



1286 Black Rock Road
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Visit Us Online:

www.uprov-montco.org

General Inquiries:

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Board of Supervisors

Helene Calci, Chair

Albert Vagnozzi, Vice Chair

Laurie Higgins

John Pearson

Bill Starling

Township Manager/Secretary

Timothy J. Tieperman

Township Solicitor

Joseph E. Bresnan, Esq.

Park Board Meeting

Date: Wednesday 7/15/2020

Attendees:

Geoff Grace

Lynn Corrigan

Wendy Earle

Taylor Green

Sue Hoffman

Maria Sadler

Shaila Adluru

Liz Rosencrans

Sarah Sato

Absent: Kathleen Drennan

Agenda:

1. Call to Order and Board Attendance
2. Public Comment
3. Old Business
 - i. Working Meetings
 - a. They can be added to the schedule. Public can attend; however, they cannot comment.
 - b. Do we feel they are needed? How long before the meeting, do they need to be advertised?
 1. We will table this until
 - c. For the Steering committee meetings, we only need one or two people from the park board involved.
 - d. Commitment: Attending meetings
 1. Steering committee meetings have three or four more meetings, and all it would be is discussing the plan, core goals, solidifying recommendations, and other information.
 2. Lynn Corrigan has volunteered to attend the steering committee meetings as park board representative.
 - ii. Schedule Change
 - a. If we want to change the dates of the meetings, it has to be approved by the board and there are a lot of moving parts involved with changing the date.
 - b. We will keep meetings the same date and add extra meetings as needed.
 - iii. Park Tour
 - a. July 20th 1:00pm. Meet at TWP BLDG
 1. We will do a vehicle caravan. For Covid purposes, everyone will drive their own vehicle.



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2. Everyone will be given a map with spaces for comments and concerns, etc.
 3. Please wear masks.
 - b. Do we have a list of parks and amenities on the website? There is some information online. We can try to update that.
 - c. We will use maps from Kent and Liz for the park tour.
4. Park Master Plan
- i. Q&A
 - a. Did they receive all questionnaires?
 1. They received 2 so far.
 2. There are two questionnaires, stakeholders and parks and recreation based one.
 3. Some people had some issues with some of the questions and filling out some of the pdf fillable documents.
 - ii. Stakeholder Interviews
 - a. So far there are 24 stakeholders who have been identified. It's a mix of different municipalities, non-profits, local businesses, etc.
 1. 11 Interviews have been completed
 2. 6 Interviews are in the process of being completed.
 3. 7 interviewees are still trying to be reached.
 - b. Stakeholder findings so far:
 1. A lot of positive feedback about facilities.
 2. The most frequented park is Anderson Farm Park.
 3. Top Activities: Walking Bicycling, kayaking, and canoeing.
 4. People would like to see more trails, water access, signage, and historic preservation.
 5. There are a lot of partnerships with neighboring stakeholders for connectivity and land protection.
 6. Challenges: Funding, Timing, Safety, Adapting to COVID.
 - c. Please try to complete the questionnaires.
 1. The questionnaires help with future grant funding and partnership opportunities.
5. New Business
- i. Kathleen Drennan to record and put action items into effect.
 - a. We want to make sure everyone has deliverables/action items. Kathy will help make sure those action items are being taken care of.
 - ii. Proactive against COVID-19



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- a. The department is currently evaluating how they responded to COVID.
 - b. Currently, protocols and approaches are being thought out so that the department is ready for a resurge in COVID if it comes to that.
- iii. Events:
- a. Kids Concert 8/5
 1. Rain Date 8/12
 2. 6pm at Anderson Farm Park
 - b. Virtual Concerts
 1. Working with Tim Williams to put together some virtual concerts to stream online.
 - c. Community week 9/7-9/12
 1. Highlighting the Township departments who serve the community ending with a vehicle drive through.
 - d. Spook-Tacular
 - e. Holiday Lights
6. Park Board Open Discussion
- i. Why was the Rec Center closed over the weekend?
 - a. We had technological issues. It was a safety precaution.
 - b. If a public statement is going to go out, can an email go out to the board members?
 - ii. In prior meetings, we had talked about having board members go out to the parks and report problems, successes, etc.
 - a. The purpose of the Park Tour is so that everyone can get acquainted with all of the parks before we send the board out.
 - iii. What are the three plans for all future events?
 - iv. Three strategies for all events are being developed (plan A, B & C) to coincide with the current status and possible limitations due to COVID 19
 - a. Can we talk about what the communication expectation is for the Board to communicate to Sue?
 - b. Usually with the meeting minutes, we try to get the minutes to the board by 2 days after the meeting (Friday) and have a response by the next Wednesday.
 - c. For the future, if you can email rather than call to get ahold of Sue, that would be the best way to get in contact.
 - v. Difficulty in finding meeting minutes on website. P&R needs to ensure that minutes are being published.
7. Next Meeting: 8/19/2020



Adjournment

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Action Items:

- Park Tour Monday July 20th at 1:00pm
- Sue to complete questionnaire for Board
- Lynn will represent Board for Park Plan
- Board members should approve minutes no later than Tuesday after meeting
- Schedule rotation of board members "park watch"