



**UPPER PROVIDENCE BOARD OF SUPERVISORS  
REGULAR MEETING  
MONDAY, FEBRUARY 19, 2019 – 7:00 P.M.**

**ATTENDANCE:**

**Board of Supervisors:** Laurie Higgins, Chair; Helene Calci, Vice Chair; Philip Barker, Supervisor; John Pearson, Supervisor; and Albert Vagnozzi, Supervisor.

**Staff Present:** Timothy J. Tieperman, Township Manager; Bryan Bortnichak, Assistant Township Manager; Mark Toomey, Chief of Police; and Geoff Grace, Director of Planning and Zoning.

**Consultants Present:** Eric Frey, Township Solicitor; William Dingman, Township Engineer; Michael Coyne, Township Engineer; and Casey Moore, Township Traffic Engineer.

**CALL TO ORDER**

Ms. Higgins called the meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

Ms. Higgins started the meeting with the Pledge of Allegiance.

**MOTION TO APPROVE FEBRUARY 19, 2019 BOARD AGENDA**

***Per § 2-2-5 (A) of the Township Administrative Code***

Mr. Pearson motioned, seconded by Ms. Calci, to approve the February 19, 2019 Board Agenda per § 2-2-5 (A) of the Township Administrative Code. The motion passed unanimously, 5-0.

**EXECUTIVE SESSION:**

Mr. Tieperman said that an Executive Session was held at the end of the last Meeting to discuss litigation.

**APPROVAL OF BILL LIST:**

**1. February 1, 2019– February 14, 2019: \$ 1,052,269.85**

Ms. Calci motioned, seconded by Mr. Pearson, to approve the bill list from February 1, 2019 to February 14, 2019 in the amount of \$1,052,269.85. The motion passed unanimously 5-0.

**APPROVAL OF MINUTES:**

**2. February 4, 2019 Regular Meeting**

Mr. Pearson motioned, seconded by Ms. Calci, to approve the February 4, 2019 Regular Meeting Minutes. The motion passed unanimously 5-0.

**PUBLIC COMMENT:** None

**PUBLIC HEARING:** None

**OLD BUSINESS (ACTION/DISCUSSION ITEMS):**

**3. Consider authorization to advertise the proposed pay-to-play ordinance.**

After some discussion the Board postponed action on this item until future meeting.

**4. Consider authorization to advertise a public hearing date for a proposed zoning map amendment for 1701-1709 Main Street (Pulte Homes).**

Attorney Joe Kuhls, Esq. gave a brief overview of the proposed zoning map amendment for 1701-1709 Main Street. He said that they are requesting to do a map change and rezone as R3. He said that they have met with Staff and the Planning Commission which have recommended approval. He said that if they are granted approval to advertise by the Board, Pulte Homes will be prepared for the April 1 public hearing.

Mr. Kennedy reviewed the project plans. He showed the area they are proposing as a park. He said that they are proposing two types of town homes and wish to put in trail connections.

Ms. Calci asked if there was only one road for the hundred units. Mr. Kennedy said yes, but there would be an emergency exit. Ms. Calci also asked if there would be a parking lot for the park. Mr. Montgomery said that once they are at that point in the project, they would meet with the Parks and Recreation Board.

Mr. Vagnozzi questioned why the drive was not aligned with Pennapacker, making a four way stop. Mr. Montgomery said that was originally the plan, but wetlands are preventing that.

Ms. Higgins said that on the 209 map, the intersection of Pennapacker Road and Ridge Pike is an intersection of concern. Mr. Grace said that he will look at it.

Ms. Higgins questioned the amount of parking in the development. Mr. Montgomery said that there are two and a half spaces for each unit, not including garages. The Board discussed parking and the width of the road to allow parking on both sides. Mr. Vagnozzi said that he is concerned about the parking in five years and would like to see a 32 ft. roadway.

Mr. Barker discussed the property's acreage of the property and the number of dwellings. The Board discussed the potential issues down the road. Mr. Kuhls said that they would like an opportunity to present their case to the Township.

Ms. Calci motioned, seconded by Mr. Pearson, to authorize the advertisement a public hearing on April 1 at 7:00 p.m. for a proposed zoning map amendment for 1701-1709 Main Street (Pulte Homes). The motion passed unanimously, 5-0.

**5. Consider adoption of Resolution 2019-16 to approve a capital budget amendment for the replacement of the Summit Drive culvert.**

Mr. Bortnichak gave an overview of the pipe and a background of other failing piping in the Township. Mr. Pearson asked the cost of the project. Mr. Bortnichak replied it is \$150,000. Mr. Dingman said that said that piping put in before 1988 could have these issues. Mr. Vagnozzi said that there is extra money in the budget for this.

Mr. Pearson motioned, seconded by Ms. Calci, to adopt Resolution 2019-16 to approve a capital budget amendment for the replacement of the Summit Drive culvert. The motion passed unanimously 5-0.

**6. Consider adoption of Resolution 2019-17 to establish protocols with respect to communications between Supervisors and the public.**

Mr. Pearson motioned, seconded by Ms. Calci, to adopt Resolution 2019-17 to establish protocols with respect to communications between Supervisors and the public. The motion passed unanimously 5-0.

**NEW BUSINESS (ACTION/DISCUSSION ITEMS):**

**7. Review Zoning Hearing Board Application 19-01 for the Precopio setback variance request for the property located at 1720 Morgan Lane.**

After a brief discussion, the Board agreed to vote to support Zoning Hearing Board Application 19-01 for the Precopio setback variance request for 1720 Morgan Lane.

Mr. Pearson motioned, seconded by Ms. Calci, to send the Zoning Hearing Board a letter in support of the Residents in Zoning Hearing Board Application 19-01. The motion passed unanimously, 5-0.

**MANAGER AND DEPARTMENT HEAD REPORTS:**

**8. Sewer Billing Privatization Update**

Mr. Tieperman reported that the Finance Department is working diligently on the transition from in-house billing to contracted sewer billing through Berkheimer Associates. He said he expects residential bills will be mailed out at the end of February and expects a smooth transition based on other municipalities' experiences. He stated that to streamline costs residents

will be receiving one bill with quarterly pay stubs and will have the opportunity to pay the total bill in full if they desire. He said the plan for 2020 will be to gravitate to a semi-annual annual billing process.

Ms. Calci inquired about the specific efficiencies for deciding to privatize this service. Mr. Tieperman stated that with the ± \$25,000 annual fee to Berkheimer, he expects total savings from salary and benefits to be ± \$40,000.

## **9. 2018 Audit Update and Financial Report**

Mr. Tieperman gave a high level overview of the Township's fiscal condition for 2018. He said that they are still in the midst of the annual audit and will be receiving 2018 revenues through the end of February. He expects to have a more definitive financial overview next month.

**CONSULTANT REPORTS:** None

**SOLICITOR'S REPORT:** None

## **10. McMahan Transition Update**

Mr. Casey Moore from McMahan Associates gave a brief introduction of himself and said that he looks forward serving the Township as the its new traffic engineer.

## **11. Lewis Road & Vaughn Road Intersection Update**

Mr. Moore said that McMahan Associates is evaluating the intersection and has sent a proposal to the Township Manager's office for review and execution.

Mr. Vagnozzi brought up the "S turn" on Hopwood Road and asked if Staff could look into it. He said that that people often go off of the road and into the field.

## **SUPERVISOR'S COMMENTS:**

Ms. Higgins recommended the book, *The Broken Ladder*.

## **ADJOURNMENT**

There being no further business, Mr. Pearson motioned, seconded by Ms. Calci, to adjourn the meeting at 8:15 P.M. The motion passed unanimously 5-0.

Respectfully Submitted,



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Timothy J. Tieperman  
Township Manager/Secretary