospective complainant may seek redress when possible.

B. Notifications and Answer

- (1) Within thirty (30) days of receipt of a complaint, the Commission shall:
  - (a) Send a copy of the complaint to the person(s) charged with a discriminatory act or practice under this Ordinance (the “respondent”), together with a copy of this Ordinance.
  - (b) Send a notice to the complainant, informing them that the complaint has been accepted and processed by the Commission. If the complaint alleges discrimination on a basis proscribed under federal or state law, the Notice shall also inform the complainant of their right to file a complaint with the Pennsylvania Human

Relations Commission or the federal Equal Employment Opportunity Commission as well as the U.S. Department of Housing and Urban Development, where applicable.

- (c) The Commission shall notify the Pennsylvania Human Relations Commission of the filing of any complaint that may be deemed to be within the jurisdiction of that Commission, as required under the Human Relations Act.
  - (d) The Commission shall also include a notice to both the complainant and the respondent(s) of their option to elect to proceed to voluntary mediation in order to resolve the matters giving rise to the complaint.
- (2) The respondent(s) shall file a written verified answer to the complaint within thirty (30) days of service of the complaint. An answer shall be filed in the same manner as a complaint.

C. Mediation

- (1) Within thirty (30) days of receipt of an answer to a complaint, or, where no answer is filed, within sixty (60) days of service of the complaint upon the respondent(s), the Commission shall proceed in accordance with the following options:
- (a) In the event that both parties have consented to mediation, under paragraph 2(A)(iv) of this Section, then the Commission shall refer the matter to a recognized alternative dispute resolution service, which same service may be provided through Montgomery County, the Montgomery County Bar Association, or any other professional mediation service provider, or may refer the matter to a licensed member of the Pennsylvania bar, who may be willing to perform service to the Commission as a volunteer mediator. Any costs or expenses which may be associated with the mediation shall be the responsibility of the parties. The parties shall jointly select the mediator; however, the Commission shall retain the authority to act as the mediator in the event the parties have agreed to mediation but cannot jointly agree on a mediator. Mediation sessions conducted by the Commission may proceed with a minimum of two eligible Commission Members. Mediation sessions shall remain private and not otherwise subject to public attendance.
- (2) When mediation has resulted in an amicable resolution of the complaint and the complaint is resolved, the Commission shall notify the parties that

the complaint has been dismissed and shall record the result of the mediation in the Notice of dismissal.

- (3) In the event the complaint has not been resolved through mediation the parties are entitled to proceed to the Court of Common Pleas in Montgomery County and/or the Pennsylvania Human Relations Commission if appropriate.

#### **§44.8 Non-limitation of Remedies.**

Nothing contained in this Ordinance shall be deemed to limit the right of an aggrieved person to recover under any other applicable law or legal theory.

#### **§44.9 Multiple Filings.**

This Ordinance shall not apply to matters which are the subject of pending or prior filings made by an aggrieved person before any state or federal court or agency of competent jurisdiction.

#### **§44.10 Penalties.**

Any person who shall violate any provision of Section IV of this Ordinance may be subject by the Montgomery County Court of Common Pleas or any Court of competent jurisdiction to the penalties enumerated in Section 9(f)(1&2), Sections 9.2, 9.3, and Sections 10 & 11 of the Pennsylvania Human Relations Act. The penalties contained in this ordinance shall mirror any future changes to the Pennsylvania Human Relations Act as adopted by the General Assembly and approved by the Governor.

- A. This ordinance extends the protections of the Pennsylvania Human Relations Act to include actual or perceived sexual orientation, gender identity or gender expression.
- B. All penalties included in the Pennsylvania Human Relations Act shall be extended to include all protected classes enumerated in the Upper Providence Township Human Relations Ordinance.

#### **§44.11 Severability**

The terms, conditions and provisions of this Ordinance are hereby declared to be severable, and, should any portion, part or provision of this Ordinance be found by a court of competent jurisdiction to be invalid, unenforceable or unconstitutional, the Board of Supervisors hereby declares its intent that the Ordinance shall have been enacted without regard to the invalid, unenforceable, or unconstitutional portion, part or provision of this Ordinance.

**§44.12 Repealer**

Any and all other Ordinances or parts of Ordinances in conflict with the terms, conditions and provisions of this Ordinance are hereby repealed to the extent of such irreconcilable conflict.

**§44.13 Effective Date**

This Ordinance shall be effective ninety (90) days after enactment.

**ENACTED AND ORDAINED** this 21<sup>st</sup> day of September, 2020.

**ATTEST:**

**TOWNSHIP OF UPPER PROVIDENCE**

\_\_\_\_\_  
Timothy Tieperman  
Township Manager/Secretary

\_\_\_\_\_  
Helene Calci  
Chairman, Board of Supervisors

**ORDINANCE NO. 585**

**ORDINANCE OF THE TOWNSHIP OF UPPER PROVIDENCE AUTHORIZING  
EXECUTION OF A CABLE FRANCHISE AGREEMENT BETWEEN THE  
TOWNSHIP AND  
COMCAST OF SOUTHEAST PENNSYLVANIA, LLC**

**WHEREAS**, pursuant to Title VI of the Communications Act, the regulations of the Federal Communications Commission (“FCC”) and Pennsylvania law, the Township is authorized to grant and renew franchises to construct, operate and maintain a Cable System utilizing Public Rights-of-Way and properties within the Township’s jurisdiction; and

**WHEREAS**, Comcast currently holds a cable franchise from the Township by virtue of a cable franchise agreement dated November 11, 2007; and

**WHEREAS**, Comcast has requested that the Township renew Comcast’s franchise to maintain, construct, operate, and maintain its Cable System over, under and along the aforesaid rights-of-ways for use by the Township’s residents; and

**WHEREAS**, the aforesaid Public Rights-of-Way used by Comcast are public properties acquired and maintained by the Township on behalf of the citizens of the Township, and the right to use said rights-of-way is a valuable property right; and

**WHEREAS**, the Township desires to protect and manage the aforesaid rights-of-way, establish standards of Subscriber service, maintain a technologically advanced Cable System, receive Franchise Fees for Comcast’s use of the Township’s public rights-of-ways as provided by federal law, obtain the use of an educational and governmental channel, establish certain reporting requirements, provide legal protections for the Township’s and meet the current and future cable-related needs of its residents; and

**WHEREAS**, the Township held a public hearing on the subject of cable franchise renewal, including reviewing the cable operator’s past performance and identifying the Township’s future cable-related community needs; and

**WHEREAS**, the Township has determined that this Agreement and the process for consideration of this Agreement complies with all applicable federal, state and local laws and regulations; and

**WHEREAS**, the Township, after affording the public notice and opportunity for comment, has determined that the public interest would be served by renewing Comcast’s franchise according to the terms and conditions contained herein;

**WHEREAS**, the Township has determined that Comcast has the financial, legal and technical ability to provide Cable Services to Subscribers located in the Township;

**NOW THEREFORE, BE IT ORDAINED** that the Township Board of Supervisors does hereby approve the cable franchise agreement negotiated with Comcast, including all of the terms and conditions contained therein, and does hereby authorize the execution of such agreement.

**ENACTED AND ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2020.

**ATTEST:**

**TOWNSHIP OF UPPER PROVIDENCE**

\_\_\_\_\_  
Timothy Tieperman  
Township Manager/Secretary

\_\_\_\_\_  
Helene Calci  
Chairman, Board of Supervisors

DRAFT



GODSHALL KANE O'ROURKE ARCHITECTS, LLC

DESIGN PRESENTATION FOR:

# UPPER PROVIDENCE TOWNSHIP

New Central Emergency Services Facility  
1315 Black Rock Road, Phoenixville, PA 19460

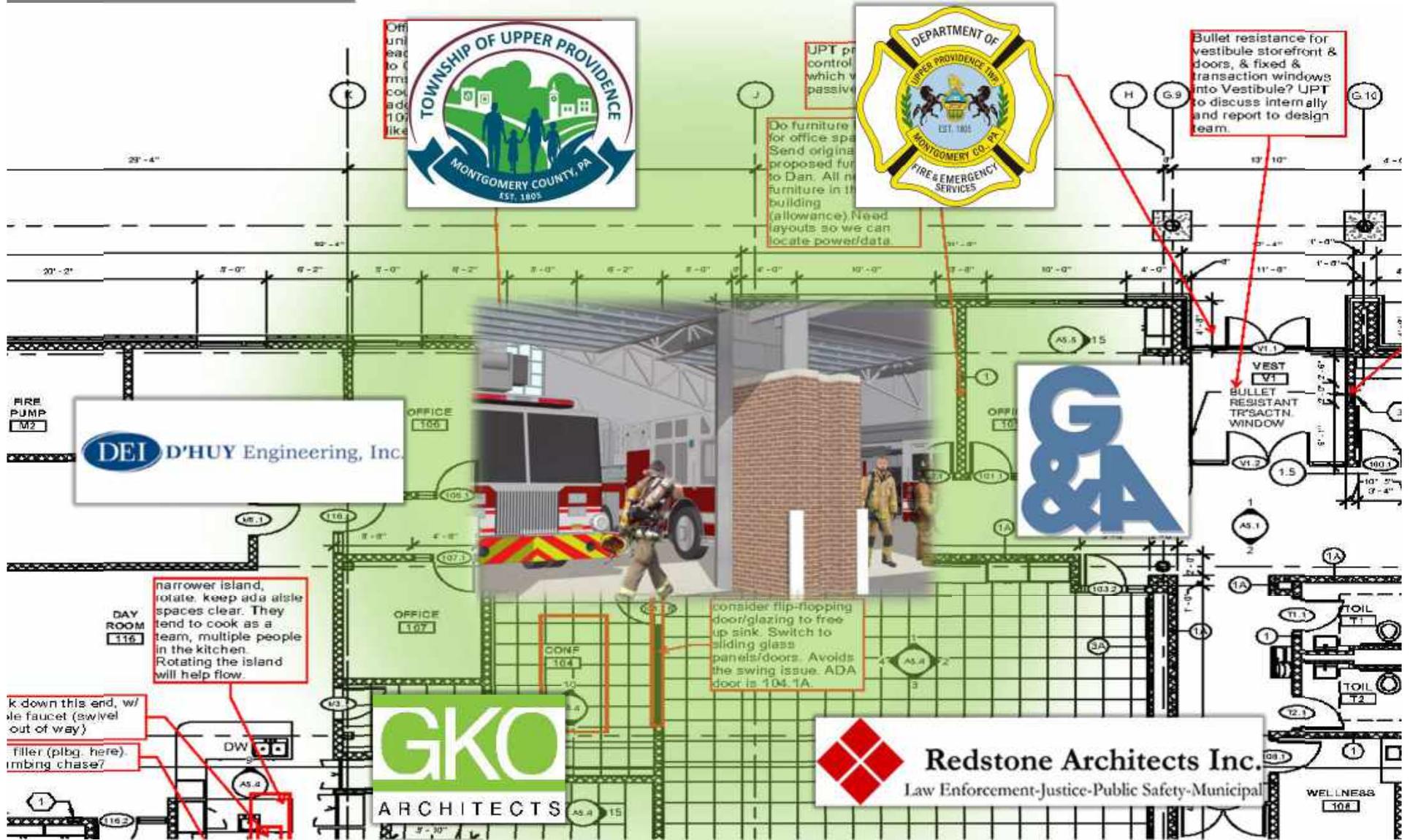


**Board of Supervisors' Meeting  
September 21, 2020**



Presented by:  
Kevin Godshall and Sandra Szabo, GKO Architects; Chris Haller, D'Huy Engineering

# COLLABORATION



UPPER PROVIDENCE TOWNSHIP  
 NEW EMERGENCY SERVICES FACILITY

September 21, 2020 - Slide: 2

# SITE DESIGN

*Aerial Photo of Site (Existing Conditions) with New Building Superimposed*

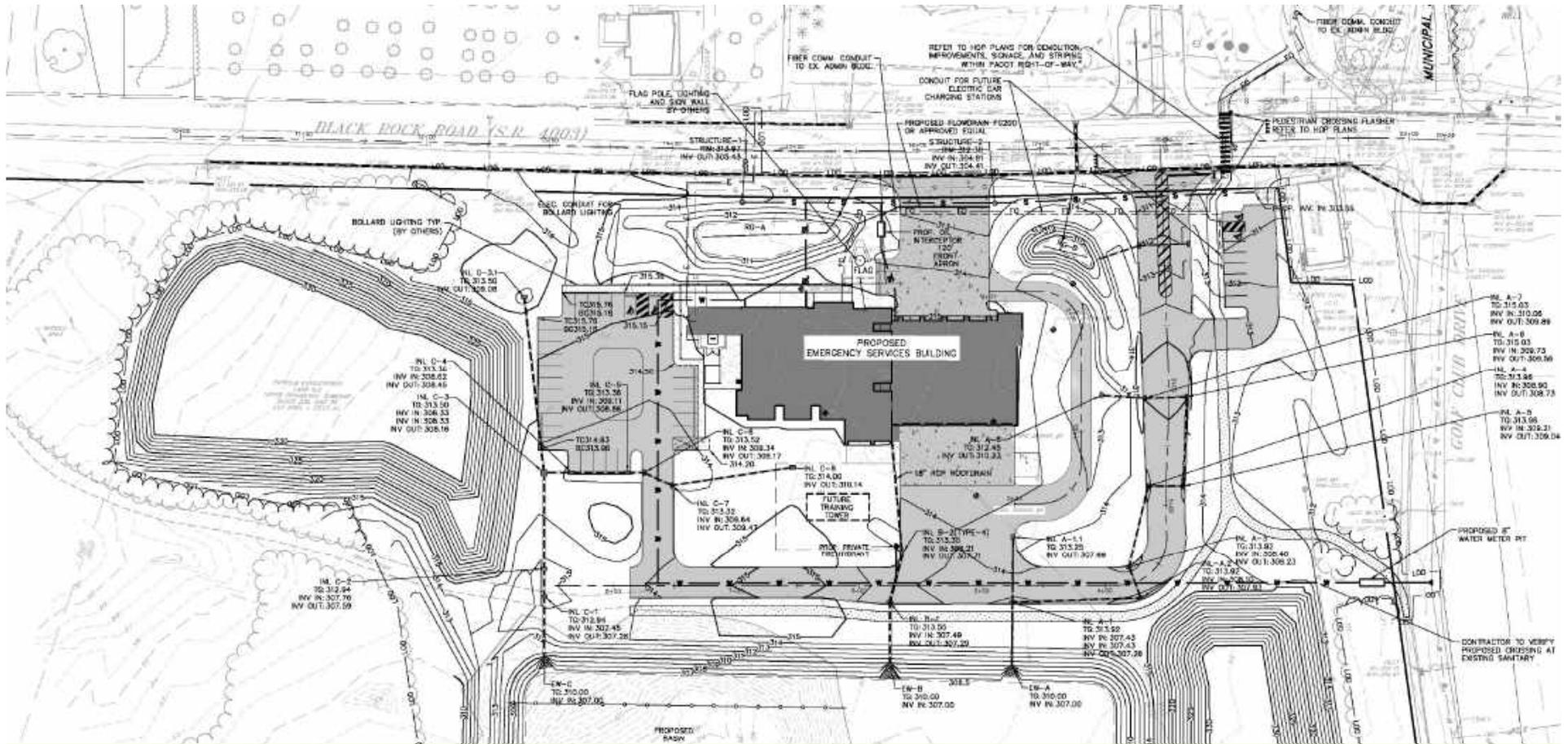


**UPPER PROVIDENCE TOWNSHIP  
NEW EMERGENCY SERVICES FACILITY**

September 21, 2020 - Slide: 3

# SITE DESIGN

Civil Engineer Drawing



- An extension of other Township facilities (continue the existing campus)
- Access to overflow parking and utilities
- Direct and unfettered access to Black Rock Road
- Parking for visitors and staff
- Public entrance access drive for new building can be extended to the rest of the site



UPPER PROVIDENCE TOWNSHIP  
NEW EMERGENCY SERVICES FACILITY

September 21, 2020 - Slide: 4

# SITE DESIGN

Computer Rendering – Aerial View

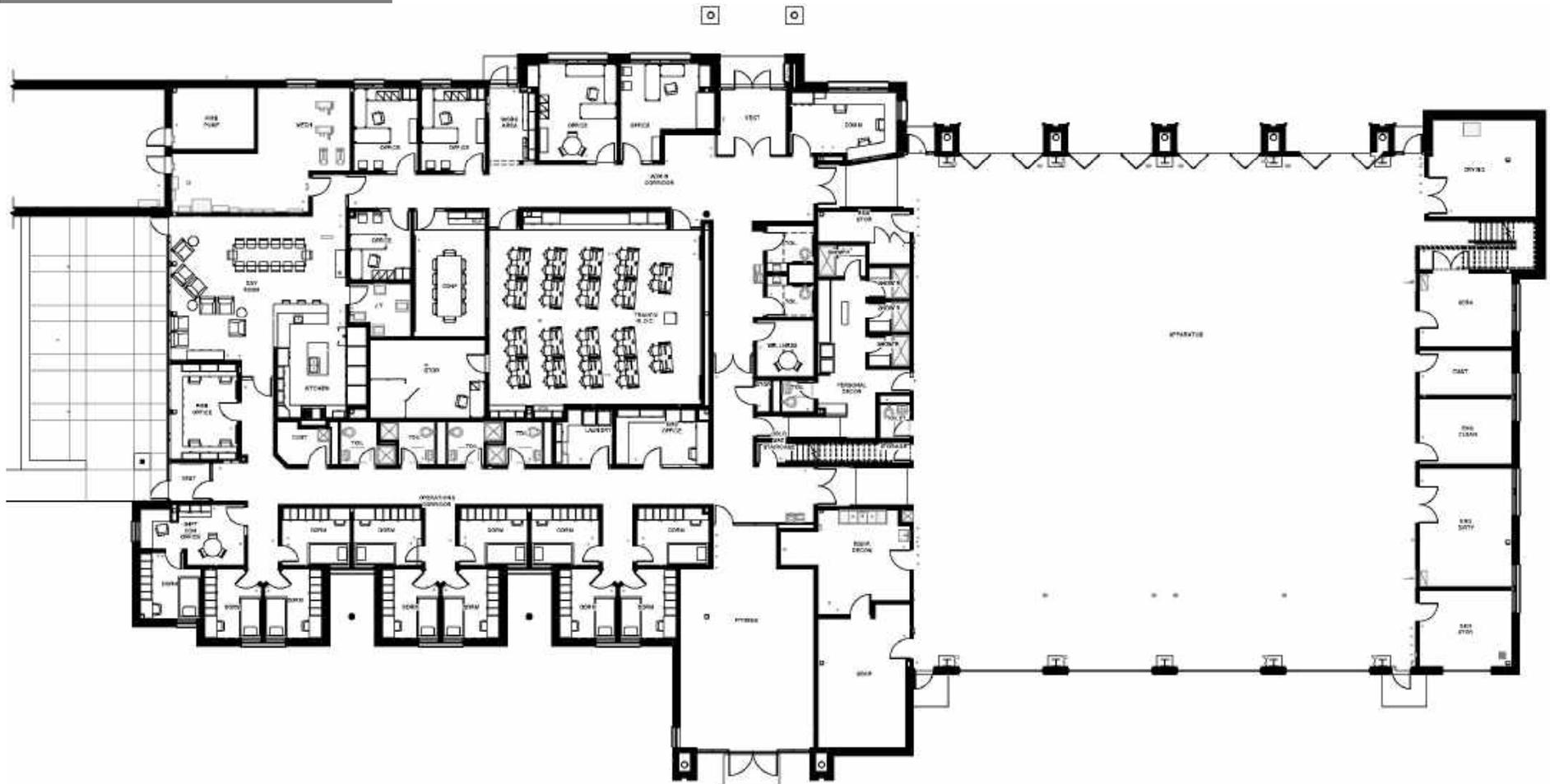


# SITE DESIGN

Computer Rendering – Aerial View #2



# BUILDING DESIGN



- Building Size: 21,300 sq. ft.
- Planned to meet current/future needs
- Four Apparatus Bays & related support spaces
- Administration zone
- Firefighter & EMS Operation zone

# BUILDING DESIGN



**UPPER PROVIDENCE TOWNSHIP  
NEW EMERGENCY SERVICES FACILITY**

September 21, 2020 - Slide: 8

# BUILDING DESIGN



**Redstone Architects Inc.**  
Law Enforcement-Justice-Public Safety-Municipal



**UPPER PROVIDENCE TOWNSHIP  
NEW EMERGENCY SERVICES FACILITY**

September 21, 2020 - Slide: 9

# BUILDING DESIGN

*Complementary finishes to existing Township Administration Building...*

## Exterior Aluminum Storefront

- Clear Anodized

## Linear Wood – Knotty Pine

- Wall & Ceiling Panels
- CES Facility: Accent in Main Lobby / Corridors

## Paint Colors

- White / Blues / Warm Grays
- Dark Gray-Blue @ Interior Frames

## Ceramic Tile @ Main Lobby / Corridors

- Size: “Large Format” (12x12, 12x24)
- New building: Use 2-3 different tiles maximum, due to smaller scale of Lobby and Corridors

## Stone

- Stone accent, carry from exterior
- Decro-Faced CMU



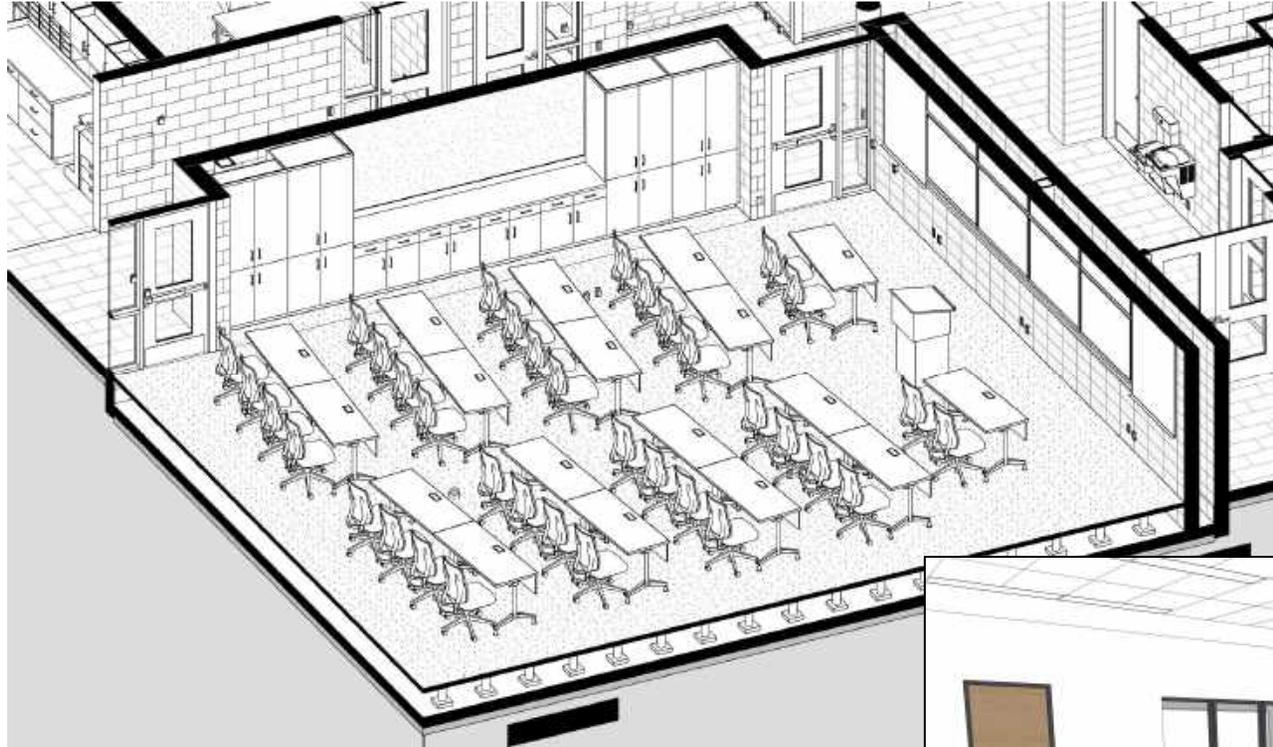
# BUILDING DESIGN

## PUBLIC ENTRANCE LOBBY



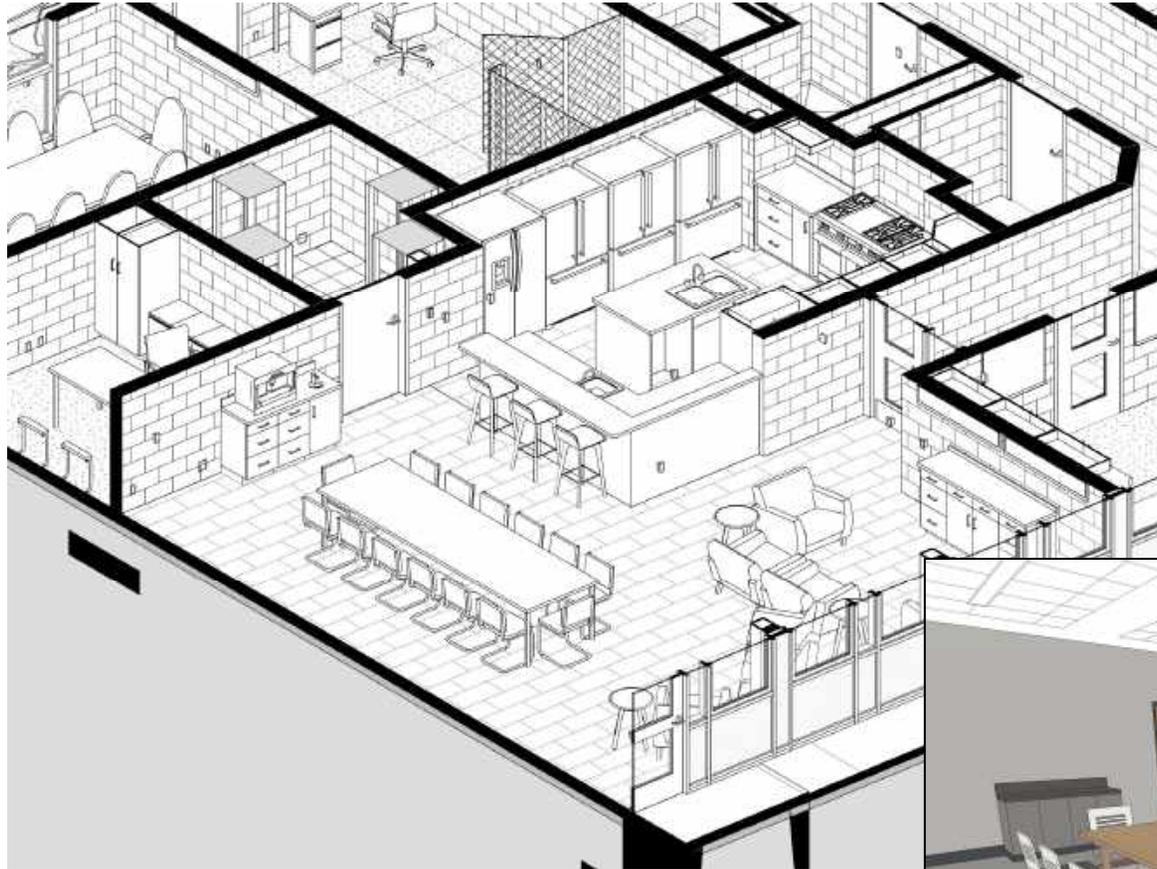
# BUILDING DESIGN

## TRAINING ROOM / EMERGENCY OPERATIONS CENTER



# BUILDING DESIGN

## DAY ROOM



# BUILDING DESIGN

## CORRIDOR VIEWS



View from Public Lobby towards Fitness Center



**Redstone Architects Inc.**  
Law Enforcement-Justice-Public Safety-Municipal



**UPPER PROVIDENCE TOWNSHIP  
NEW EMERGENCY SERVICES FACILITY**

September 21, 2020 - Slide: 14

# BUILDING DESIGN

## CORRIDOR VIEWS



View from Fitness Center towards Staff Entrance Vestibule



**Redstone Architects Inc.**  
Law Enforcement-Justice-Public Safety-Municipal



**UPPER PROVIDENCE TOWNSHIP  
NEW EMERGENCY SERVICES FACILITY**

September 21, 2020 - Slide: 15

# BUILDING DESIGN

## CORRIDOR VIEWS



View from Public Lobby towards Apparatus Bay



UPPER PROVIDENCE TOWNSHIP  
NEW EMERGENCY SERVICES FACILITY

September 21, 2020 - Slide: 16

# PROJECT ALTERNATE BIDS

ALT. NO.	DESCRIPTION	APPLIES TO GC	APPLIES TO MC	APPLIES TO EC	APPLIES TO PC
1	Rock Removal: Unclassified excavation in lieu of Classified.	X		X	X
2	Deduct Alt.: Eliminate the access road around the Apparatus Bays.	X		X	
3	Deduct Alt.: Demolish existing Community Center and eliminate proposed parking lot.	X		X	
4	Deduct Alt.: Install roll-up front Apparatus Bay doors in lieu of bi-fold doors (4 door openings).	X	X	X	X
5	Add Alt.: Increase warranty from one year to two years from the date of Substantial Completion (excludes landscaping).	X	X	X	X
6	Add Alt.: Install sod in lieu of seeding.	X			
7	Deduct Alt.: Eliminate the proposed exterior concrete apron heating system.	X	X	X	
8	Deduct Alt.: Provide 2-component resinous urethane floor finish system in lieu of 3-component system.	X			
9	Add Alt.: Provide quartz flooring in lieu of ceramic tile flooring.	X			
10	Deduct Alt.: Provide 30-year warranty, architectural shingle roof in lieu of standing-seam metal roof.	X			



## BUDGET & COST ESTIMATE

BUILDING SQUARE FOOTAGE: 21,300 SF

SCHEMATIC DESIGN ESTIMATE: \$13,084,100

CONSTRUCTION DOCUMENTATION ESTIMATE: \$12,577,500

### INCLUDED IN THIS ESTIMATE (SEPTEMBER 2020):

SITE COSTS: \$2,716,600

INCLUDED IN THE SITE COSTS IS AN ESTIMATED \$600,000  
THAT BENEFITS FUTURE DEVELOPMENT OF THE SITE (23 ACRES).

- Utilities
- Storm Water Management
- Site Clearing/Paving
- Site Access for Public

BUILDING COSTS: \$7,584,700

BUILDING AND SITE SUBTOTAL: \$10,301,300

CONTINGENCIES: \$517,500

SOFT COSTS: \$1,758,700



September 21, 2020 BOS Meeting



UPPER PROVIDENCE TOWNSHIP  
NEW EMERGENCY SERVICES FACILITY

September 21, 2020 - Slide: 18

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# BUDGET ESTIMATE COMPARISON

UPPER PROVIDENCE TOWNSHIP EMERGENCY SERVICES CENTER BUDGET ESTIMATE COMPARISON DEI Project No. 072001				
	Upper Providence Township Emergency Services Facility	Upper Dublin Township Fire Station	Elizabeth Emergency Response Center	City of Monroe Fire Station
Building Square Footage	21,300	21,400	31,570	15,759
Year Constructed	2020	2013	2007	2019
Building Construction Cost	\$7,584,700	\$5,405,426	\$6,700,000	\$5,217,805
Building SF Costs (2020) (1)	\$356.09	\$303.11	\$299.76	\$341.00
Square Foot cost for Building	\$356.09 (3) Budget	\$252.59	\$212.23	\$331.10
RS Means Index		84.1	70.8	97.1
1. Historic Cost Indexes - RS Means.				
2. Square foot costs do not include site, demolition, and soft costs.				
3. The square foot cost is an estimate based on 90% complete documents.				

- The comparison above identifies budgeted costs for the Upper Providence project versus actual costs for Upper Dublin, Elizabeth, and Monroe.
- While the values identified above do not include site costs, the building construction is structured towards the site on which it is placed. Variables such as foundations and under-slab utilities which are included in the building costs are directly impacted by the site.



# SCHEDULE

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## 2019-2020 PROJECT SCHEDULE, TO DATE

Dec. 19, 2019 Project Kick-Off Meeting  
Jan. – Mar. 2020 Milestone: Schematic Design Phase and Cost Estimate  
Apr. – Jun. 2020 Milestone: Design Development Phase and Cost Estimate  
Jul. – Aug. 2020 Milestone: 90% Const. Documents Phase and Cost Estimate

***\* A total of 21 Team Meetings have been held to date, both virtually and in-person. \****

***\* Despite global events, the original project schedule has successfully been maintained. \****



September 21, 2020 BOS Meeting



UPPER PROVIDENCE TOWNSHIP  
NEW EMERGENCY SERVICES FACILITY

September 21, 2020 - Slide: 20

Page 65 of 100

# SCHEDULE

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## BID PHASE SCHEDULE

### ADVERTISE FOR THE PROJECT:

- October 2, 2020
- October 6, 2020
- October 12, 2020

Mandatory Pre-Bid Meeting: Thursday, October 15, 2020

Receive Bids/Publicly Open: Thursday, November 15, 2020

Board of Supervisors Award Project (Base Bid with Selected Alternates): December 7, 2020

Issue Notice To Proceed: Anticipated Monday, January 4, 2021

Phase 1 Construction: January 2021 through March 2022

Phase 2 Construction: March 2021 through June 2021



September 21, 2020 BOS Meeting



**UPPER PROVIDENCE TOWNSHIP  
NEW EMERGENCY SERVICES FACILITY**

September 21, 2020 - Slide: 21

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# QUESTIONS



# DISCUSSION

**SECTION 001113 – ADVERTISEMENT FOR BIDS**

The Township of Upper Providence Township will receive sealed bids for the New Emergency Services Facility located at 1315 Black Rock Road, Phoenixville, Montgomery County, Pennsylvania. Bids for all contracts shall be delivered no later than 2:00 PM prevailing time on Thursday, November 19, 2020, to the Upper Providence Township Administration Building, 1286 Black Rock Road, Phoenixville, PA 19460 at which time bids will be publicly opened and read.

There will be a **MANDATORY** pre-bid meeting for **ALL** contracts held in the Upper Providence Township Administration Building at 1:00 PM prevailing time on Thursday, October 15, 2020. Attendance of all Prime Contract Bidders is mandatory.

Construction will be bid for the following Prime Contracts:

Contract No. 1: General Construction  
Contract No. 2: HVAC Construction

Contract No. 3: Electrical Construction  
Contract No. 4: Plumbing Construction

The Project Architect is GKO Architects, 300 Brookside Avenue, Building 18, Suite 150, Ambler, PA, 19002, Phone: 215-646-2003. The Project Construction Manager is D'Huy Engineering, Inc., 1 East Broad Street, Suite 310, Bethlehem, PA 18018, Phone: 610-865-3000.

**Contracts 1 through 4:** Prospective bidders may obtain the Contract Documents in PDF format upon request to D'Huy Engineering, Inc., for a non-refundable cost of one hundred dollars (\$100.00). Checks shall be made payable to "D'Huy Engineering, Inc." Documents will be sent electronically after receipt of payment. Bidders must supply the following information with their request for documents: which contract(s) you are bidding, company name, contact person, complete address, phone and fax numbers, and email address. Documents will be available October 7, 2020.

Bid documents will also be available at the following locations:

Altoona Builders Exchange; [www.altoonabx.com](http://www.altoonabx.com)      The Blue Book Network; [www.thebluebook.com](http://www.thebluebook.com)  
Construction Journal; [www.thecj.com](http://www.thecj.com)      ConstructConnect; [www.constructconnect.com](http://www.constructconnect.com)  
Dodge Data & Analytics; [www.construction.com](http://www.construction.com)      Pennsylvania Builders Exchange; [www.pbe.org](http://www.pbe.org)  
Northeast Pennsylvania Contractors Association (NEPCA); [www.nepca.org](http://www.nepca.org)

This project is subject to the Pennsylvania Prevailing Wage Act, approved August 15, 1961, P.L. 987 (Act No. 442), as amended and supplemented, and reference is made to the prevailing minimum wage rates applicable to this project which have been promulgated by the Secretary of Labor and Industry.

Bidders shall refer to provisions of the Federal and State statutes, rules and regulations dealing with the prevention of environmental pollution and the preservation of the public natural resources that affect the project; said statement of provisions being submitted, as part of the specifications, pursuant to Section 3301 of the Pennsylvania Commonwealth Procurement Code, 62 Pa.C.S. § 3301.

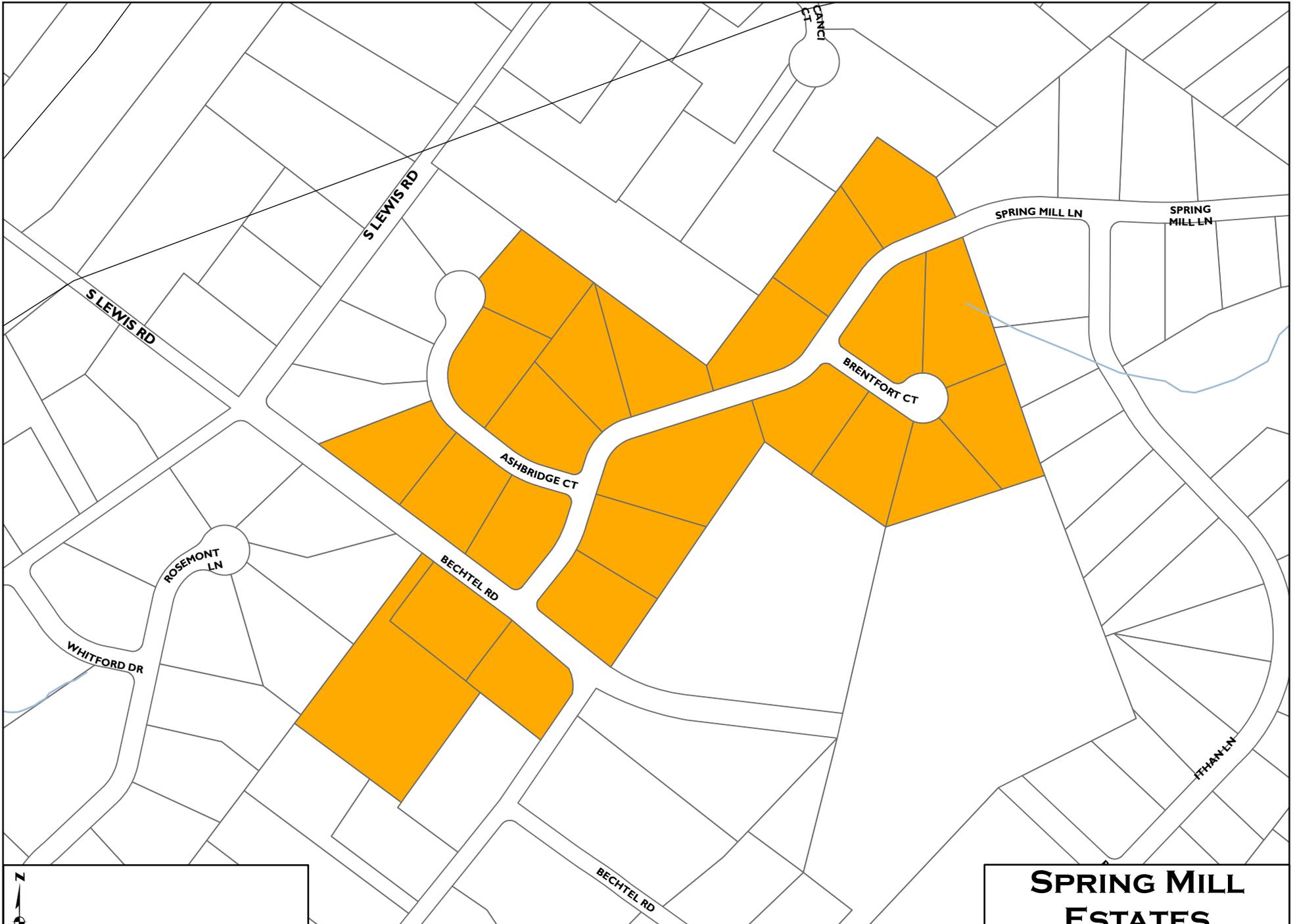
Bids shall conform to all requirements as more fully set forth in the Bid Documents, including, inter alia, compliance with all applicable laws and regulations.

The Owner reserves the right to reject any or all proposals or any part thereof or items therein and to waive technicalities as it deems best to protect its interest.

By Order of the Upper Providence Township Board of  
Supervisors

Bryan Bortnichak  
Assistant Township Manager  
Upper Providence Township  
1286 Black Rock Road  
Phoenixville, PA 19460

TO APPEAR: October 2, 2020  
October 6, 2020  
October 12, 2020



  
 Map Scale: 1" = 300'  
**Map Date: September 17, 2020**  
 September 21, 2020 BOS Meeting

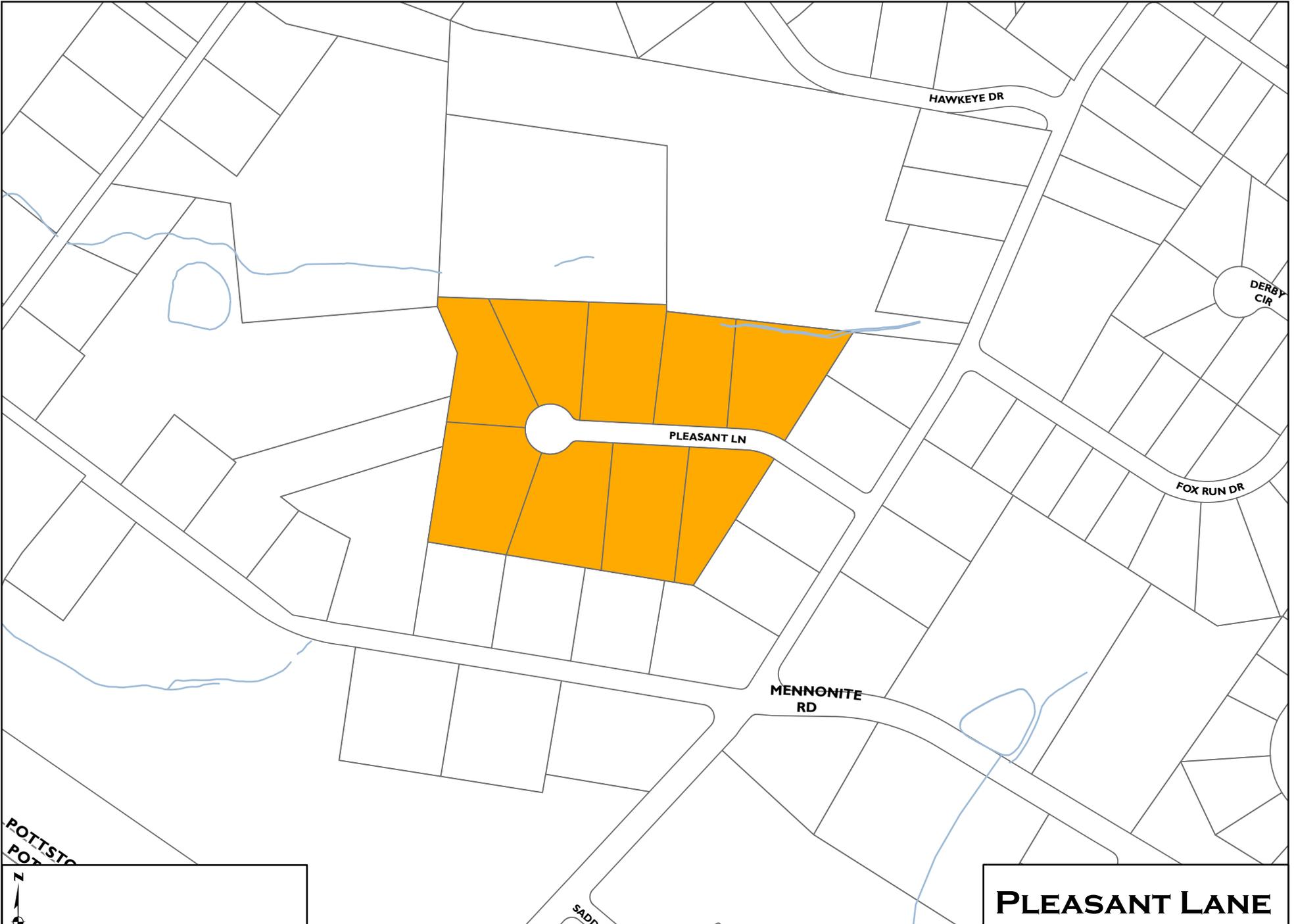
PREPARED BY:  

**GRACE PLANNING ASSOCIATES**  
 PO BOX 655 OAKS PENNSYLVANIA 19456  
 484.390.5200 | GGRACE.AICP@GMAIL.COM



**Upper Providence Township**  
 Montgomery County Pennsylvania  
 1286 Black Rock Road, Phoenixville, Pennsylvania 19360  
 Phone: 610.923.9179 | www.upproi-monte.org

**SPRING MILL  
 ESTATES  
 SEWER PROJECT**  
 Page 70 of 100



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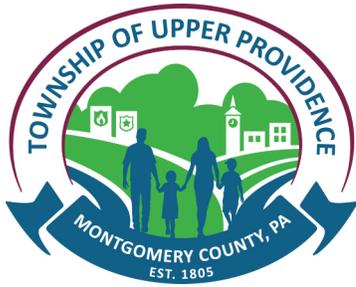
Map Scale: 1" = 300'  
**Map Date: September 17, 2020**  
 September 21, 2020 BOS Meeting

PREPARED BY:  
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 PO BOX 655 OAKS PENNSYLVANIA 19456  
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**Upper Providence Township**  
 Montgomery County Pennsylvania  
 1286 Black Rock Road, Phoenixville, Pennsylvania 19360  
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**PLEASANT LANE  
 SEWER PROJECT**  
 Page 71 of 100



1286 Black Rock Road  
P.O. Box 406  
Oaks, PA 19456  
Phone: 610-933-9179  
Fax: 610-983-0355

Visit Us Online:  
[www.uprov-montco.org](http://www.uprov-montco.org)

General Inquiries:  
[admin@uprov-montco.org](mailto:admin@uprov-montco.org)

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**Board of Supervisors**

Helene Calci, Chair  
Albert Vagnozzi, Vice Chair  
Laurie Higgins  
John Pearson  
Bill Starling

**Township Manager/Secretary**

Timothy J. Tieperman

**Township Solicitor**

Joseph E. Bresnan, Esq.

August 12, 2020

**RE: 183 Kline Road Zoning Map Amendment  
Twp. #8005-0361-0001 ZMA**

Please review the enclosed material and return your comments to the Township offices at your earliest convenience. Please note that all activity for 183 Kline Road should now be billed to Escrow #361.

Sincerely,

Geoffrey B. Grace, AICP

Zoning Officer/Director of Planning, Township of Upper Providence

cc: (via email unless otherwise noted)  
Upper Providence Board of Supervisors  
Upper Providence Township Planning Commission  
Township Manager  
Spring Ford School District (hand delivery)  
Township Solicitor  
Township Engineer (internal mail)  
Township Traffic Engineer



Development Division

740 Sansom Street Suite 501 Philadelphia, PA 19106  
Office 267.519.3652

August 10, 2020

Township of Upper Providence  
1286 Black Rock Road  
P.O. Box 406  
Oaks, PA 19456  
Attn: Geoffrey Grace

via FedEx Express

Re: Kline Road Residential – 183 Kline Road, Royersford, PA 19468

Dear Mr. Grace,

Please find included in this package:

1. Application for Subdivision or Land Development Review requested for Zoning Map Amendment;
2. Five (5) copies of the required yield sketch (SK-2);
3. Five (5) copies of the required proposed sketch for rezoning (SK-1);
4. Check for the application fee of \$2,500.00;
5. Check for zoning review escrow of \$5,000.00.

PRDC Properties, LLC. requests to be placed on the next agenda for the Planning Commission and for the Board of Supervisors. If you have any questions or require additional information, please call me at 215-622-4988 or email at [kenny.seagren@prdcproperties.com](mailto:kenny.seagren@prdcproperties.com) or call Anthony Maras at 215-399-6676 or email at [tony@prdcproperties.com](mailto:tony@prdcproperties.com).

Sincerely,  
PRDC Properties, LLC.

A handwritten signature in blue ink, appearing to read "Kenny Seagren".

Kenny Seagren;  
Development Intern

cc: Anthony Maras

1



# Township of Upper Providence

## Application for Subdivision or Land Development Review

**Township of Upper Providence**  
 1286 Black Rock Road  
 Phoenixville PA 19460  
 Phone: 610-933-9179; Fax: 610-983-0355

APPLICATION SUBMISSION DATE: \_\_\_\_\_

PLAN NUMBER: \_\_\_\_\_

Owner: Kline Road Partners, LLC.

Proposal Name: Kline Road Residential

Owner Address: 8 Ashbridge Court

Proposal Location/Address: 183 Kline Road

City/State/Zip: Collegeville, PA 19426

Royersford, PA 19468

Owner phone/email:

Tax Parcel Number(s): 61-00-02827-00-1

Applicant (if different than owner):

Block /Unit:

PRDC Properties, LLC.

Current Zoning: R-1

Applicant Address: P.O. Box 210

Nearest Cross Street: Linfield-Trappe Road

City/State/Zip: Spring House, PA 19477

Property Acreage/Tract Area: 22.995 Ac

Applicant Phone: 215-399-6676

Proposed Number of Units (residential): 38

Applicant Email: tony@prdcproperties.com

Proposed Square Feet (commercial/office/industrial):

**Applicant Representatives:**

**Type of Review Requested:**

Attorney: Anthony Maras

Subdivision Plan (  Minor Subdivision)

Contact Information (phone/email): 215-399-6676  
 tony@prdcproperties.com

Tentative;  Preliminary;  Final

Civil Engineer: Keith Ottles

Land Development Plan

Contact Information (phone/email): 215-491-6546  
 kottes@langan.com

Tentative;  Preliminary;  Final

Traffic Engineer: TBD

Conditional Use

Contact Information (phone/email):

Zoning Ordinance Amendment

Other:

X Zoning Map Amendment

Contact Information (phone/email):

Subdivision/Land Development Ord. Amendment

Curative Amendment

Other Review Request (explain below):



# Township of Upper Providence Application for Subdivision or Land Development Review

Township of Upper Providence  
1286 Black Rock Road  
Phoenixville PA 19460  
Phone: 610-933-9179; Fax: 610-983-0355

APPLICATION SUBMISSION DATE: \_\_\_\_\_  
PLAN NUMBER: Collection by Township

### Plans to be submitted with the application:

- X Plans [five (5) paper copies are required] (dated: 6/26/2020 & 7/14/202 )
- \_\_\_\_\_ Electronic version of all plan and documentation submitted with application (via CD, thumb drive, etc.)
- X \_\_\_\_\_ Dropbox or other electronic file transfers to be sent to [ggrace@uprov-montco.org](mailto:ggrace@uprov-montco.org)
- \_\_\_\_\_ Other Documents [five (5) copies required]
- \_\_\_\_\_ List additional documents by title (attach a separate sheet if necessary):

I/We filed with Upper Providence Township a (describe plan) Kline Road Residential which is subject to the time limitations for review set forth in the Municipalities Planning Code. I/We voluntarily waive the time limits for review of our filing. Such waiver is granted to allow for adjustments or revisions to our filing as may be required during the review process. I/We may revoke this waiver at any time. If I/We do revoke this waiver, then the Township's time limit for review that is set forth in the Municipalities Planning Code shall begin to run on the day that I hand deliver the signed revocation to the Township during regular business hours, regardless of the number of days that elapsed between the date of the original filing and the date of the revocation.

### Applicant's Signature:

No application shall be accepted for processing unless properly signed in the appropriate space:

Signed: \_\_\_\_\_ Owner of Record

Signed: [Signature] Equitable Owner

Signed: \_\_\_\_\_ Authorized Agent (for: \_\_\_\_\_ Owner; \_\_\_\_\_ Equitable Owner)

### To be completed by the Township:

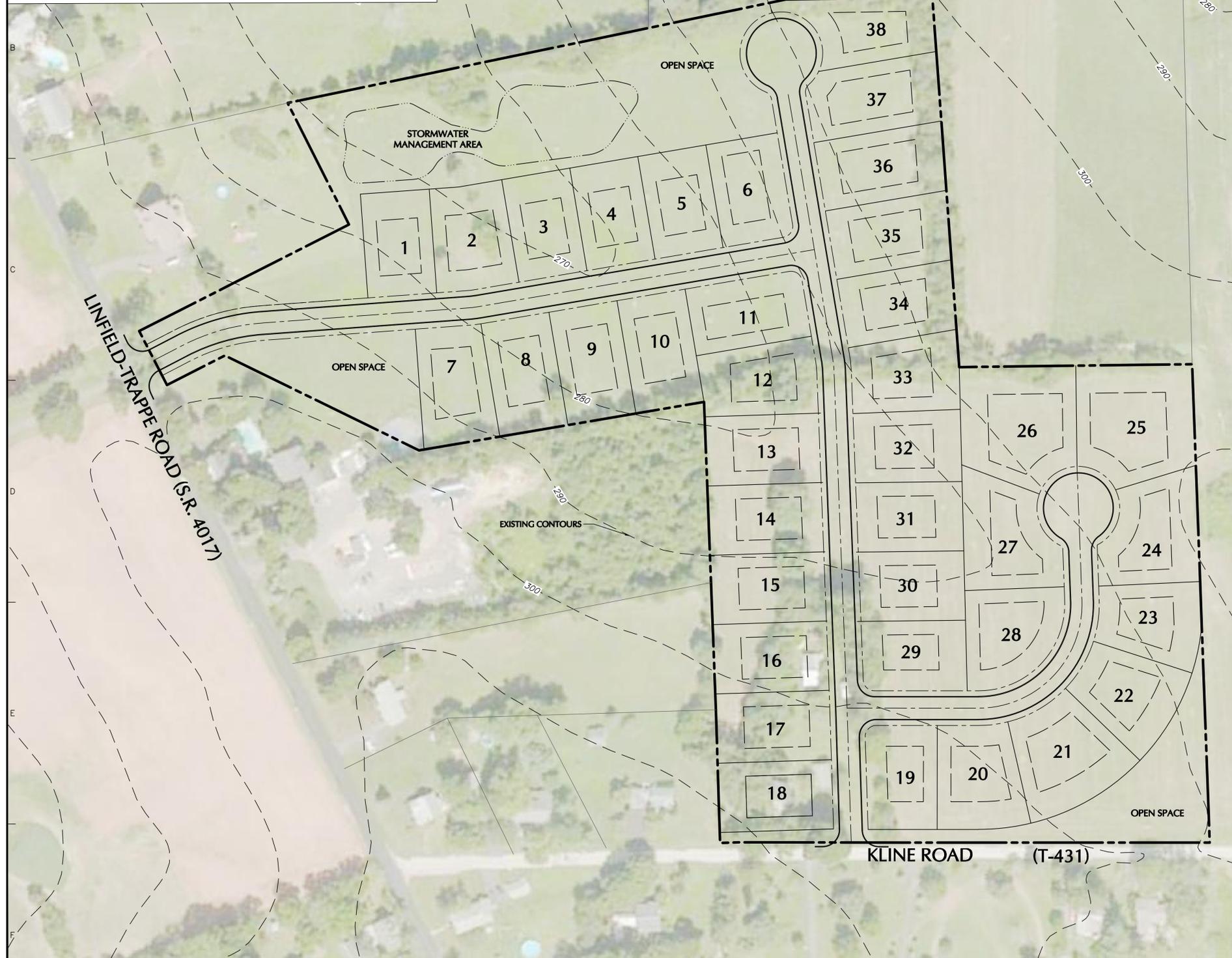
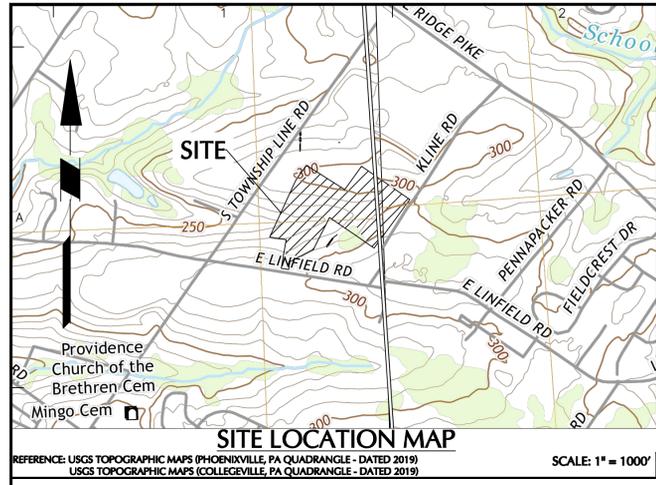
Application Fee: \$ \_\_\_\_\_ ( \_\_\_\_\_ Paid) Escrow Fee: \$ \_\_\_\_\_ ( \_\_\_\_\_ Paid)

Received By: \_\_\_\_\_

Per the Pennsylvania Municipalities Planning Code, States Act § 247 of 1969 this plan is accepted as complete on the following date: \_\_\_\_\_ 90-Day Clock expiration: \_\_\_\_\_

Signed: \_\_\_\_\_ :Township Zoning Officer/Director of Planning

2



UPPER PROVIDENCE TOWNSHIP ZONING DATA TABLE				
KLINE ROAD RESIDENTIAL (YIELD PLAN)				
ZONING DISTRICT: R-2 Residential District (1)				
ITEM	PERMITTED / REQUIRED	PROPOSED	REFERENCE	CONDITIONS
Land Use:	Single Family Dwelling (SFD); Cluster Development (2)		182-46	
Min. Tract Size	N/A	22.995 Ac		
Min. Lot Area (SFD): (3)	15,000 SF	15,000 SF	182-47.A	C
Max. Building Coverage	20%	TBD (<20%)	182-47.B	C
Min. Lot Width	100 FT	100 FT	182-47.B	C
Min. Lot Width along Curvilinear Street	50 FT	70 FT	182-69.F	C
Yard Requirements:				
Min. Front	30 FT	30 FT	182-47.B	C
Min. Side	15 FT	20 FT	182-47.B	C
Min. Aggregate Side	40 FT	40 FT	182-47.B(5)	C
Min. Rear	40 FT	40 FT	182-47.B	C
Max. Building Height (Principal Building)	35 FT	35 FT	182-48.A	C
Dwelling Unit Intensity		1.7 D.U./Acre		
Min. Open Space	10%	10%	182-49	C
Min. Width	45 FT	45 FT	154-40.3.M	C
Min. Building Setback	10 FT	> 10 FT	154-40.3.N	C
Min. Street Frontage	25 FT	>25 FT	154-40.3.N	C
Streets				
Residential/Local Street				
Min. Right of Way Width	50 FT	50 FT	154-18.C(4)	C
Min. Pavement Width	32 FT	32 FT	154-18.C(4)	C
Min. Sight Distance along Centerline	200 FT	200 FT	154-18.B(1)	C
Min. Horizontal Curve Radius	150 FT	150 FT	154-18.B(2)(a)	C
Min. Tangent between Reverse Curves	100 FT	100 FT	154-18.B(2)(b)	C
NOTES	1) Zoning analysis assumes the property will be rezoned from R-1 to R-2 2) Cluster Development is permitted as a conditional use in R-2, subject to provisions of Article IX Cluster Development District 3) Assumes lots will be serviced by public water and sewer Condition Abbreviations: C-Compliance TBD- To be determined V- Variance required W - Waiver required ENC - Existing Non-Conformity			

- LIST OF ASSUMPTIONS:**
- THE EXISTING RESIDENCE ON THE PROPERTY WITH ACCESS TO KLINE ROAD WILL BE DEMOLISHED
  - THE PROPERTY LINE IS CONCEPTUAL IN NATURE AND SHOULD BE USED FOR THESE PURPOSES ONLY. FINAL LAYOUT MAY REQUIRE REVISION WITH DEED BASED PROPERTY LINE.
  - THIS PLAN ASSUMES PUBLIC WATER AND SEWER IS AVAILABLE FOR CONNECTION TO THIS PROPOSED DEVELOPMENT.
  - DRIVEWAY ACCESS OR OTHER IMPROVEMENTS ALONG LINFIELD-TRAPPE ROAD WILL REQUIRE HIGHWAY OCCUPANCY PERMITTING THROUGH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION.
  - ADDITIONAL ON-SITE AND OFF-SITE IMPROVEMENTS MAY BE REQUIRED DURING THE MUNICIPAL AND AGENCY REVIEW PROCESS.
- POTENTIAL RELIEF REQUIRED:**
- ZONING SECTION 182-46.B - CLUSTER DEVELOPMENT WILL REQUIRE CONDITIONAL USE APPROVAL
  - ZONING SECTION 182-68.A - MINIMUM REQUIRED TRACT SIZE FOR A CLUSTER DEVELOPMENT IS 25 ACRES. THE EXISTING TRACT SIZE FOR THIS DEVELOPMENT IS 22.995 ACRES.
- POTENTIAL RELIEF NOTED IS APPROXIMATE. ADDITIONAL RELIEF MAY BE REQUIRED AS ENGINEERING SITE PLAN IS DEVELOPED.

- NOTES:**
- THE PARCEL DATA IS PROVIDED BY MONTGOMERY COUNTY GIS. BASEMAP IS PROVIDED BY ESRI, DIGITALGLOBE, GEOEYE, I-CUBED, USDA FSA, USGS, AEX, GETMAPPING, AEROGRIID, IGN, IGP, SWISSTOPO, AND THE GIS USER COMMUNITY.
  - EXISTING CONTOURS AVAILABLE PER NOTE 2 ARE PROVIDED AT 10 FOOT INTERVALS. THE SLOPE ANALYSIS PRESENTED IS APPROXIMATE AND WILL NEED TO BE VERIFIED UPON COMPLETION OF THE TOPOGRAPHIC SURVEY FOR THE PROPERTY.
  - AN EXISTING TREE SURVEY WILL NEED TO BE PERFORMED TO VERIFY THE NUMBER OF EXISTING TREES REQUIRING PROTECTION.

Date	Description	No.
Revisions		

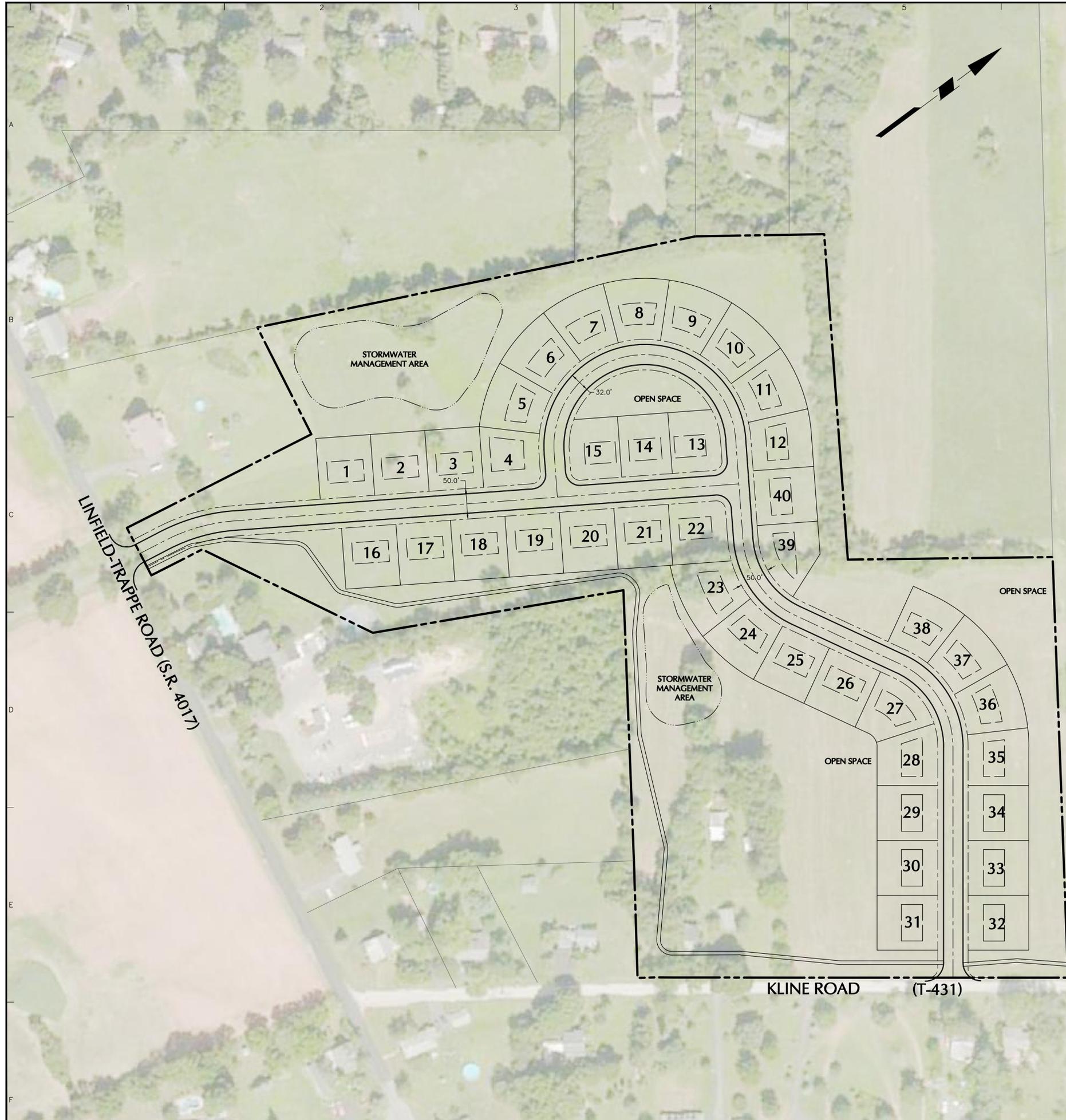
**LANGAN**  
 Langan Engineering and Environmental Services, Inc.  
 Stone Manor Corporate Center, 2300 Kelly Road, Suite 200  
 Warrington, PA 18976  
 T: 215.491.6500 F: 215.491.6501 www.langan.com

Project  
**KLINE ROAD RESIDENTIAL**  
 PARCEL 610002827001, LOT 005, BLOCK 04  
 ROYERSFORD  
 MONTGOMERY COUNTY PENNSYLVANIA  
 Drawing Title  
**YIELD PLAN**

Project No. <b>200145101</b>	Drawing No. <b>SK-2</b>
Date <b>7/14/2020</b>	
Drawn By <b>SZH</b>	
Checked By <b>NB</b>	Sheet 1 of 1



3



**UPPER PROVIDENCE TOWNSHIP ZONING DATA TABLE**

KLINE ROAD RESIDENTIAL ZONING DISTRICT: R-2 Residential District (1)					
ITEM	PERMITTED	REQUIRED	PROPOSED	REFERENCE	CONDITIONS
Land Use:	Single Family Dwelling (SFD); Cluster Development (2)			182-46	
Min. Tract Size (4)	25 Ac		22.995 Ac	182-68.A	V
Min. Lot Area (SFD); (3)	10,500 SF		N/A	182-47.A	
Reduction in Lot Areas for Cluster Development Served by Public Water and Capped Sewer					
Min. Reduction in Lot Area	10% (9,450 SF)		10%	182-69.A	C
Max. Reduction in Lot Area	20% (8,400 SF)		20%	182-69.A	C
Total Average Reduction in Lot Area	15% (8,928 SF)		15%	182-69.A	C
Max. Building Coverage	20%		TBD (<20%)	182-47.B	C
Min. Lot Width (Reduction for Cluster Dev.)	100 FT (30% / 70 FT)		70 FT	182-47.B (182-69.F)	C
Min. Lot Width along Curvilinear Street	50 FT		70 FT	182-69.F	C
Yard Requirements: (Reduction for Cluster Dev.)					
Min. Front	30 FT (25 FT)		25 FT	182-47.B (182-69.C)	C
Min. Side	15 FT (7 FT)		7 FT	182-47.B (182-69.D)	C
Min. Aggregate Side	40 FT (30 FT)		30 FT	182-47.B(5) (182-69.D)	C
Min. Rear	40 FT		40 FT	182-47.B	C
Max. Building Height (Principal Building)	35 FT		35 FT	182-48.A	C
Min. Open Space	10%		38%	182-49	
Min. Natural and Man-Made Amenity Space	15%		38%		
Min. Width	45 FT		45 FT	154-40.3.M	C
Min. Building Setback	10 FT		> 10 FT	154-40.3.N	C
Min. Street Frontage	25 FT		>25 FT	154-40.3.N	C
Streets					
Residential/Local Street					
Min. Right of Way Width	50 FT		50 FT	154-18.C(4)	C
Min. Pavement Width	32 FT		32 FT	154-18.C(4)	C
Min. Sight Distance along Centerline	200 FT		200 FT	154-18.B(1)	C
Min. Horizontal Curve Radius	150 FT		150 FT	154-18.B(2)(a)	C
Min. Tangent between Reverse Curves	100 FT		100 FT	154-18.B(2)(b)	C
NOTES	1) Zoning analysis assumes the property will be rezoned from R-1 to R-2 2) Cluster Development is permitted as a conditional use in R-2, subject to provisions of Article IX Cluster Development District 3) Assumes lots will be serviced by public water and sewer 4) For a Cluster Development, served by public water and sewer Condition Abbreviations: C-Compliance TBD- To be determined V- Variance required W - Waiver required ENC - Existing Non-Conformity				

**LIST OF ASSUMPTIONS:**

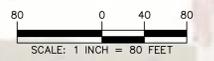
- THE EXISTING RESIDENCE ON THE PROPERTY WITH ACCESS TO KLINE ROAD WILL BE DEMOLISHED
- THE SUBJECT PROPERTY CURRENTLY CONSISTS OF TWO PARCELS. THE CONCEPT ASSUMES THE PARCELS WILL BE CONSOLIDATED AS A PART OF THE APPROVALS
- THE PROPERTY LINE IS CONCEPTUAL IN NATURE AND SHOULD BE USED FOR THESE PURPOSES ONLY. FINAL LAYOUT MAY REQUIRE REVISION WITH DEED BASED PROPERTY LINE.
- THIS PLAN ASSUMES PUBLIC WATER AND SEWER ARE NOT AVAILABLE FOR CONNECTION TO THIS PROPOSED DEVELOPMENT.
- DRIVEWAY ACCESS OR OTHER IMPROVEMENTS ALONG LINFIELD-TRAPPE ROAD WILL REQUIRE HIGHWAY OCCUPANCY PERMITTING THROUGH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION.
- ADDITIONAL ON-SITE AND OFF-SITE IMPROVEMENTS MAY BE REQUIRED DURING THE MUNICIPAL AND AGENCY REVIEW PROCESS.

**POTENTIAL RELIEF REQUIRED:**

- ZONING SECTION 182-46.B - CLUSTER DEVELOPMENT WILL REQUIRE CONDITIONAL USE APPROVAL
- ZONING SECTION 182-68.A - MINIMUM REQUIRED TRACT SIZE FOR A CLUSTER DEVELOPMENT IS 25 ACRES. THE EXISTING TRACT SIZE FOR THIS DEVELOPMENT IS 22.995 ACRES.
- POTENTIAL RELIEF NOTED IS APPROXIMATE. ADDITIONAL RELIEF MAY BE REQUIRED AS ENGINEERING SITE PLAN IS DEVELOPED.

**REFERENCES:**

- THE PARCEL DATA IS PROVIDED BY MONTGOMERY COUNTY GIS
- BASEMAP IS PROVIDED BY ESRI, DIGITALGLOBE, GEOEYE, I-CUBED, USDA FSA, USGS, AEX, GETMAPPING, AERGRID, IGN, IGP, SWISSTOPO, AND THE GIS USER COMMUNITY.



Date	Description	No.
Revisions		

Signature \_\_\_\_\_ Date \_\_\_\_\_



Langan Engineering and Environmental Services, Inc.  
 Stone Manor Corporate Center, 2300 Kelly Road, Suite 200  
 Warrington, PA 18976  
 T: 215.491.6500 F: 215.491.6501 www.langan.com

Project  
**KLINE ROAD RESIDENTIAL**  
 UPPER PROVIDENCE TOWNSHIP  
 MONTGOMERY COUNTY PENNSYLVANIA  
 Drawing Title  
**SKETCH PLAN**

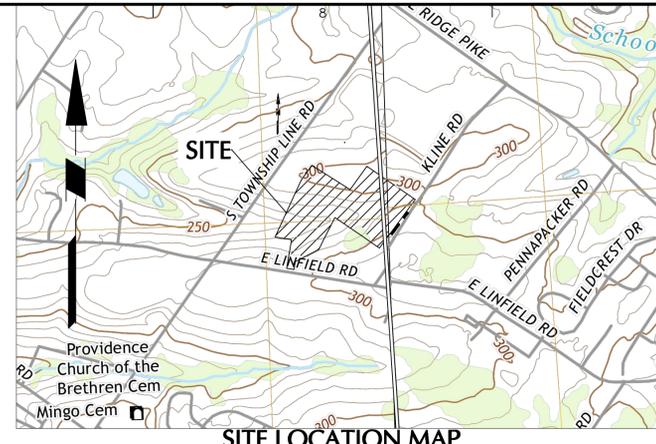
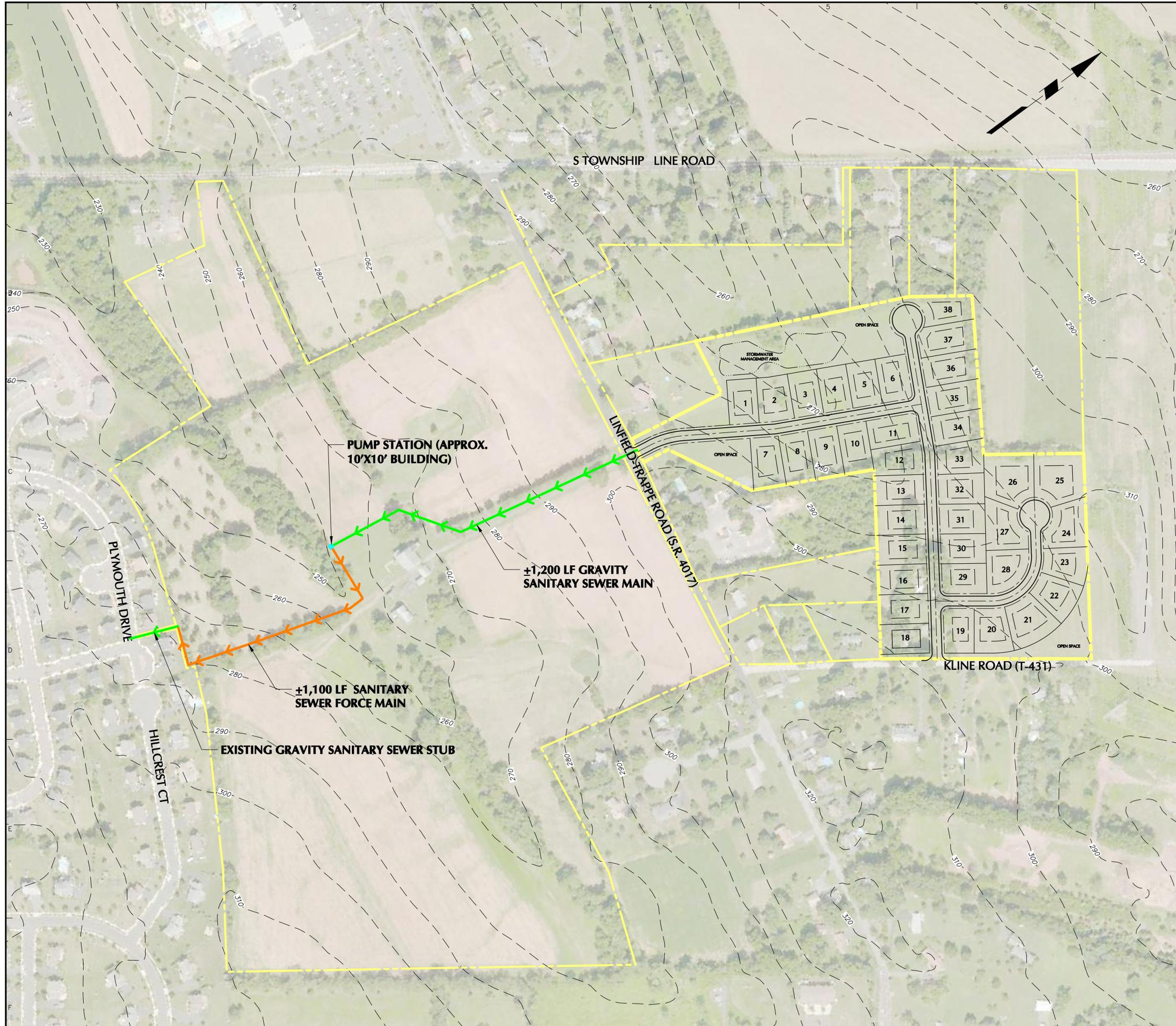
Project No. <b>200145101</b>	Drawing No. <b>SK-1</b>
Date <b>6/26/2020</b>	
Drawn By <b>SZH</b>	
Checked By <b>NB</b>	Sheet <b>1</b> of <b>1</b>

## CONCEPT PLAN COMPARISON CHART

	Yield Plan <sup>2</sup>	Sketch Plan <sup>3</sup>
Open Space	10% (100,215 SF)	15% (152,047 SF)
Roadway Length <sup>1</sup>	2,682 LF	2,606 LF
Units/Site Capacity	38 Units	38 Units

Notes:

1. Roadway lengths are measured to the center of cul-de-sacs
2. Drawing No. SK-2 titled "Yield Plan" prepared by Langan, dated 7/14/2020
3. Drawing No. SK-1 titled "Sketch Plan" prepared by Langan, dated 7/14/2020



**SITE LOCATION MAP**  
 REFERENCE: USGS TOPOGRAPHIC MAPS (PHOENIXVILLE, PA QUADRANGLE - DATED 2019)  
 USGS TOPOGRAPHIC MAPS (COLLEGEVILLE, PA QUADRANGLE - DATED 2019)  
 SCALE: 1" = 1000'

- NOTES:**
1. THE PARCEL DATA IS PROVIDED BY MONTGOMERY COUNTY GIS
  2. BASEMAP IS PROVIDED BY ESRI, DIGITALGLOBE, GEOEYE, I-CUBED, USDA FSA, USGS, AEX, GETMAPPING, AERGRID, IGN, ICF, SWISSTOPO, AND THE GIS USER COMMUNITY.
  3. EXISTING CONTOURS AVAILABLE PER NOTE 2 ARE PROVIDED AT 10 FOOT INTERVALS.

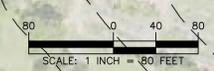
Date	Description	No.
Revisions		

**LANGAN**  
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Project  
**KLINE ROAD RESIDENTIAL**  
 PARCEL 610002827001, LOT 005, BLOCK 04  
 ROYERSFORD  
 MONTGOMERY COUNTY PENNSYLVANIA  
 Drawing Title

**CONCEPTUAL SEWER PLAN**

Project No. <b>200145101</b>	Drawing No. <b>SK-3</b>
Date <b>9/4/2020</b>	
Drawn By <b>SZH</b>	
Checked By <b>NB</b>	Sheet <b>1</b> of <b>1</b>



**UPPER PROVIDENCE TOWNSHIP, MONTGOMERY COUNTY, PA**  
**ORDINANCE NUMBER 586**

**AN ORDINANCE ADOPTED PURSUANT TO SECTION 2329 OF THE SECOND CLASS TOWNSHIP CODE, RENAMING PORTIONS OF ITHAN LANE, BECHTEL ROAD, AND SUGARBERRY LANE; EFFECTIVE FIVE DAYS AFTER ADOPTION; AMENDING THE OFFICIAL TOWNSHIP MAP; BEING ONLY CHANGES OF NAME AND MAKING NO SUBSTANTIVE CHANGES TO THE TOWNSHIP ORDINANCES**

**WHEREAS**, recently approved land development plans allow for the future creation of new roadways that facilitate the connection of certain existing roads, and

**WHEREAS**, in consideration of that possibility and consistent with an orderly system of roadway names, it is the desire of the Board of Supervisors to make the following name change,

**NOW THEREFORE**, it is hereby **ORDAINED** as follows:

1. Beginning at the intersection of Route 113 and Hopwood Road, and continuing northwest on a roadway that is alternately referred to as Ithan Lane and Bechtel Road (and bearing signage with the name Sugarberry Lane) all of such existing roadway shall be renamed Hopwood Road.
2. Attached to this Ordinance as Exhibit "A" is a satellite image of the portion of the Township here involved, with a superimposed description of the changeset forth in the preceding paragraph. In the event of any inconsistency between the words of this ordinance and the attached image, the image and notations shall control.
3. This ordinance is intended only to change a roadway name and is not intended to make any substantive change to any existing zoning or other ordinance. Any ordinance that refers by name to any street named in this ordinance shall be read as having the new name substituted into the ordinance.
4. Staff will advise all necessary third part agencies and political subdivisions, as necessary, including USPS, the County of Montgomery (including 911 services), each contiguous township and borough, and each fire and ambulance company that serves the area in question, of the within change.
5. The official Township map will be revised to reflect the within change.
6. In the discretion of staff, signage for the renamed road may for the convenience of the public temporarily include a reference to the prior name of the roadway, including the use of the word "formerly" beneath the new name.

7. To the extent possible, the new name shall be submitted to popular GPS applications, such as Google Maps.
8. This ordinance is effective five days after adoption.

**ENACTED AND ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2020.

**ATTEST:**

**TOWNSHIP OF UPPER PROVIDENCE**

---

Timothy Tieperman  
Township Manager/Secretary

---

Helene Calci  
Chairman, Board of Supervisors

DRAFT



# Exhibit A

RESOLUTION 2020-43

**BE IT RESOLVED**, by authority of the Board of Supervisors  
(Name of governing body)  
of the Township of Upper Providence, Montgomery County, and it  
(Name of MUNICIPALITY)

is hereby resolved by authority of the same, that the Township Manager/Secretary  
(designate official title)

of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic

Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the MUNICIPALITY.

**ATTEST:**

TOWNSHIP OF UPPER PROVIDENCE

(Name of MUNICIPALITY)

\_\_\_\_\_  
(Signature and designation of official title)

By: \_\_\_\_\_  
(Signature and designation of official title)

I, Timothy J. Tieperman,  
(Name)

Township Manager/Secretary  
(Official Title)

of the Board of Supervisors, Township of Upper Providence, do hereby certify that the foregoing  
(Name of governing body and MUNICIPALITY)

is a true and correct copy of the Resolution adopted at a regular meeting of the

Board of Supervisors, held the 21<sup>st</sup> day of September, 2020.  
(Name of governing body)

**DATE:** \_\_\_\_\_

\_\_\_\_\_  
(Signature and designation of official title)

# Application for Traffic Signal Approval



Please Type or Print all information in Blue or Black Ink

County : \_\_\_\_\_  
Engineering District : \_\_\_\_\_  
Department Tracking # : \_\_\_\_\_  
Initial Submission Date : \_\_\_\_\_

### A - Applicant's (Municipal) Contact Information

Municipal Contact's Name : Timothy J. Tieperman Title : Township Manager  
Municipal Name : Upper Providence Township  
Municipal Address : 1286 Black Rock Road, PO Box 406, Oaks, PA 19456  
Municipal Phone Number : 610-933-9179 Alternative Phone Number : \_\_\_\_\_  
E-mail Address : ttieperman@uprov-montco.org  
Municipal Hours of Operation : 8:30 a.m. to 4:00 p.m Monday-Friday

### B - Application Description

Location (*intersection*) : Trappe Road (SR 0113) & Black Rock Road (SR 4003)/Yeager Road  
Traffic Control Device is :  NEW Traffic Signal  EXISTING Traffic Signal (Permit Number) : 64-3116  
Type of Device (*select one*)  Traffic Control Signal (MUTCD Section 4D, 4E, 4G)  Flashing Beacon (MUTCD Section 4L)  School Warning System (MUTCD Section 7B)  
 Other : \_\_\_\_\_  
Is Traffic Signal part of a system? :  YES  NO System Number (*if applicable*) : \_\_\_\_\_  
If YES, provide locations of all signalized intersections in system.  
Trappe Road (SR 0113) from S. Mennonite Road (T-323) to Black Rock Road (SR 4003)/Yeager Road  
Explain the proposed improvements :  
Add GPS timeclock, coordinate with Trappe Road & S. Mennonite Road, and re-time.  
Associated with Highway Occupancy Permit (HOP)? :  YES  NO If YES, HOP Application # : 197000

### C - Maintenance and Operation Information

Maintenance and Operations are typically performed by? :  
 Municipal Personnel  Municipal Contractor  Municipal Personnel & Contractor  
 Other : \_\_\_\_\_  
Maintenance and Operations Contact Name : Tom Broadbelt Company/Organization : Public Works  
Phone # : 610-933-9179 Alternative Phone # : \_\_\_\_\_ E-mail : tom@uprov-montco.org

### D - Attachments Listing

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Municipal Resolution ( <i>required</i> ) | <input type="checkbox"/> Location Map               | <input type="checkbox"/> Traffic Volumes / Pedestrian Volumes |
| <input type="checkbox"/> Letter of Financial Commitment                      | <input type="checkbox"/> Photographs                | <input type="checkbox"/> Turn Lane Analysis                   |
| <input type="checkbox"/> Traffic Signal Permit                               | <input type="checkbox"/> Straight Line Diagram      | <input type="checkbox"/> Turn Restriction Studies             |
| <input type="checkbox"/> Warrant Analysis                                    | <input type="checkbox"/> Capacity Analysis          | <input type="checkbox"/> Other : _____                        |
| <input type="checkbox"/> Crash Analysis                                      | <input type="checkbox"/> Traffic Impact Study (TIS) |   |
| <input type="checkbox"/> Traffic Signal Study                                | <input type="checkbox"/> Condition Diagram          |   |

# Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County : \_\_\_\_\_  
Engineering District : \_\_\_\_\_  
Department Tracking # : \_\_\_\_\_  
Initial Submission Date : \_\_\_\_\_

## E - Applicant (Municipal) Certification

The applicant desires to own, operate, and maintain the traffic control device in the location indicated above; and the Vehicle Code requires the approval of the Department of Transportation ("Department") before any traffic signals may be legally erected or modified. A signed Application for Traffic Signal Approval (TE-160) must be submitted in conformance with the instructions provided by the Department, and a Traffic Signal Permit must be issued, before any work can begin.

If the Department approves a traffic signal after a traffic engineering study and engineering judgment indicates the need, the traffic signal shall be installed, owned, operated, and maintained within the parameters indicated in the Vehicle Code and the Department's regulations relating to traffic signs, signals, and markings. The Department may direct appropriate alterations to the design or operation (including, but not limited to, hours of operation) of the traffic signal, or require removal of the traffic signal, if traffic conditions or other considerations necessitate alteration or removal.

All items associated with the traffic control device (geometric features, signs, signals, pavement markings, pedestrian accommodations, and other traffic control device associated items) are the applicant's responsibility. The Traffic Signal Permit will then document all of the items associated with operation of each traffic control device. The applicant, at its sole expense, shall provide the necessary inspection, maintenance, and operation activities in conformance with the Department's Publication 191 or as otherwise agreed to by the Department. The applicant shall perform the preventative and responsive maintenance requirements and recordkeeping in accordance with the exhibits specified below. If the applicant fails to provide the required inspection, maintenance, or operation services within thirty (30) days of receipt of written notice from the Department, the Department shall have the right to perform the required inspection, maintenance, or operation services in the applicant's stead and the applicant shall reimburse the Department for all costs incurred. Federal- and/or state-aid participation may be withheld on all future projects if the applicant fails to demonstrate to the Department the ability to provide all required maintenance and operation services. The applicant certifies that it has funds available and committed for the operation and maintenance of the traffic control device and that it will make available sufficient funds for all required future inspection, maintenance, and operation activities.

The applicant shall indemnify, save harmless and, defend (if requested) the Commonwealth of Pennsylvania, its agents, representatives, and employees from and against any damages recoverable under the Sovereign Immunity Act, 42 Pa. C.S. § 8521-8528, up to the limitations on damages under said law, arising out of any personal injury or damage to property which is finally determined by a court to be caused by or result from acts or omissions of the applicant and for which a court has held applicant, its officials, or employees to be liable. This provision shall not be construed to limit the applicant in asserting any rights or defenses. Additionally, the applicant shall include in any contracts into which it enters for maintenance, operation, or inspection of the traffic control device this same obligation to indemnify the Commonwealth and its officers, agents, and employees; and it shall require its contractor(s) to provide public liability insurance coverage, naming the Commonwealth and the applicant as additional insureds for bodily injury, including death and property damage, in the minimum amounts of \$500,000 per person, \$1,000,000 per occurrence, it being the intention of parties to have the contractor fully insure and indemnify the Commonwealth and the applicant.

The applicant shall comply with the study and ordinance requirements of 75 Pa. C.S. § 6109. The applicant submits this application with the intention of being legally bound.

Neither this application nor any Traffic Signal Permit creates any rights or obligations with respect to parties other than the applicant and the Department. Third parties may not rely upon any representations made by either the applicant or the Department in connection with the submission or approval of this application or any work permitted or approved that is related to this application, as regards either payment of funds or performance of any particular item of maintenance precisely as specified.

The applicant agrees to comply with the attached Exhibits:

- Exhibit "A": Preventative and Response Maintenance Requirements (Sheet 3 of 5 )
- Exhibit "B": Recordkeeping (Sheet 4 of 5 )
- Exhibit "C": Signal Maintenance Organization (Sheet 5 of 5 )

Printed Municipal Contact Name : \_\_\_\_\_ Date : \_\_\_\_\_  
 Signed By : \_\_\_\_\_ Witness or Attest : \_\_\_\_\_  
 Title of Signatory : \_\_\_\_\_ Title of Witness or Attester: \_\_\_\_\_

**Exhibit "A":  
Preventative and Response Maintenance  
Requirements**



County : \_\_\_\_\_  
 Engineering District : \_\_\_\_\_  
 Department Tracking # : \_\_\_\_\_  
 Initial Submission Date : \_\_\_\_\_

**Preventive Maintenance**

The APPLICANT or its contractor will provide preventive maintenance for each individual component of the traffic signal installation covered by this application at intervals not less than those indicated in the Preventive Maintenance Summary, PA DOT Publication 191, current version. This is the recommended level of maintenance to keep the intersection control equipment and signals in mechanically, structurally and aesthetically good condition.

**Response Maintenance**

The APPLICANT or its contractor will provide response maintenance in accordance with the provisions of the Response Maintenance Schedule. It encompasses the work necessary to restore a traffic signal system to proper and safe operation. Includes Emergency Repair and Final Repair.

**FINAL REPAIR:**

Repair or replace failed equipment to restore system to proper and safe operation in accordance with permit within a 24-hour period.

**EMERGENCY REPAIR:**

Use alternative means or mode to temporarily restore system to safe operation within a 24-hour period. Final repair must then be completed within 30 days unless prohibited by weather conditions or availability of equipment.

**Response Maintenance Schedule**

**KNOCKDOWNS**

**TYPE OF REPAIR PERMITTED**

Support - Mast arm	Emergency or Final
Support - Strain pole	Emergency or Final
Span wire/tether wire	Final Only
Pedestal	Emergency or Final
Cabinet	Emergency or Final
Signal heads	Final Only

**EQUIPMENT FAILURE**

Lamp burnout (veh. & ped.)	Final Only
Local controller	Emergency or Final
Master controller	Emergency or Final
Detector sensor	
- Loop	Emergency or Final
- Magnetometer	Emergency or Final
- Sonic	Emergency or Final
- Magnetic	Emergency or Final
- Pushbutton	Emergency or Final
Detector amplifier	Emergency or Final
Conflict monitor	Final Only
Flasher	Final Only
Time clock	Emergency or Final
Load switch/relay	Final Only
Coordination unit	Emergency or Final
Communication interface, mode	Emergency or Final
Signal cable	Final Only
Traffic Signal Communications	Final Only
Traffic Signal Systems	Final Only

**Exhibit "B":**  
**Recordkeeping**



County : \_\_\_\_\_

Engineering District : \_\_\_\_\_

Department Tracking # : \_\_\_\_\_

Initial Submission Date : \_\_\_\_\_

**Recordkeeping**

Accurate and up-to-date recordkeeping is an essential component of a good traffic signal maintenance program. In recognition of this fact, the APPLICANT must prepare, retain, and make available to the COMMONWEALTH, on request, a record of all preventive and response maintenance activities performed on the traffic signal equipment covered by this application.

The APPLICANT shall establish a separate file for each installation and keep its records in the municipal building, signal maintenance shop, or other weather-protected enclosure.

At a minimum, the following records will be kept by the APPLICANT or its contractor for each traffic signal. These forms can be found in Section 10.0, Maintenance Record Forms, PA DOT Publication 191, current version.

**FORM 1 - Master Intersection Record**

This form, which lists all maintenance functions performed at the intersection, should be updated within one day of the activity but no more than one week later.

**FORM 2 - Response Maintenance Record**

Each time response maintenance is required at the intersection, this form is to be completed. Once the pertinent information is transferred to the master intersection record, this form is to be placed in the intersection file.

**FORM 3 - Preventive Maintenance Record**

This form will be used to provide a record of the preventive maintenance activities performed at each intersection. The date, the activities performed, and the signature of the person in charge of the work must be recorded in the form.

This form may be kept at the intersection, if it is adequately protected from the weather. Form 1 must be updated at the central file, however, to reflect the date and activity.

**Exhibit "C":  
Signal Maintenance Organization**



County : \_\_\_\_\_  
Engineering District : \_\_\_\_\_  
Department Tracking # : \_\_\_\_\_  
Initial Submission Date : \_\_\_\_\_

**Personnel Classifications**

In order to properly maintain the traffic signal equipment covered by this applicant, the APPLICANT agrees to provide, as minimum, the following staff throughout the useful life of equipment. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

**Traffic Engineer** - The administrative position which has prime responsibility for the proper operation of traffic signal equipment. The principal function of this position is the supervision and control of subordinate personnel and the planning of their activities to ensure adequate preventive and response maintenance programs.

**Minimum Position Requirements**

1. A thorough understanding of traffic signal design, installation and maintenance.
2. A working knowledge of the interaction between the following traffic characteristics: Intersection geometry, traffic flow theory, control type (fixed time, actuated, etc.), signal phasing and timing, and interconnection.
3. An ability to supervise subordinate personnel effectively in the assignment of their work.
4. Possession of a college degree in engineering, which includes course work in traffic engineering.
5. Either four years experience in the field of traffic engineering or its equivalent in graduate college work.

**Signal Specialist** - The individual responsible for the diagnostics and repair of all traffic signal equipment including solid state equipment.

**Minimum Position Requirements**

1. Extensive training and troubleshooting skills in electronics and software.
2. Ability to repair modules in the shop and to design test equipment needed to diagnose and repair a problem.
3. Ability to make design and modifications to implement or omit special functions.
4. Ability to implement a recordkeeping system to include maintenance activities, inventory control and identification of recurring problems.
5. Ability to perform all tasks required of a signal technician.

**Signal Technician** - Individual responsible for the operation and maintenance of traffic signals and electromechanical equipment.

**Minimum Position Requirements**

1. Ability to perform response maintenance on solid state equipment up to the device exchange level.
2. Capability to diagnose a vehicle loop failure and initiate corrective action.
3. Ability to tune detector amplifiers.
4. Ability to follow wiring schematics, check and set timings from plan sheet and check all field connections.
5. Ability to perform preventive maintenance on all equipment and to maintain accurate records of all work perform.

**Training**

The APPLICANT agrees to secure training in order to upgrade the ability of its present staff to properly perform the required maintenance functions. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

**Budget Requirements**

The APPLICANT agrees to provide, in its annual operating budget, dedicated funds which are sufficient to cover the cost of the personnel, training, contractors (if utilized) and specialized maintenance equipment which are required, by virtue of this application. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191..

**RESOLUTION 2020-44**

**BE IT RESOLVED**, by authority of the Board of Supervisors  
(Name of governing body)  
of the Township of Upper Providence , Montgomery County, and it  
(Name of MUNICIPALITY)

is hereby resolved by authority of the same, that the Township Manager/Secretary  
(designate official title)

of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic

Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the MUNICIPALITY.

**ATTEST:**

TOWNSHIP OF UPPER PROVIDENCE

(Name of MUNICIPALITY)

\_\_\_\_\_  
(Signature and designation of official title)

By: \_\_\_\_\_  
(Signature and designation of official title)

I, Timothy J. Tieperman ,  
(Name)

Township Manager/Secretary  
(Official Title)

of the Board of Supervisors, Township of Upper Providence , do hereby certify that the foregoing  
(Name of governing body and MUNICIPALITY)

is a true and correct copy of the Resolution adopted at a regular meeting of the

Board of Supervisors , held the 21<sup>st</sup> day of September , 20 20 .  
(Name of governing body)

**DATE:** \_\_\_\_\_

\_\_\_\_\_  
(Signature and designation of official title)

# Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County : \_\_\_\_\_  
Engineering District : \_\_\_\_\_  
Department Tracking # : \_\_\_\_\_  
Initial Submission Date : \_\_\_\_\_

### A - Applicant's (Municipal) Contact Information

Municipal Contact's Name : Timothy J. Tieperman Title : Township Manager  
Municipal Name : Upper Providence Township  
Municipal Address : 1286 Black Rock Road, PO Box 406, Oaks, PA 19456  
Municipal Phone Number : 610-933-9179 Alternative Phone Number : \_\_\_\_\_  
E-mail Address : ttieperman@uprov-montco.org  
Municipal Hours of Operation : 8:30 a.m. to 4:00 p.m Monday-Friday

### B - Application Description

Location (intersection) : Trappe Road (SR 0113) & S. Mennonite Road (T-323)  
Traffic Control Device is :  NEW Traffic Signal  EXISTING Traffic Signal (Permit Number) : 64-3746  
Type of Device (select one)  Traffic Control Signal (MUTCD Section 4D, 4E, 4G)  Flashing Beacon (MUTCD Section 4L)  School Warning System (MUTCD Section 7B)  
 Other : \_\_\_\_\_  
Is Traffic Signal part of a system? :  YES  NO System Number (if applicable) : \_\_\_\_\_  
If YES, provide locations of all signalized intersections in system.

Trappe Road (SR 0113) from S. Mennonite Road (T-323) to Black Rock Road (SR 4003)/Yeager Road

**Explain the proposed improvements :**

Widen & reconfigure both legs of S. Mennonite Road; replace controller cabinet and the northwest and southwest corner mast arms; add southbound left turn phase; add APS pushbuttons and countdown hand/man pedestrian signals; install six curb ramps; add stop bar video detection and advance radar detection; add GPS timeclock, coordinate with Black Rock signal, and re-time.

Associated with Highway Occupancy Permit (HOP)? :  YES  NO If YES, HOP Application # : 197000

### C - Maintenance and Operation Information

Maintenance and Operations are typically performed by? :  
 Municipal Personnel  Municipal Contractor  Municipal Personnel & Contractor  
 Other : \_\_\_\_\_

Maintenance and Operations Contact Name : Tom Broadbelt Company/Organization : Public Works  
Phone # : 610-933-9179 Alternative Phone # : \_\_\_\_\_ E-mail : tom@uprov-montco.org

### D - Attachments Listing

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Municipal Resolution (required) | <input type="checkbox"/> Location Map               | <input type="checkbox"/> Traffic Volumes / Pedestrian Volumes |
| <input type="checkbox"/> Letter of Financial Commitment             | <input type="checkbox"/> Photographs                | <input type="checkbox"/> Turn Lane Analysis                   |
| <input type="checkbox"/> Traffic Signal Permit                      | <input type="checkbox"/> Straight Line Diagram      | <input type="checkbox"/> Turn Restriction Studies             |
| <input type="checkbox"/> Warrant Analysis                           | <input type="checkbox"/> Capacity Analysis          | <input type="checkbox"/> Other : _____                        |
| <input type="checkbox"/> Crash Analysis                             | <input type="checkbox"/> Traffic Impact Study (TIS) |   |
| <input type="checkbox"/> Traffic Signal Study                       | <input type="checkbox"/> Condition Diagram          |   |

# Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County : \_\_\_\_\_  
Engineering District : \_\_\_\_\_  
Department Tracking # : \_\_\_\_\_  
Initial Submission Date : \_\_\_\_\_

## E - Applicant (Municipal) Certification

The applicant desires to own, operate, and maintain the traffic control device in the location indicated above; and the Vehicle Code requires the approval of the Department of Transportation ("Department") before any traffic signals may be legally erected or modified. A signed Application for Traffic Signal Approval (TE-160) must be submitted in conformance with the instructions provided by the Department, and a Traffic Signal Permit must be issued, before any work can begin.

If the Department approves a traffic signal after a traffic engineering study and engineering judgment indicates the need, the traffic signal shall be installed, owned, operated, and maintained within the parameters indicated in the Vehicle Code and the Department's regulations relating to traffic signs, signals, and markings. The Department may direct appropriate alterations to the design or operation (including, but not limited to, hours of operation) of the traffic signal, or require removal of the traffic signal, if traffic conditions or other considerations necessitate alteration or removal.

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The applicant shall indemnify, save harmless and, defend (if requested) the Commonwealth of Pennsylvania, its agents, representatives, and employees from and against any damages recoverable under the Sovereign Immunity Act, 42 Pa. C.S. §§ 8521-8528, up to the limitations on damages under said law, arising out of any personal injury or damage to property which is finally determined by a court to be caused by or result from acts or omissions of the applicant and for which a court has held applicant, its officials, or employees to be liable. This provision shall not be construed to limit the applicant in asserting any rights or defenses. Additionally, the applicant shall include in any contracts into which it enters for maintenance, operation, or inspection of the traffic control device this same obligation to indemnify the Commonwealth and its officers, agents, and employees; and it shall require its contractor(s) to provide public liability insurance coverage, naming the Commonwealth and the applicant as additional insureds for bodily injury, including death and property damage, in the minimum amounts of \$500,000 per person, \$1,000,000 per occurrence, it being the intention of parties to have the contractor fully insure and indemnify the Commonwealth and the applicant.

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- Exhibit "A": Preventative and Response Maintenance Requirements (Sheet 3 of 5 )
- Exhibit "B": Recordkeeping (Sheet 4 of 5 )
- Exhibit "C": Signal Maintenance Organization (Sheet 5 of 5 )

Printed Municipal Contact Name : \_\_\_\_\_ Date : \_\_\_\_\_

Signed By : \_\_\_\_\_ Witness or Attest : \_\_\_\_\_

Title of Signatory : \_\_\_\_\_ Title of Witness or Attester: \_\_\_\_\_

**Exhibit "A":**  
**Preventative and Response Maintenance**  
**Requirements**



County : \_\_\_\_\_  
 Engineering District : \_\_\_\_\_  
 Department Tracking # : \_\_\_\_\_  
 Initial Submission Date : \_\_\_\_\_

**Preventive Maintenance**

The APPLICANT or its contractor will provide preventive maintenance for each individual component of the traffic signal installation covered by this application at intervals not less than those indicated in the Preventive Maintenance Summary, PA DOT Publication 191, current version. This is the recommended level of maintenance to keep the intersection control equipment and signals in mechanically, structurally and aesthetically good condition.

**Response Maintenance**

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**EMERGENCY REPAIR:**

Use alternative means or mode to temporarily restore system to safe operation within a 24-hour period. Final repair must then be completed within 30 days unless prohibited by weather conditions or availability of equipment.

**Response Maintenance Schedule**

**KNOCKDOWNS**

Support - Mast arm	Emergency or Final
Support - Strain pole	Emergency or Final
Span wire/tether wire	Final Only
Pedestal	Emergency or Final
Cabinet	Emergency or Final
Signal heads	Final Only

**TYPE OF REPAIR PERMITTED**

**EQUIPMENT FAILURE**

Lamp burnout (veh. & ped.)	Final Only
Local controller	Emergency or Final
Master controller	Emergency or Final
Detector sensor	
- Loop	Emergency or Final
- Magnetometer	Emergency or Final
- Sonic	Emergency or Final
- Magnetic	Emergency or Final
- Pushbutton	Emergency or Final
Detector amplifier	Emergency or Final
Conflict monitor	Final Only
Flasher	Final Only
Time clock	Emergency or Final
Load switch/relay	Final Only
Coordination unit	Emergency or Final
Communication interface, mode	Emergency or Final
Signal cable	Final Only
Traffic Signal Communications	Final Only
Traffic Signal Systems	Final Only

**Exhibit "B":**  
**Recordkeeping**



County : \_\_\_\_\_

Engineering District : \_\_\_\_\_

Department Tracking # : \_\_\_\_\_

Initial Submission Date : \_\_\_\_\_

**Recordkeeping**

Accurate and up-to-date recordkeeping is an essential component of a good traffic signal maintenance program. In recognition of this fact, the APPLICANT must prepare, retain, and make available to the COMMONWEALTH, on request, a record of all preventive and response maintenance activities performed on the traffic signal equipment covered by this application.

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This form may be kept at the intersection, if it is adequately protected from the weather. Form 1 must be updated at the central file, however, to reflect the date and activity.

**Exhibit "C":  
Signal Maintenance Organization**



County : \_\_\_\_\_  
 Engineering District : \_\_\_\_\_  
 Department Tracking # : \_\_\_\_\_  
 Initial Submission Date : \_\_\_\_\_

**Personnel Classifications**

In order to properly maintain the traffic signal equipment covered by this applicant, the APPLICANT agrees to provide, as minimum, the following staff throughout the useful life of equipment. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

**Traffic Engineer** - The administrative position which has prime responsibility for the proper operation of traffic signal equipment. The principal function of this position is the supervision and control of subordinate personnel and the planning of their activities to ensure adequate preventive and response maintenance programs.

Minimum Position Requirements

1. A thorough understanding of traffic signal design, installation and maintenance.
2. A working knowledge of the interaction between the following traffic characteristics: Intersection geometry, traffic flow theory, control type (fixed time, actuated, etc.), signal phasing and timing, and interconnection.
3. An ability to supervise subordinate personnel effectively in the assignment of their work.
4. Possession of a college degree in engineering, which includes course work in traffic engineering.
5. Either four years experience in the field of traffic engineering or its equivalent in graduate college work.

**Signal Specialist** - The individual responsible for the diagnostics and repair of all traffic signal equipment including solid state equipment.

Minimum Position Requirements

1. Extensive training and troubleshooting skills in electronics and software.
2. Ability to repair modules in the shop and to design test equipment needed to diagnose and repair a problem.
3. Ability to make design and modifications to implement or omit special functions.
4. Ability to implement a recordkeeping system to include maintenance activities, inventory control and identification of recurring problems.
5. Ability to perform all tasks required of a signal technician.

**Signal Technician** - Individual responsible for the operation and maintenance of traffic signals and electromechanical equipment.

Minimum Position Requirements

1. Ability to perform response maintenance on solid state equipment up to the device exchange level.
2. Capability to diagnose a vehicle loop failure and initiate corrective action.
3. Ability to tune detector amplifiers.
4. Ability to follow wiring schematics, check and set timings from plan sheet and check all field connections.
5. Ability to perform preventive maintenance on all equipment and to maintain accurate records of all work perform.

**Training**

The APPLICANT agrees to secure training in order to upgrade the ability of its present staff to properly perform the required maintenance functions. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

**Budget Requirements**

The APPLICANT agrees to provide, in its annual operating budget, dedicated funds which are sufficient to cover the cost of the personnel, training, contractors (if utilized) and specialized maintenance equipment which are required, by virtue of this application. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191..

# Resolution 2020-45

## Appendix II – Authorized Official Resolution

Be it RESOLVED, that the Township of Upper Providence of Montgomery County hereby requests a Multimodal Transportation Fund grant of \$ 152,410 from the Commonwealth Financing Authority to be used for preliminary engineering related to transportation improvements consisting of the installation of a Roundabout and associated roadway and pedestrian facilities at the intersection of Lewis Road (S.R. 4048) and Vaughn Road.

Be it FURTHER RESOLVED, that the Township of Upper Providence does hereby designate Timothy J. Tieperman, Township Manager as the official to execute all documents and agreements between the Township of Upper Providence and the PA Department of Community and Economic Development to facilitate and assist in obtaining the requested grant.

I, Timothy J. Tieperman, duly qualified Secretary of the Township of Upper Providence, Montgomery County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Supervisors at a regular meeting held September 21, 2020 and said Resolution has been recorded in the Minutes of the Township of Upper Providence and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Township of Upper Providence, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
County

\_\_\_\_\_  
Secretary

# 2020 Census



## Make Sure Townships Count

**NEW DEADLINE: September 30**



### Townships are a great place to live, work, play, and raise a family.

- › **Count every resident:** It's important to make sure every township resident, young and old, is counted. Critical dollars and representation are at stake.
- › **Constitution Day:** The census was mandated by the Founding Fathers in the U.S. Constitution. Let's celebrate that historical fact by making sure every township resident is counted by September 17, Constitution Day.
- › **Did you know?** This is the first time the census can be filled out online. It can also be completed by mail and phone.



### How the 2020 Census helps your community

Here's why responding to the 2020 Census is important:

#### Federal and state funding

Federal, state, and municipal officials make decisions about how billions of dollars in public funds are allocated for schools, roads and bridges, fire and emergency services, health care, and more based on census statistics. Programs include those for:

##### *Municipalities:*

- › Liquid fuels funds for roads and bridges
- › Natural gas impact fees
- › Grants targeted to municipalities

##### *College students:*

- › Federal Pell Grants
- › Career and technical education grants
- › Adult education grants

##### *Older people and low-income populations:*

- › Medicare
- › Medicaid
- › Supplemental Nutritional Assistance Program (SNAP)
- › Children's Health Insurance Program (CHIP)

##### *Young Children:*

- › Head Start
- › National School Lunch Program
- › Title IX Funding

**PLUS, many more community programs!**



#### Congressional representation

2020 Census results will determine the number of seats each state receives in the U.S. House of Representatives and, in turn, the number of Electoral College votes. Results also impact congressional and state legislative districts.

#### Business decisions

Business owners use census statistics to create economic and employment opportunities. The statistics help determine where to hire new employees, open new locations, and more.

Connect with us:  
**@uscensusbureau**

For more information:

**2020CENSUS.GOV**

September 21, 2020 BOS Meeting



**Shape  
your future  
START HERE >**

United States®  
**Census  
2020**

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**Upper Providence Township  
Police Department**  
Montgomery County, Pennsylvania

Mark A. Toomey  
Chief of Police

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1286 Black Rock Road P.O. Box 406 Oaks, Pa. 19456

## MEMO

To: Township Manager Tieperman  
From: Chief of Police Toomey *M.A. Toomey*  
Re: Donation of vehicle to MSWAT – West

Tim,

Thank you for your support in this matter. As requested, I have enumerated what the donation request is and why this equipment is needed.

As you know, the western region of Montgomery County is serviced and supported by 12 police agencies. Each department supplies what it can based upon its size etc. in terms of manpower, equipment and financial support via annual dues. MSWAT–West, provides special weapons and tactics for situations the patrol units of the participating agencies cannot handle. High risk warrant service, hostage situations and other scenarios require this specialized team to be deployed. All vehicles and weaponry are titled in the name of our regional organization known as “Montgomery County SWAT Western Division”. Its address is 100 E. High St. Pottstown, PA 19464.

Recently, the team had members trained in the operation of explosive breaching. Basically, in a tactical situation, when an access door prohibits entry to a building, due to barricade, locks and other obstacles, the door can be safely blown off using specialty charges. These charges must be stored in a secure container in a separate vehicle such as a pickup truck.

Our township is in the process of replacing a nine-year-old Ford F350, and a new truck has been purchased for use by the Public Works Department. This truck is exactly what the team needs for this newly acquired operation. The Public Works Director has spoken with me about this possible donation and he fully supports it.

I am requesting, as president of the Board of Chiefs for Montgomery County SWAT West, that the township donates this vehicle to the team. Your support is very much appreciated in this endeavor.

Mark A. Toomey  
Chief of Police