



**UPPER PROVIDENCE BOARD OF SUPERVISORS
REGULAR MEETING
TUESDAY, JANUARY 22, 2019 – 7:00 P.M.**

ATTENDANCE:

Board of Supervisors:

Laurie Higgins – Chair
Helene Calci – Supervisor
Philip Barker – Supervisor
John Pearson – Supervisor
Albert Vagnozzi – Supervisor

Staff Present:

Timothy J. Tieperman – Township Manager
Bryan Bortnichak – Assistant Township Manager
Mark Toomey – Chief of Police
Thomas Dimmerling – Assistant Deputy Chief Fire Marshal
Geoff Grace – Director of Planning and Zoning
Andy Dougherty – Executive Assistant

Consultants Present:

Joseph Bresnan – Township Solicitor
William Dingman – Township Engineer
Kenneth O'Brien – Township Traffic Engineer

CALL TO ORDER

Chair Higgins called the meeting to order.

PLEDGE OF ALLEGIANCE

Chair Higgins started the meeting with the Pledge of Allegiance.

MOMENT OF SILENCE

In memory of Mrs. Joyce Faye Kelly and Mr. Nevin Scholl

Chair Higgins asked for a moment of silence in memory of Mrs. Joyce Faye Kelly and Mr. Nevin Scholl.

COMMEMORATIVE RECOGNITION OF ALLISON FELDER

Royersford EMS Supervisor and Public Information Officer Lenny Brown, along with

Royersford Fire Department and Friendship Ambulance, told the brave story of Miss Allison Felder and her remarkable assistance to first responders when a family member was suffering a medical emergency. Miss Felder was presented with a proclamation from the Township commemorating her courageous actions. Royersford Director of EMS George Gilliano and Medical Director Herbert Schiffer joined Mr. Brown in presenting the commemoration.

SWEARING IN OF POLICE DEPARTMENT CHAPLAINS

Chief Toomey gave an overview of the Chaplain Program he's recently implemented in the UPT Police Department. He introduced new Department Chaplains Pastor Scott Wendal and Pastor Greg Joyner.

Chair Higgins administered the oaths of office for Pastors Wendal and Joyner.

Mr. Vagnozzi and Mr. Pearson discussed the benefits and services Valley Forge Baptist Church has provided for the Township over the years.

SWEARING IN OF CAREER FIRE PERSONNEL

Mr. Dimmerling introduced new Career Firefighters Russel Layre and Branden Sisca.

Chair Higgins administered the oaths of office to Mr. Layre and Mr. Sisca.

MOTION TO APPROVE JANUARY 22, 2019 BOARD AGENDA

Per § 2-2-5 (A) of the Township Administrative Code

Mr. Pearson motioned, seconded by Mr. Vagnozzi, to approve the January 22, 2019 Board Agenda per § 2-2-5 (A) of the Township Administrative Code. The motion passed unanimously, 5-0.

EXECUTIVE SESSION: None

APPROVAL OF BILL LIST:

1. January 1, 2019– January 15, 2019: \$ 870,761.65

Mr. Pearson motioned, seconded by Mr. Vagnozzi, to approve the bill list from January 1, 2019 to January 15, 2019 in the amount of \$870,761.65. The motion passed unanimously 5-0.

APPROVAL OF MINUTES:

2. January 7, 2019 Reorganization Meeting

Mr. Pearson motioned, seconded by Ms. Calci, to approve the January 7, 2019 Reorganization Meeting Minutes. The motion passed unanimously 5-0.

3. January 7, 2019 Regular Meeting

Mr. Vagnozzi said that there was an error with the date on the draft minutes.

Mr. Pearson motioned, seconded by Ms. Calci, to approve the January 7, 2019 Regular Meeting Minutes as amended. The motion passed unanimously 5-0.

PUBLIC COMMENT: None

PUBLIC HEARING: None

OLD BUSINESS (ACTION/DISCUSSION ITEMS): None

4. Consider adoption of Resolution 2019-08 to adopt a DEP sewer planning module for Old State Road.

Ms. Calci motioned, seconded by Mr. Pearson, to adopt Resolution 2019-08 to adopt a DEP sewer planning module for Old State Road. The motion passed unanimously 5-0.

5. Review and consider adoption of proposed bylaws governing the conduct of Board of Supervisors meetings.

Mr. Pearson said that he believes information going out to the public should be done through the chair person.

Mr. Barker said that they are all independently elected to the Board and that they can speak to the public groups as long as they make it known that it is their personal opinion and not that of the Board.

Mr. Vagnozzi said that he is not going to abdicate his responsibilities to communicate with the public. He said that they have five different opinions and that the only time they should be a unified Board is when they vote.

Ms. Calci asked Mr. Bresnan what other municipalities do in this situation. Mr. Bresnan said that if it's a Board Member speaking on a sensitive matter other than routine business, there will be a disclaimer saying that it is the member's personal opinion.

The Board agreed to add in their email footers that it is their personal opinion and not that of the entire Board. Mr. Bresnan said that he will circulate something out to the Board.

6. Continue deliberations on the proposed pay-to-play ordinance.

Mr. Bresnan gave a timeline of the document and when it was given to the Board. Discussions will resume at the next meeting

NEW BUSINESS (ACTION/DISCUSSION ITEMS):

7. Consider authorizing an ordinance advertisement amending §169-52 of the Township Code to prohibit parking along a section of Norwood Street at 2nd Avenue.

Mr. Bortnichak gave an overview of the parking issues on Norwood Street at 2nd Avenue. He said that it would only limit parking on one side of the street near the stop sign.

Mr. Pearson motioned, seconded by Ms. Calci, to authorize an ordinance advertisement amending §169-52 of the Township Code to prohibit parking along a section of Norwood Street at 2nd Avenue. The motion passed unanimously 5-0.

8. Consider adoption of Resolution 2019-11 adopting the 2019 Fee Schedule.

Mr. Bortnichak said that the copy the Board was given at the Reorganization Meeting was an old version and the Board has now been given the updated copy. He said that the new fee schedule includes a fee to rent the Meeting Hall.

Ms. Calci motioned, seconded by Mr. Pearson, to adopt Resolution 2019-11 adopting the 2019 Fee Schedule. The motion passed unanimously 5-0.

9. Consider adoption of Resolution 2019-09 permitting the consumption of brewed alcoholic beverages at Anderson Farm during the Township's first annual UP! Music Fest.

Mr. Tieperman gave a brief description of the event which will be held on March 4th, 2019. He said that we are in the early phases of planning alongside resident Tim Williams, who brought the idea to the Township.

Mr. Vagnozzi suggested holding off until the event is further along in the planning process. Mr. Pearson and Ms. Calci both said they'd like more information before proceeding.

10. Consider adoption of Resolution 2019-10 approving a budget amendment to fund the installation of a temporary structure at 1301 Black Rock Road for the temporary relocation of career fire service personnel.

Mr. Bortnichak said that the proposed resolution is an amendment to the capital budget. He said that since the career firefighters moved to Black Rock Fire Company, the Township has hired two addition full time firefighters and space is now limited. He said that the Township would be better served if its fire staff was located near the geographic center of the Township. He said that the firetruck must be kept in a heated facility since water is stored in the truck. Ms. Calci asked where the truck would be located. Mr. Bortnichak replied that it would be in a tent next to the garage at the old Township Meeting Hall.

Mr. Pearson said that he is in favor of anything that reduces response time for fire calls, but that he has a number of concerns about the incentives for the move and the overall cost of the

temporary structure. Mr. Pearson suggested tabling this item to allow for a more complete appraisal of the costs.

Mr. Vagnozzi said that the response time issue has been a concern for months. He said that Public Works received over \$100,000 from selling surplus equipment on Municibid which would cover the cost to store the truck. He said that he believes it is in the best interest of the Township.

Ms. Higgins asked where the firetruck was stored prior to moving. Mr. Bortnichak said that it was stored in the garage with the public works vehicles. Mr. Bortnichak said that the distance between the truck and the staff created a delay in response. He said that the old Township Meeting Hall is equipped with offices to handle the staff.

Mr. Barker said that he does not know who gave the authorization for the truck to move down to Black Rock. He also agrees that the money can be covered by the Municibid money and is willing to spend that amount to better serve the residents in the Township.

Ms. Calci said that the reason they were moved down there was to train together. Mr. Barker said that he did not recall the five-member Board agreeing to send them down there. Mr. Pearson said that it was staff's recommendation and did not need a vote. Mr. Pearson also said that he wishes to speak with Mr. Dimmerling to get his opinion.

Mr. Vagnozzi motioned, seconded by Mr. Barker, to adopt Resolution 2019-10 approving a budget amendment to fund the installation of a temporary structure at 1301 Black Rock Road for the temporary relocation of career fire service personnel in the amount of approximately \$60,000.

Mr. Pearson motioned, seconded by Ms. Calci, to table this item until the next Board of Supervisors Meeting. The motion passed 3-0.

11. Consider directing staff to issue an RFP for design services for the Walnut Street and Jacob Street alignment project in Mont Clare.

Mr. Pearson said that the RFP for design services for this project is required by the grant.

Mr. Bortnichak said that one of the requirements of the Grant is that if the Township Engineer or Township Traffic Engineer is to draw the plans, they must have been competitively selected in the past five years. He said that neither Gilmore and Associates nor McMahon Associates have been through this process that recently.

Mr. Pearson motioned, seconded by Ms. Calci, to authorize staff to issue an RFP for design services for the Walnut Street and Jacob Street alignment project in Mont Clare. The motion passed unanimously 5-0.

Mr. Dingman said that he has spoken with Mr. O'Brien and believes they are going to collaborate on a joint proposal for the Township.

12. Consider approving two proposals from McMahon Associates to design intersection improvements at Linfield Trappe Road and Township Line Road and to design traffic signal improvements and ADA ramp upgrades at the intersection.

Mr. O'Brien said that this project is two separate phases. He said that the first phase is a Green Light Go Program, and the second phase is roadway widening on Linfield Trappe Road. He said that the project is in conjunction with Limerick Township.

Mr. Bresnan said that the portion of funding from the initial developer is still under litigation. He said that the Board has previously decided to go on with the project. He said that when they get further into the project he will be able to give the Board a better number.

Ms. Calci asked the total cost of the project. Mr. O'Brien said the Township's proposal would be for \$89,400.

Mr. Barker motioned, seconded by Mr. Pearson, to approve two proposals from McMahon Associates to design intersection improvements at Linfield Trappe Road and Township Line Road and to design traffic signal improvements and ADA ramp upgrades at the intersection. The motion passed unanimously 5-0.

MANAGER AND DEPARTMENT HEAD REPORTS: None

CONSULTANT REPORTS: None

SOLICITOR'S REPORT: None

SUPERVISOR'S COMMENTS:

Mr. Barker said that an Eagle Scout approached him asking to put a veterans memorial in front of the Township Building. Mr. Barker said that he is in support of the project and is willing to work with him on it. Mr. Tieperman said that he is also an Eagle Scout and happy to work with him.

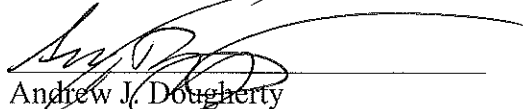
13. Year in Review

Ms. Calci reviewed the highlights and accomplishments of the Township during 2018.

ADJOURNMENT

There being no further business, Mr. Pearson motioned, seconded by Ms. Calci, to adjourn the meeting at 8:19 p.m. The motion passed unanimously 5-0.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Andrew J. Dougherty", is written over a horizontal line. The signature is stylized and cursive.

Andrew J. Dougherty
Executive Assistant

