



**UPPER PROVIDENCE BOARD OF SUPERVISORS
REGULAR MEETING
MONDAY, MARCH 18, 2019 – 7:00 P.M.**

ATTENDANCE:

Board of Supervisors: Laurie Higgins, Chair; Helene Calci, Vice Chair; Philip Barker, Supervisor; John Pearson, Supervisor; and Albert Vagnozzi, Supervisor.

Staff Present: Timothy J. Tieperman, Township Manager; Bryan Bortnichak, Assistant Township Manager; Mark Toomey, Chief of Police; Thomas Dimmerling, Assistant Deputy Fire Marshal; and Geoff Grace, Director of Planning and Zoning.

Consultants Present: Joseph Bresnan, Township Solicitor; William Dingman, Township Engineer; Michael Coyne, Township Engineer; and Casey Moore, Township Traffic Engineer.

CALL TO ORDER

Ms. Higgins called the meeting to order at 7:05 P.M.

PLEDGE OF ALLEGIANCE

Ms. Higgins started the meeting with the Pledge of Allegiance.

MOTION TO APPROVE MARCH 18, 2019 BOARD AGENDA
Per § 2-2-5 (A) of the Township Administrative Code

Ms. Calci motioned, seconded by Mr. Pearson, to approve the March 18, 2019 Board Agenda per § 2-2-5 (A) of the Township Administrative Code. The motion passed unanimously, 5-0.

SWEAR IN NEW POLICE OFFICER GEORGE PELLETIER

Chief Toomey gave a brief background of George Pelletier. Ms. Higgins administered the oath.

EXECUTIVE SESSION: None

APPROVAL OF BILL LIST:

1. March 1, 2019 – March 13, 2019: \$ 506,666.18

Mr. Pearson motioned, seconded by Ms. Calci, to approve the bill list from March 1, 2019 to March 13, 2019 in the amount of \$506,666.18. The motion passed unanimously 5-0.

APPROVAL OF MINUTES:

2. March 4, 2019 Regular Meeting

Ms. Calci motioned, seconded by Mr. Pearson, to approve the March 4, 2019 Regular Meeting Minutes. The motion passed unanimously 5-0.

PUBLIC COMMENT:

Ms. Maryann Malloy (625 Fruit Farm Road) inquired about an update on the Recreation Center. Ms. Higgins replied that the Board is still researching different options and that the survey is near completion. Ms. Higgins said that notification will be made during the meetings and online. Mr. Tieperman discussed the timeline of the community needs survey. He said that they hope to give the results at a future special meeting.

PUBLIC HEARING:

There was no scheduled public hearing this evening.

OLD BUSINESS (ACTION/DISCUSSION ITEMS):

3. Consider adoption of Resolution 2019-19 accepting dedication of the ultimate right of ways of Fell Drive and Wilson Way

Mr. Bortnichak gave a brief overview of this item.

Mr. Pearson motioned, seconded by Ms. Calci, to adopt Resolution 2019-19 accepting dedication of the ultimate rights of way of Fell Drive and Wilson Way. The motion passed unanimously 5-0.

4. Consider adopting Resolution 2019-20 granting final approval for SEI's North Campus Phase I land development plan

Mr. Ed Mullin (HRMML) said that the applicant has no problem with this Resolution and gave an overview of the project. Mr. Pearson questioned if the Resolution was for parking at this building only. Mr. Mike Gladnick agreed. Mr. Bresnan said that they might be adding one more date before sending the Resolution for signature. Ms. Calci asked if this will affect the residents on Reber Road. Mr. Mullin said that it will not.

Mr. Vagnozzi motioned, seconded by Mr. Pearson, to adopt Resolution 2019-20 granting final approval for SEI's North Campus Phase I land development plan. The motion passed unanimously 5-0.

5. Consider approving proposed Policy #7 regarding replacement of mailboxes.

Mr. Bortnichak said that the amount suggested to replace mailboxes has been \$85. The Board discussed this figure.

Mr. Pearson motioned, seconded by Mr. Vagnozzi, to approve Policy #7 regarding replacement of mailboxes. The motion passed unanimously 5-0.

6. Consider enacting Ordinance 575 authorizing the repurposing of 2017 Capital Financial proceeds to fund a portion of the costs for a new regional emergency services facility.

Ms. Calci motioned, seconded by Mr. Pearson, to adopt Ordinance 575 authorizing the repurposing of 2017 Capital Financial proceeds to fund a portion of the costs for a new regional emergency services facility. The motion passed unanimously 5-0.

7. Consider awarding a bid for the 2019 Road Paving Project ‘A’.

Mr. Dingman said that they received ten bids and the low bid was by Worcester based, Allan Myers, LP. He said that this is the same company that completed the Road Paving Project for the past two years.

Mr. Pearson motioned, seconded by Mr. Vagnozzi, to award the bid for the 2019 Road Paving Project ‘A’ to lowest bidder Allan Myers, LP in the amount of \$848,706.00. The motioned passed unanimously 5-0.

Mr. Vagnozzi inquired when Road Paving Project ‘B’ would go out to bid. Mr. Dingman replied that it will be before the April 1st Meeting.

8. Consider awarding a bid for the Summit Avenue culvert replacement project.

Mr. Dingman said that nine bids were received for the Summit Avenue culvert replacement project. He said that Land Tech Enterprises was the lowest bidder in the amount of \$124,770.00.

Mr. Pearson motioned, seconded by Ms. Calci, to award the bid for the Summit Avenue culvert replacement project to lowest bidder Land Tech Enterprises in the amount of \$124,770.00. The motion passed unanimously 5-0.

NEW BUSINESS (ACTION/DISCUSSION ITEMS):

9. Consider approving EMS contracts with Trappe Fire Company, Royersford Ambulance and Lower Providence Ambulance.

Mr. Bortnichak gave a brief overview on the contracts. Ms. Calci questioned the differences on the contracts. Mr. Dimmerling said that there are very minor differences.

Ms. Calci motioned, seconded by Mr. Pearson, to approve EMS contracts with Trappe Fire Company, Royersford Ambulance and Lower Providence Ambulance. The motion passed unanimously 5-0.

10. Consider authorizing distribution of 50% of the budgeted 2019 EMS allocation.

Mr. Bortnichak said that the distribution of the \$50,000 is based on call volume for 2018.

Mr. Dimmerling said that the data comes from the County and they break down how many calls were dispatched for each station. Mr. Vagnozzi said that the County can break down how many times a specific ambulance was called out.

Ms. Calci questioned how the \$50,000 was decided. Mr. Bortnichak explained that this number has been fixed by the Board since 2017. Ms. Calci said that she thinks this figure is low.

Mr. Vagnozzi motioned, seconded by Mr. Pearson, to authorize the distribution of 50% of the budgeted 2019 EMS allocation. The motion passed unanimously 5-0.

11. Consider fee waiver request from Laurel House for a special events permit application.

Mr. Tieperman said that the Board has waived this fee in the past and that it has been worthwhile. He said that the primary benefactors are victims of domestic abuse.

Ms. Calci motioned, seconded by Mr. Pearson, to waive the \$75 fee from Laurel House for a special events permit application. The motion passed unanimously 5-0.

12. Discuss potential funding of a firefighter stipend program proposed by Black Rock Volunteer Fire Company.

Mr. Pearson asked who is responsible for this program and where is the money coming from. Mr. Dimmerling said that is it not a budgeted expense. He said that the Township would be giving money to the fire department and they would be administering the program. He said it is separate from the regular stipend program and would be an incentive to get volunteers to staff the firehouse overnight. The Board requested more details. Mr. Barker said that the stipend is less than the cost of one paid fire fighter. Mr. Bortnichak said that this specific program only applies to Black Rock Volunteer Fire Company and they would need to cover the entire Township, not just one company.

13. Consider authorizing advertisement of a proposed ordinance amending Chapter 124 of the Township Code – Peddling and Soliciting

Mr. Bresnan explained the background of this ordinance amendment. He said the amendment would allow soliciting until half past dusk, or 8:00 p.m. Mr. Vagnozzi asked if solicitors are required to register with the Township. Chief Toomey agreed and said that they issue permits.

Mr. Pearson motioned, seconded by Ms. Calci, to authorize the advertisement of a proposed ordinance amending Chapter 124 of the Township Code – Peddling and Soliciting. The motion passed unanimously 5-0.

MANAGER AND DEPARTMENT HEAD REPORTS:

14. Consultant RFP (Request of Proposal) Process

Mr. Tieperman explained that this originated with the Mont Clare Realignment Project.

He said that PennDOT would not let them use their current consultants if they have not done an RFP process in the past five years. Mr. Tieperman said that it will cause a delay in projects but they have come up with a staggered cycle to minimize the disruption. Mr. Vagnozzi questioned the purpose of this process. He expressed his concerns since there were no problems with the consultants' work performance. Ms. Higgins said that this process is for due diligence.

Mr. Bresnan shared his recent experience with this in another municipality. He suggested the Board create criteria and compare the consultants to that agreed upon criteria. He said that this process also creates a lot of work for the staff. Mr. Vagnozzi said that he is okay with Mr. Bresnan's suggestion of seeing if the consultants align to the standards.

Mr. Joe Peters (9 Dana Drive) said that he thinks the Township has great consultants. He said that this Board unanimously appointed these consultants in January. He said that he believes the normal cycle would start in January.

Mr. Barker agreed with Mr. Peters and said that there is no good time of the year to complete this process. He said that the Township Engineer is constantly in different stages of multiple projects.

Mr. Bresnan said that the consultants should be scrutinized and held to a standard.

15. PML (Pa. Municipal League) Sustainability Certification Program

Mr. Tieperman stated that he thinks the Township could get the silver certification with no additional expense and needs a concurrence from the Board. Mr. Vagnozzi said that he is okay with it as long as they are not spending money on it. Ms. Higgins said it is a free certification.

CONSULTANT REPORTS:

There were no consultant reports.

SOLICITOR'S REPORT:

16. Discuss draft procedural rules for future BOS meetings

Mr. Bresnan said that he is waiting feedback from the Board.

SUPERVISOR'S COMMENTS:

17. Consider cancelling and rescheduling April 15, 2019 Board Meeting

The Board discusses cancelling or rescheduling the April 15, 2019 Board Meeting due to two of the Supervisors attending the PSATS Conference. The Board discussed having a special meeting to reward bids for the Road Paving Project 'B'.

Mr. Vagnozzi motioned, seconded by Mr. Pearson, to cancel the April 15, 2019 Board

Meeting. The motion passed unanimously 5-0.

18. Consider cancelling and rescheduling April 15, 2019 Board Meeting Announce upcoming Public Hearings scheduled for April 1st:

- a. Public Hearing by the Traffic Impact Fee Advisory Committee to consider the Act 209 Capital Improvement Plan (6:00pm);
- b. Public Hearing by the Board of Supervisors to consider a request from Pulte Homes to rezone the properties at 1701 / 1709 Ridge Pike from NC to R3 (7:00pm);
- c. Public Hearing by the Board of Supervisors to consider a Conditional Use Application requesting a flexible lotting option for the property at 395 Greenwood Avenue (7:00pm).

Ms. Higgins announced the public hearings to be held on April 1, 2019.

ADJOURNMENT

There being no further business, Ms. Calci motioned, seconded by Mr. Vagnozzi, to adjourn the meeting at 8:25 P.M. The motion passed unanimously 5-0.

Respectfully Submitted,



Timothy J. Tieperman
Township Manager/Secretary

