

**UPPER PROVIDENCE TOWNSHIP**  
**ANNUAL FINANCIAL REPORT**  
*Year Ended December 31, 2016*



*Certified Public Accountants and Business Consultants*

# **INTRODUCTORY SECTION**

# UPPER PROVIDENCE TOWNSHIP

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YEAR ENDED DECEMBER 31, 2016

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# UPPER PROVIDENCE TOWNSHIP

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## **FINANCIAL SECTION**

## ***Independent Auditors' Report***

To the Members of the Board of Supervisors  
Upper Providence Township  
Oaks, Pennsylvania

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of Upper Providence Township as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise Upper Providence Township's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Upper Providence Township's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of Upper Providence Township as of December 31, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America (GAAP).

To the Members of the Board of Supervisors  
Upper Providence Township  
Oaks, Pennsylvania

***Emphasis of Matter***

For the year ended December 31, 2016, Upper Providence Township Upper Providence Township adopted new accounting guidance, implementing Governmental Accounting Standards Board Statements No. 72, *Fair Value Measurement and Application* and No. 79 *Certain External Investment Pools and Pool Participants*. Our opinion is not modified with respect to this matter.

***Other Matters***

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 5 through 19, budgetary comparison information on page 56, pension plan information on pages 57 through 62 and postemployment benefits other than pension funding progress on page 63 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



Oaks, Pennsylvania  
September 11, 2017

**UPPER PROVIDENCE TOWNSHIP**  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)  
YEAR ENDED DECEMBER 31, 2016

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Our discussion and analysis for Upper Providence Township's financial performance provides an overview of the Township's financial activities for the fiscal year ended December 31, 2016. Please read it in conjunction with the Township's financial statements, which begin with the statement of net position.

**FINANCIAL HIGHLIGHTS**

- The assets of the Township exceeded its liabilities by \$83,307,898 (net position).
- The Township's total net position decreased by \$1,644,352.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

The Township's annual financial report consists of several sections. Taken together, they provide a comprehensive financial look at the Township. The components of the report include the independent auditors' report, management's discussion and analysis, government-wide financial statements, fund financial statements and notes to the basic financial statements. This report also contains other required supplementary information in addition to the basic financial statements.

The independent auditors' report briefly describes the audit engagement and also renders an opinion as to the material components of the Township's financial position.

Management's discussion and analysis (MD&A), prepared by Township management, provides a narrative introduction and overview that users of the financial statements need to interpret the basic financial statements. The MD&A also provides analysis of some key data that is presented in the basic financial statements. It also addresses any other currently known facts, decisions, or conditions that are expected to have a significant effect on financial position or results of operations.

The basic financial statements include the statement of net position, statement of activities, fund financial statements and the notes to the basic financial statements. Statements of net position and activities focus on entity-wide presentation using the accrual basis of accounting. They are designed to be more corporate-like in that all activities are consolidated into a total for the Township.

- The *statement of net position* focuses on resources available for future operations. This statement presents a snapshot view of the assets the Township owns, the liabilities it owes and the net difference.
- The *statement of activities* focuses on gross and net costs of Township programs and the extent to which such programs rely upon taxes and other revenues. This statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by other sources.



# UPPER PROVIDENCE TOWNSHIP

## MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)

YEAR ENDED DECEMBER 31, 2016

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- *Fund financial statements* focus separately on major Governmental Funds, Proprietary Funds and Fiduciary Funds. Governmental Funds statements follow the more traditional presentation of financial statements. The Township's major Governmental Funds are presented in their own columns.

Statements for the Township's Proprietary and Fiduciary Funds follow the Governmental Funds and include net position, revenues, expenses and changes in net position and cash flows. The Proprietary Funds represent the Township's Sewer Operating Fund and can be found in more detail beginning with the Statement of Net Position, Proprietary Funds. Fiduciary Funds are used to account for resources for the police and non-uniformed pension plans as well as the Township's post-retirement health benefit fund. Fiduciary Funds are not reflected in the government-wide statements because the Township cannot use these assets to finance its operations.

- The *notes to the basic financial statements* provide additional disclosures required by governmental accounting standards and provide information to assist the reader in understanding the Township's financial condition.

Required Supplementary Information (RSI) is additional information consisting of budgetary comparisons for the General Fund and Parks and Recreation Fund, as well as the required schedules of funding progress for the pension and post-retirement health benefits.

### REPORTING THE TOWNSHIP AS A WHOLE

#### Statistics

Tables of statistics provide information about real estate tax rates by jurisdiction for the last ten years. Upper Providence Township eliminated the real estate tax in the year 2001. Also listed are General Fund tax revenues by source, property tax levies and collections, assessed and estimated actual values of taxable property and the Township's ten largest employers.

#### Statement of Net Position and Statement of Activities

Our analysis of the Township as a whole begins with the statement of net position. One of the most important questions asked about the Township's finances is, "Is the Township as a whole better off or worse off as a result of the year's activities?" The statement of net position and the statement of activities report information about the Township as a whole and about its activities in a way that helps answer this question. In these statements, we divide the Township into two kinds of activities:

- **Governmental Activities** - Most of the Township's basic services are reported here, including police, public works, safety and codes, parks and recreation and administration. Real estate transfer and earned income taxes, fees and charges and grants finance most of these activities.
- **Business-Type Activities** - The Township charges a fee to customers to help it cover most of the cost of certain services it provides. The Township's sewer system is reported here.

**UPPER PROVIDENCE TOWNSHIP**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)**  
**YEAR ENDED DECEMBER 31, 2016**

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The analysis below focuses on the net position (Table 1) and changes in net position (Table 2) of the Township's governmental and business-type activities, with comparative data from the fiscal year 2015.

**Table 1**  
**Statements of Net Position**  
**Years Ended December 31, 2015 and 2016**

	Governmental Activities	
	2015	2016
<b>ASSETS</b>		
Cash and investments	\$ 14,060,733	\$ 14,894,693
Other assets	2,102,267	2,580,610
Internal balances	(4,500,000)	(4,199,949)
Capital assets	<u>49,727,487</u>	<u>48,672,585</u>
TOTAL ASSETS	<u>61,390,487</u>	<u>61,947,939</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred outflows of resources, pension activity	<u>1,595,781</u>	<u>1,395,869</u>
<b>LIABILITIES</b>		
Other liabilities	2,299,851	2,502,375
Net pension liability	<u>3,733,035</u>	<u>3,943,988</u>
TOTAL LIABILITIES	<u>6,032,886</u>	<u>6,446,363</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred inflows of resources, pension activity	<u>67,184</u>	<u>56,848</u>
<b>NET POSITION</b>		
Net investment in capital assets	49,727,487	48,672,585
Restricted	1,132,395	1,159,659
Unrestricted	<u>6,026,316</u>	<u>7,008,353</u>
TOTAL NET POSITION	<u>\$ 56,886,198</u>	<u>\$ 56,840,597</u>

Cash and investments represent 24.04% of Upper Providence Township's total governmental assets.

By far the largest portion of the Township's governmental assets, 78.57%, reflects its investment in capital assets (e.g., land, buildings, streets, recreation equipment). The Township uses these capital assets to provide services to residents; consequently, these assets are not available for future spending.

Assets in the business-type activities column reflect the Township's investment in its sewer system. The Township operates and maintains two pumping stations and 121 miles of sewer lines. The \$16.7 million in cash and investments allows for future investment in the sewer facilities.

Accumulated depreciation reflects 49.65% of total capital assets for governmental activities and 55.79% of total capital assets for business-type activities. The percentage rates reflect the Township's continued commitment to provide services through effective and efficient use of resources.

Total change in net position is \$(45,601) for governmental activities and \$(1,598,751) for business-type activities.

<u>Business-Type Activities</u>		<u>Total Primary Government</u>		<u>Total Percentage Change 2015 to 2016</u>
<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>	
\$ 17,965,820	\$ 16,745,116	\$ 32,026,553	\$ 31,639,809	-1.21%
253,070	60,375	2,355,337	2,640,985	12.13%
4,500,000	4,199,949	-	-	0.00%
<u>5,390,782</u>	<u>5,567,677</u>	<u>55,118,269</u>	<u>54,240,262</u>	-1.59%
<u>28,109,672</u>	<u>26,573,117</u>	<u>89,500,159</u>	<u>88,521,056</u>	-1.09%
-	-	<u>1,595,781</u>	<u>1,395,869</u>	-12.53%
43,620	105,816	2,343,471	2,608,191	11.30%
-	-	<u>3,733,035</u>	<u>3,943,988</u>	5.65%
<u>43,620</u>	<u>105,816</u>	<u>6,076,506</u>	<u>6,552,179</u>	7.83%
-	-	<u>67,184</u>	<u>56,848</u>	-15.38%
5,390,782	5,567,677	55,118,269	54,240,262	-1.59%
18,732,009	18,699,472	19,864,404	19,859,131	-0.03%
<u>3,943,261</u>	<u>2,200,152</u>	<u>9,969,577</u>	<u>9,208,505</u>	-7.63%
<u>\$ 28,066,052</u>	<u>\$ 26,467,301</u>	<u>\$ 84,952,250</u>	<u>\$ 83,307,898</u>	-1.94%

**UPPER PROVIDENCE TOWNSHIP**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)**  
**YEAR ENDED DECEMBER 31, 2016**

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**Governmental Activities**

The Township generates governmental revenues from a variety of sources. Total revenues and transfers for governmental activities for fiscal 2016 were \$17,355,072. Revenues and transfers by source were as follows:

	<u>Amount</u>	<u>Percent of Total</u>
<b>REVENUES AND TRANSFERS</b>		
Per capita taxes	\$ 115,589	0.67%
Real estate transfer taxes	1,201,277	6.92%
Earned income taxes	8,762,533	50.49%
Local services tax	837,443	4.83%
Special assessments	51,983	0.30%
Franchise tax	555,865	3.20%
Public realty tax and licenses	11,576	0.07%
Interest income	114,807	0.66%
Gain on sale of capital assets	33,111	0.19%
Interfund transfers, net	1,948,732	11.23%
Miscellaneous	156,182	0.90%
Charges for services	2,123,032	12.23%
Operating grants and contributions	220,750	1.27%
Capital grants and contributions	<u>1,222,192</u>	<u>7.04%</u>
TOTAL	<u>\$ 17,355,072</u>	<u>100.00%</u>

The Township's governmental programs are broken down into six main cost centers, including general government, public safety, health and welfare, sanitation, highways and streets and culture and recreation. Total expenditures for fiscal 2016 were \$17,400,673. Expenditures by source were as follows:

	<u>Amount</u>	<u>Percent of Total</u>
<b>EXPENDITURES</b>		
General government	\$ 1,174,082	6.75%
Public safety	8,820,498	50.69%
Public works		
Sanitation	90,970	0.52%
Highways and streets	3,010,821	17.30%
Culture and recreation	1,270,431	7.30%
Depreciation (unallocated)	2,997,817	17.23%
Miscellaneous	<u>36,054</u>	<u>0.21%</u>
TOTAL	<u>\$ 17,400,673</u>	<u>100.00%</u>

**UPPER PROVIDENCE TOWNSHIP**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)**  
**YEAR ENDED DECEMBER 31, 2016**

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For the most part, increases in expenses during fiscal 2016 were due to increased costs for public safety and highways and streets.

**Table 2**  
**Changes in Net Position**  
**Years Ended December 31, 2015 and 2016**

	Governmental Activities	
	2015	2016
<b>REVENUES</b>		
Program revenues		
Charges for services	\$ 1,725,958	\$ 2,123,032
Operating grants and contributions	620,175	220,750
Capital grants and contributions	1,084,751	1,222,192
General revenues		
Per capita taxes	55,413	115,589
Real estate transfer taxes	1,092,852	1,201,277
Earned income taxes	8,303,081	8,762,533
Local services tax	774,907	837,443
Special assessments	52,439	51,983
Franchise tax	538,564	555,865
Public realty tax and licenses	11,695	11,576
Interest income	83,051	114,807
Gain on sale of capital assets	6,075	33,111
Interfund transfers, net	157,523	1,948,732
Miscellaneous	176,194	156,182
	<u>14,682,678</u>	<u>17,355,072</u>
<b>EXPENSES</b>		
General government	2,079,747	1,174,082
Public safety	7,693,891	8,820,498
Health and welfare	25,000	-
Public works		
Sanitation	35,184	90,970
Highways and streets	2,332,715	3,010,821
Culture and recreation	1,039,911	1,270,431
Depreciation (unallocated)	2,951,372	2,997,817
Miscellaneous	45,977	36,054
Sewer	-	-
	<u>16,203,797</u>	<u>17,400,673</u>
<b>CHANGE IN NET POSITION</b>	(1,521,119)	(45,601)
<b>NET POSITION, BEGINNING</b>	<u>58,407,317</u>	<u>56,886,198</u>
<b>NET POSITION, ENDING</b>	<u>\$ 56,886,198</u>	<u>\$ 56,840,597</u>

Business-Type Activities		Total Primary Government		Total Percentage Change 2015 to 2016
2015	2016	2015	2016	
\$ 2,745,821	\$ 2,851,462	\$ 4,471,779	\$ 4,974,494	11.24%
-	-	620,175	220,750	-64.41%
-	-	1,084,751	1,222,192	12.67%
-	-	55,413	115,589	108.60%
-	-	1,092,852	1,201,277	9.92%
-	-	8,303,081	8,762,533	5.53%
-	-	774,907	837,443	8.07%
-	-	52,439	51,983	-0.87%
-	-	538,564	555,865	3.21%
-	-	11,695	11,576	-1.02%
70,796	99,062	153,847	213,869	39.01%
-	-	6,075	33,111	126.44%
(157,523)	(1,948,732)	-	-	0.00%
-	-	176,194	156,182	-11.36%
<u>2,659,094</u>	<u>1,001,792</u>	<u>17,341,772</u>	<u>18,356,864</u>	5.85%
-	-	2,079,747	1,174,082	-43.55%
-	-	7,693,891	8,820,498	14.64%
-	-	25,000	-	-100.00%
-	-	35,184	90,970	158.56%
-	-	2,332,715	3,010,821	29.07%
-	-	1,039,911	1,270,431	22.17%
-	-	2,951,372	2,997,817	1.57%
-	-	45,977	36,054	-21.58%
<u>2,461,805</u>	<u>2,600,543</u>	<u>2,461,805</u>	<u>2,600,543</u>	5.64%
<u>2,461,805</u>	<u>2,600,543</u>	<u>18,665,602</u>	<u>20,001,216</u>	7.16%
197,289	(1,598,751)	(1,323,830)	(1,644,352)	-24.21%
<u>27,868,763</u>	<u>28,066,052</u>	<u>86,276,080</u>	<u>84,952,250</u>	-1.53%
<u>\$ 28,066,052</u>	<u>\$ 26,467,301</u>	<u>\$ 84,952,250</u>	<u>\$ 83,307,898</u>	-1.94%

**UPPER PROVIDENCE TOWNSHIP**  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)  
YEAR ENDED DECEMBER 31, 2016

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**Culture and Recreation Highlights**

In June, 2011, the Township completed the Recreation Center at Anderson Farm Park. Included in the new center is gym, fitness center, conference rooms and various other facilities. Recreational programs continue to be expanded at the center. The annual Community Day provided fireworks and fun for all age groups and was a huge success as always.

**General Fund Budgetary Highlights**

Development continues at the Township, but at a slower rate than prior years. Thus far, this development has not had an adverse effect on the Township's earned income tax revenues due to the increase of job opportunities.

The large shopping area on Route 29 and Arcola Road (Providence Town Center) in the Township will continue to create a need for additional public safety, which serves residents as well as commercial establishments. Although a few big establishments have opened, many of the small store quads remain vacant.

**Business-Type Activities**

Business-type activities comprise the Township's sewer system. Total revenue from this activity is \$2,851,462 (see changes in Business-Type Activities). Charges for services account for 97.49% of revenue. Quarterly sewer rental rates were \$19.50 since 1967, increased to \$25.00 per quarter on July 1, 2002, increased to \$45.00 per quarter in 2008, and an additional rate increase to \$48.50 took effect for 2013. The rate did not change in 2015 or 2016. The low rates were primarily due to a 40-year set contract with the Montgomery County Sewer Authority. In 2002, there was a takeover of ownership and operations of the Oaks Regional Sewage Treatment Plant by the Lower Perkiomen Valley Regional Sewer Authority (LPVRSAs), which has six members (including Upper Providence Township).

The fee increase was necessary to accommodate a planned expansion of the plant, as well as the increasing costs of operation due to stringent State and Federal mandates which resulted in the requirement for new and expensive technology. In addition, each municipality is responsible for ongoing maintenance and operation of its own collection system, including lines and pump stations.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital Assets**

Upper Providence Township's investment in capital assets for its governmental and business-type activities as of December 31, 2016, totals \$54,240,262 (net of accumulated depreciation). Township investment in capital assets includes land, buildings and improvements, furniture and equipment, automobiles and trucks, land improvements and infrastructure. Infrastructure includes roads, bridges, stormwater and sewer lines and traffic signals.

**UPPER PROVIDENCE TOWNSHIP**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)**  
**YEAR ENDED DECEMBER 31, 2016**

**Table 3**  
**Capital Assets at Year-End (Including Additions)**  
**Year Ended December 31, 2016**

	Balance at December 31, 2015	Net Additions	Balance at December 31, 2016
<b>GOVERNMENTAL ACTIVITIES</b>			
Capital assets not being depreciated			
Land	\$ 7,880,381	\$ 213,432	\$ 8,093,813
Capital assets being depreciated			
Land improvements	3,406,614	-	3,406,614
Infrastructure	59,061,066	594,256	59,655,322
Automobiles	4,924,497	20,123	4,944,620
Building and improvements	15,332,921	681,429	16,014,350
Equipment, furniture and fixtures	4,245,179	313,009	4,558,188
	<u>94,850,658</u>	<u>1,822,249</u>	<u>96,672,907</u>
Accumulated depreciation	<u>(45,123,171)</u>	<u>(2,877,151)</u>	<u>(48,000,322)</u>
TOTAL CAPITAL ASSETS BEING DEPRECIATED, net	<u>49,727,487</u>	<u>(1,054,902)</u>	<u>48,672,585</u>
TOTAL GOVERNMENTAL ACTIVITIES CAPITAL ASSETS	<u>49,727,487</u>	<u>(1,054,902)</u>	<u>48,672,585</u>
<b>BUSINESS-TYPE ACTIVITIES</b>			
Capital assets being depreciated			
Sewage system	12,114,596	478,228	12,592,824
Accumulated depreciation	<u>(6,723,814)</u>	<u>(301,333)</u>	<u>(7,025,147)</u>
TOTAL BUSINESS-TYPE ACTIVITIES CAPITAL ASSETS	<u>5,390,782</u>	<u>176,895</u>	<u>5,567,677</u>
CAPITAL ASSETS, net	<u>\$ 55,118,269</u>	<u>\$ (878,007)</u>	<u>\$ 54,240,262</u>

Property, plant, system infrastructure and equipment of the primary government are depreciated using the straight-line method.

The Township began construction on a new police administration building in 2014. The Police Department officially moved into their new building on June 1, 2015. The new building is 12,000 square feet and includes training rooms, a forensic processing room and training facilities. The new building will allow the Police Department to pursue accreditation by the Pennsylvania Chiefs of Police Association.

Additional information on the Township's capital assets can be found in Notes A and D to the financial statements.

**Debt**

The Township had no outstanding debt at December 31, 2016 and 2015. Balances were paid in full during 2012.



# **UPPER PROVIDENCE TOWNSHIP**

MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)

YEAR ENDED DECEMBER 31, 2016

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## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES**

### **Economic Factors**

Upper Providence Township services an area of 18.2 square miles and a community of 21,219 residents (2010 census). Located along the Route 422 corridor in Montgomery County, Upper Providence Township has been one of the fastest growing communities in Pennsylvania for the last 15 years.

From 1990 to 2010, job growth rose 226% in Upper Providence to 14,674 jobs. Some of the world's most important medical advances come from three of Upper Providence's (and the world's) largest employers: Pfizer, GlaxoSmithKline and Quest Diagnostics. Combined, these companies employ nearly 175,000 people worldwide.

At the same time, the population grew 37% to 21,219 in 2010 over 2000. Homes built since 1990 comprise the majority of the Upper Providence housing stock.

As companies have expanded in Upper Providence, new residents and new businesses arrived, prompting more than 300,000 square feet in new retail space in 2001/02 alone. The Township's first contemporary hotel was built in 1998 (The Hampton Inn and Bob Evans Restaurant) along with Regal Cinema, a 24-screen movie theater. Target and Lowe's opened in the Oaks section of Upper Providence Township in 2001/02. BJ's Wholesale opened in 2009. A new Hilton Garden Inn hotel was built along Route 422. The big stores that opened at the Providence Town Center include Dick's Sporting Goods, LA Fitness Center, Best Buy, PetSmart, Five Below, Wegman's, Home Goods, Michael's, Raymour and Flanigan, Olive Garden, P.F. Chang's Restaurants, The Movie Tavern and Firebirds.

Collections of the earned income taxes are also a good indicator of local economic conditions. For 2016, the Township's collection of these taxes was \$8,762,533.

## **REQUESTS FOR INFORMATION**

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the Township's finances and to show the Township's accountability for funds it receives and disburses. If you have questions about this report or to request additional finance information (to include component units), please contact the Director of Finance at 1286 Black Rock Road, Oaks, PA 19456.

**UPPER PROVIDENCE TOWNSHIP**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)**  
**YEAR ENDED DECEMBER 31, 2016**

**Table 5**  
**General Fund Tax Revenues by Source**  
**Budget Basis (Unaudited)**  
**Last Ten Fiscal Years**

<u>Year</u>	<u>Property (1)</u>	<u>Property Transfer (1)</u>	<u>Earned Income Tax</u>	<u>Per Capita Tax</u>	<u>Local Services Tax</u>	<u>Total Tax Revenues</u>
2007	\$ -	\$ 1,316,682	\$ 6,207,669	\$ 66,225	\$ 86,123	\$ 7,676,699
2008	-	670,072	7,209,889	57,016	507,747	8,444,724
2009	-	615,593	8,396,993	74,554	587,988	9,675,128
2010	-	565,763	7,081,082	62,128	651,986	8,360,959
2011	-	601,384	6,628,109	62,454	702,463	7,994,410
2012	-	670,343	7,055,931	61,023	628,091	8,415,388
2013	-	1,022,833	7,847,803	68,435	649,105	9,588,176
2014	-	1,130,984	7,911,333	56,931	889,491	9,988,739
2015	-	1,092,852	8,303,081	55,413	774,907	10,226,253
2016	-	1,201,277	8,762,533	115,589	837,443	10,916,842

**NOTES:**

(1) Current, prior, delinquent and interim property (real estate) taxes.

Source: Upper Providence Township Financial Statements

**UPPER PROVIDENCE TOWNSHIP**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)**  
**YEAR ENDED DECEMBER 31, 2016**

**Table 6**  
**Property Tax Levies and Collections (Unaudited)**  
**Last Ten Fiscal Years**

Year	(1) Tax Levy	Current Tax Collections	Percent of Levied Collected	Delinquent Tax Collections	Total Tax Collections	Total Collections as Percent of Current Levy	Outstanding Delinquent Taxes	Outstanding Delinquent Taxes as Percent of Current Levy
2007	\$ -	\$ -	N/A	\$ -	\$ -	N/A	\$ -	N/A
2008	-	-	N/A	-	-	N/A	-	N/A
2009	-	-	N/A	-	-	N/A	-	N/A
2010	-	-	N/A	-	-	N/A	-	N/A
2011	-	-	N/A	-	-	N/A	-	N/A
2012	-	-	N/A	-	-	N/A	-	N/A
2013	-	-	N/A	-	-	N/A	-	N/A
2014	-	-	N/A	-	-	N/A	-	N/A
2015	-	-	N/A	-	-	N/A	-	N/A
2016	-	-	N/A	-	-	N/A	-	N/A

**NOTES:**

(1) Includes all Township millages.

Source: Upper Providence Township Real Estate Collector  
Upper Providence Township Finance Department

**UPPER PROVIDENCE TOWNSHIP**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)**  
**YEAR ENDED DECEMBER 31, 2016**

**Table 7**  
**Assessed and Estimated Actual Value of Taxable Property (Unaudited)**  
**Last Ten Fiscal Years**

<u>Year</u>	<u>Estimated Actual Value</u>	<u>Assessed Value</u>	<u>Ratio of Total Assessed to Total Estimated Actual Value (1)</u>
2007	\$ 1,925,274,850	\$ 1,925,274,850	100.0
2008	1,959,124,598	1,959,124,598	100.0
2009	1,999,815,038	1,999,815,038	100.0
2010	2,041,449,590	2,041,449,590	100.0
2011	1,955,568,835	1,955,568,835	100.0
2012	1,984,400,565	1,984,400,565	100.0
2013	2,026,313,185	2,026,313,185	100.0
2014	2,067,307,175	2,067,307,175	100.0
2015	2,128,084,006	2,128,084,006	100.0
2016	2,166,501,551	2,166,501,551	100.0

**NOTES:**

- (1) Common level ratio published by the PA State Tax Equalization Board.
- (2) The last county-wide reassessment was conducted in 1998.

Source: Montgomery County Board of Assessment Appeals

**UPPER PROVIDENCE TOWNSHIP**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)**  
**YEAR ENDED DECEMBER 31, 2016**

**Table 8**  
**Property Tax Rates**  
**Direct and Overlapping Governments (Unaudited)**  
**Last Ten Fiscal Years**

Upper Providence Township has a uniform millage for all residents and businesses. There are two overlapping jurisdictions that also levy a real estate tax based on assessed value compiled by Montgomery County. These jurisdictions are the Spring Ford Area School District and Montgomery County.

<u>Year</u>	<u>Upper Providence Township</u>	<u>Spring-Ford Area School District</u>	<u>Montgomery County</u>	<u>Total Millage</u>
2007	0.00	21.27	2.89	24.16
2008	0.00	22.19	2.70	24.89
2009	0.00	23.07	2.70	25.77
2010	0.00	23.53	2.89	26.42
2011	0.00	24.29	3.15	27.44
2012	0.00	24.77	3.15	27.92
2013	0.00	25.25	3.15	28.40
2014	0.00	26.02	3.15	29.17
2015	0.00	26.06	3.15	29.21
2016	0.00	26.24	3.46	29.70

**NOTES:**

(1) A county-wide reassessment was conducted in 1998. The previous reassessment was completed in 1970.

Source: Upper Providence Township Real Estate Tax Collector

**UPPER PROVIDENCE TOWNSHIP**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)**  
**YEAR ENDED DECEMBER 31, 2016**

**Table 9**  
**Ten Largest Employers (Unaudited)**  
**2016**

	<u>Business Name</u>	<u>Type of Business</u>	<u>Employees</u>
1)	SEI Investments	Investments	2,635
2)	GlaxoSmithKline	Pharmaceutical	1,823
3)	Wyeth Pharmaceuticals, Inc.	Pharmaceutical	1,059
4)	Pfizer	Pharmaceutical	707
5)	Park House Nursing and Rehabilitation Center	Nursing	538
6)	Wegman's Food Market	Grocery Store	527
7)	Target Corporation	Retail	506
8)	Spring-Ford Area School District	Education	486
9)	Quest Diagnostics	Diagnostics	462
10)	FIS Management Services LLC	Software	428
			<u>9,171</u>

NOTES:

(1) **The ten largest employers represent 48% of the total Township work force.**

Source: Upper Providence Township Earned Income Tax Collector

# UPPER PROVIDENCE TOWNSHIP

MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)

YEAR ENDED DECEMBER 31, 2016

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**Table 10**  
**Miscellaneous Statistics**  
**2016**

<b><u>Date Founded:</u></b>	1805
<b><u>Form of Government:</u></b>	Township of the Second Class
<b><u>Area:</u></b>	18.2 Square Miles 11,655 Acres
<b><u>Population:</u></b>	1980: 9,551 1990: 9,682 2000: 15,398 2010: 21,219
<b><u>Age Characteristics:</u></b>	Median Age: 40 Percent Under 18: 22% Percent 18-64: 62% Percent 65 and over: 16%
<b><u>Fire Protection:</u></b>	Volunteer Fire Company: Black Rock Fire Company
<b><u>Police Department:</u></b>	1 Station 30 Sworn Officers
<b><u>Township Employees:</u></b>	39 Full-time 57 Part-time and seasonal
<b><u>Race/Ethnicity:</u></b>	Caucasian: 86.9% African-American: 3.0% Asian: 7.5% Other: 2.5%
<b><u>Miles of Roads/Streets:</u></b>	90
<b><u>Sewer System:</u></b>	Miles of Sanitary Sewer: 121 Pumping Stations: 2 Daily Average Pumped: 3.67 Million Gallons/Day

# UPPER PROVIDENCE TOWNSHIP

MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)

YEAR ENDED DECEMBER 31, 2016

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**Table 10 (Continued)**  
**Miscellaneous Statistics**  
**2016**

<u>Housing:</u>	<u>2000</u>	<u>2010</u>
Median Value of Owner-Occupied Units:	\$162,900	\$324,000
Average Household Size:	2.77	2.84
Housing by Type:		
One Unit Detached	3,330	4,340
One Unit Attached	1,613	2,333
Multiple Units	592	688
Other	<u>10</u>	<u>25</u>
Total Housing Units	5,545	7,386

**Finances:**

Median Family Income:	\$129,981
Median Household Income:	\$114,397
Per Capita Income:	\$47,935
Individuals Below Poverty Level:	2.6%
Families Below Poverty Level:	2.0%

**Educational Achievement:**

High School Graduates:	96.4%
Bachelor Degree or Higher:	55.9%

**Education:**

Education is provided by the Spring-Ford Area School District, which also services Limerick Township, Royersford Borough and Spring City Borough.

Number of Schools:	11	(7 Elementary, 3 Intermediate & 1 High School)
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Sources: U.S. Census Bureau (2000 & 2010 Census Data), Pennsylvania State Data Center, Spring-Ford Area School District, Township Records and American Community Survey (2011 - 2015)



# UPPER PROVIDENCE TOWNSHIP

## STATEMENT OF NET POSITION

DECEMBER 31, 2016

	Primary Government		
	Governmental Activities	Business-Type Activities	Totals
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,334,018	\$ 118,471	\$ 1,452,489
Investments	12,613,612	2,027,168	14,640,780
Receivables	57,433	42,375	99,808
Internal balances	(4,199,949)	4,199,949	-
Taxes receivable	2,079,044	-	2,079,044
Notes receivable	173,334	-	173,334
Due from developers	133,259	-	133,259
Prepaid items	137,540	-	137,540
Restricted assets			
Cash equivalents	947,063	1,155,611	2,102,674
Investments	-	13,443,866	13,443,866
Deposits on EDU's	-	18,000	18,000
Capital assets			
Land	8,093,813	-	8,093,813
Land improvements	3,406,614	-	3,406,614
Sewer system	-	12,592,824	12,592,824
Infrastructure	59,655,322	-	59,655,322
Automobiles	4,944,620	-	4,944,620
Building and improvements	16,014,350	-	16,014,350
Equipment, furniture and fixtures	4,558,188	-	4,558,188
Accumulated depreciation	(48,000,322)	(7,025,147)	(55,025,469)
<b>TOTAL ASSETS</b>	<b>61,947,939</b>	<b>26,573,117</b>	<b>88,521,056</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred outflows of resources, pension activity	1,395,869	-	1,395,869
<b>LIABILITIES</b>			
Accounts payable	392,171	105,816	497,987
Due to developers	947,063	-	947,063
Long-term liabilities			
Compensated absences	649,906	-	649,906
Other postemployment benefits	513,235	-	513,235
Net pension liability	3,943,988	-	3,943,988
<b>TOTAL LIABILITIES</b>	<b>6,446,363</b>	<b>105,816</b>	<b>6,552,179</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred inflows of resources, pension activity	56,848	-	56,848
<b>NET POSITION</b>			
Net investment in capital assets	48,672,585	5,567,677	54,240,262
Restricted	1,159,659	18,699,472	19,859,131
Unrestricted	7,008,353	2,200,152	9,208,505
<b>TOTAL NET POSITION</b>	<b>\$ 56,840,597</b>	<b>\$ 26,467,301</b>	<b>\$ 83,307,898</b>

See accompanying notes to the basic financial statements.

# UPPER PROVIDENCE TOWNSHIP

## STATEMENT OF ACTIVITIES

YEAR ENDED DECEMBER 31, 2016

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
<b>PRIMARY GOVERNMENT</b>				
Governmental activities				
General government	\$ 1,174,082	\$ -	\$ -	\$ -
Public safety	8,820,498	1,546,780	167,986	-
Public works				
Sanitation	90,970	-	-	-
Highways and streets	3,010,821	17,560	52,764	619,692
Culture and recreation	1,270,431	558,692	-	602,500
Depreciation (unallocated)	2,997,817	-	-	-
Miscellaneous	36,054	-	-	-
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<u>17,400,673</u>	<u>2,123,032</u>	<u>220,750</u>	<u>1,222,192</u>
Business-type activities				
Sewer and sewer capital	2,600,543	2,851,462	-	-
<b>TOTAL PRIMARY GOVERNMENT</b>	<u>\$ 20,001,216</u>	<u>\$ 4,974,494</u>	<u>\$ 220,750</u>	<u>\$ 1,222,192</u>

### GENERAL REVENUES

Per capita taxes  
Real estate transfer taxes  
Earned income taxes  
Local services tax  
Special assessments  
Franchise tax  
Public realty tax and licenses  
Miscellaneous  
Interest and rents  
Gain on sale of capital assets

### TRANSFERS

Interfund transfers, net

**TOTAL GENERAL REVENUES AND TRANSFERS**

**CHANGE IN NET POSITION**

**NET POSITION AT BEGINNING OF YEAR**

**NET POSITION AT END OF YEAR**

*See accompanying notes to the basic financial statements.*

Net (Expense) Revenue and Changes in Net Position		
Primary Government		
Governmental Activities	Business-Type Activities	Totals
\$ (1,174,082)	\$ -	\$ (1,174,082)
(7,105,732)	-	(7,105,732)
(90,970)	-	(90,970)
(2,320,805)	-	(2,320,805)
(109,239)	-	(109,239)
(2,997,817)	-	(2,997,817)
(36,054)	-	(36,054)
<u>(13,834,699)</u>	<u>-</u>	<u>(13,834,699)</u>
-	250,919	250,919
<u>(13,834,699)</u>	<u>250,919</u>	<u>(13,583,780)</u>
115,589	-	115,589
1,201,277	-	1,201,277
8,762,533	-	8,762,533
837,443	-	837,443
51,983	-	51,983
555,865	-	555,865
11,576	-	11,576
156,182	-	156,182
114,807	99,062	213,869
33,111	-	33,111
<u>1,948,732</u>	<u>(1,948,732)</u>	<u>-</u>
<u>13,789,098</u>	<u>(1,849,670)</u>	<u>11,939,428</u>
(45,601)	(1,598,751)	(1,644,352)
<u>56,886,198</u>	<u>28,066,052</u>	<u>84,952,250</u>
<u>\$ 56,840,597</u>	<u>\$ 26,467,301</u>	<u>\$ 83,307,898</u>

**UPPER PROVIDENCE TOWNSHIP**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**DECEMBER 31, 2016**

	General Fund	Capital Projects Fund	Parks and Recreation Fund	State Liquid Fuels Highway Aid Fund (Nonmajor)	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 210,918	\$ 193,739	\$ 903,062	\$ 26,299	\$ 1,334,018
Investments	8,194,039	1,439,503	1,979,969	1,000,101	12,613,612
Receivables	52,655	1,000	3,778	-	57,433
Taxes receivable	2,078,573	-	-	-	2,078,573
Notes receivable	-	173,334	-	-	173,334
Due from other funds	300,000	13,384	31,048	-	344,432
Due from developers	133,259	-	-	-	133,259
Prepaid expenses	137,540	-	-	-	137,540
Restricted assets, cash and cash equivalents	947,063	-	-	-	947,063
<b>TOTAL ASSETS</b>	<b>\$ 12,054,047</b>	<b>\$ 1,820,960</b>	<b>\$ 2,917,857</b>	<b>\$ 1,026,400</b>	<b>\$ 17,819,264</b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>LIABILITIES</b>					
Accounts payable	\$ 201,545	\$ 79,013	\$ 111,613	\$ -	\$ 392,171
Due to other funds	44,381	4,200,000	300,000	-	4,544,381
Due to developers	947,063	-	-	-	947,063
<b>TOTAL LIABILITIES</b>	<b>1,192,989</b>	<b>4,279,013</b>	<b>411,613</b>	<b>-</b>	<b>5,883,615</b>
<b>FUND BALANCES</b>					
<b>Nonspendable</b>					
Prepaid expenses	137,540	-	-	-	137,540
Notes receivable	-	173,334	-	-	173,334
<b>Restricted</b>					
Escrows	133,259	-	-	-	133,259
Highway improvements	-	-	-	1,026,400	1,026,400
<b>Committed</b>					
Parks and recreation	-	-	2,506,244	-	2,506,244
<b>Assigned</b>					
Fire apparatus improvements	-	549,639	-	-	549,639
Equipment purchases	-	158,095	-	-	158,095
Open space acquisition	-	19,292	-	-	19,292
Unassigned	10,590,259	(3,358,413)	-	-	7,231,846
<b>TOTAL FUND BALANCES</b>	<b>10,861,058</b>	<b>(2,458,053)</b>	<b>2,506,244</b>	<b>1,026,400</b>	<b>11,935,649</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 12,054,047</b>	<b>\$ 1,820,960</b>	<b>\$ 2,917,857</b>	<b>\$ 1,026,400</b>	<b>\$ 17,819,264</b>

*See accompanying notes to the basic financial statements.*

# UPPER PROVIDENCE TOWNSHIP

## RECONCILIATION OF TOTAL GOVERNMENTAL FUNDS BALANCES TO NET POSITION OF GOVERNMENTAL ACTIVITIES DECEMBER 31, 2016

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TOTAL GOVERNMENTAL FUNDS BALANCES	\$ 11,935,649
 Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. These assets consist of:	
Land	8,093,813
Land improvements	3,406,614
Infrastructure	59,655,322
Automobiles	4,944,620
Building and improvements	16,014,350
Equipment, furniture and fixtures	4,558,188
Accumulated depreciation	(48,000,322)
 Some liabilities are not due and payable in the current period and therefore are not reported in the funds. Those liabilities consist of:	
Other postemployment benefits	(513,235)
Compensated absences	(649,906)
Net pension liability	(3,943,988)
 Deferred inflows and outflows of resources related to pension activities are not financial resources and therefore not reported in the governmental funds.	
	1,339,021
 Some of the Township's revenues will be collected after year-end but are not available soon enough to pay for the current period's expenditures and therefore are not recorded as receivables in the funds.	
	<u>471</u>
NET POSITION OF GOVERNMENTAL ACTIVITIES	<u>\$ 56,840,597</u>

*See accompanying notes to the basic financial statements.*

**UPPER PROVIDENCE TOWNSHIP**  
**STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**YEAR ENDED DECEMBER 31, 2016**

	General Fund	Capital Projects Fund	Parks and Recreation Fund	State Liquid Fuels Highway Aid Fund (Nonmajor)	Total Governmental Funds
<b>REVENUES</b>					
Taxes					
Per capita	\$ 115,589	\$ -	\$ -	\$ -	\$ 115,589
Real estate transfer	1,201,277	-	-	-	1,201,277
Earned income	8,762,533	-	-	-	8,762,533
Local services tax	837,443	-	-	-	837,443
Licenses and permits	548,670	-	-	-	548,670
Fines and forfeits	141,954	-	-	-	141,954
Interest and rents	159,640	9,306	-	6,161	175,107
Intergovernmental	671,347	-	-	619,692	1,291,039
Charges for services	1,487,538	-	6	-	1,487,544
Contributions	61,225	339,750	264,000	-	664,975
Miscellaneous	165,709	14,500	-	-	180,209
	<u>14,152,925</u>	<u>363,556</u>	<u>264,006</u>	<u>625,853</u>	<u>15,406,340</u>
<b>EXPENDITURES</b>					
General government	1,550,447	352,676	-	-	1,903,123
Public safety	8,512,455	28,573	-	-	8,541,028
Public works					
Sanitation	91,933	-	-	-	91,933
Highways and streets	3,038,405	256,691	-	596,437	3,891,533
Culture and recreation	1,019,406	-	340,818	-	1,360,224
Miscellaneous	36,054	-	-	-	36,054
	<u>14,248,700</u>	<u>637,940</u>	<u>340,818</u>	<u>596,437</u>	<u>15,823,895</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(95,775)</u>	<u>(274,384)</u>	<u>(76,812)</u>	<u>29,416</u>	<u>(417,555)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Interfund transfers in	2,819,989	2,010,277	850,000	-	5,680,266
Interfund transfers out	(227,203)	(1,348,604)	(2,155,727)	-	(3,731,534)
TOTAL OTHER FINANCING SOURCES (USES)	<u>2,592,786</u>	<u>661,673</u>	<u>(1,305,727)</u>	<u>-</u>	<u>1,948,732</u>
NET CHANGE IN FUND BALANCES	2,497,011	387,289	(1,382,539)	29,416	1,531,177
FUND BALANCES AT BEGINNING OF YEAR	<u>8,364,047</u>	<u>(2,845,342)</u>	<u>3,888,783</u>	<u>996,984</u>	<u>10,404,472</u>
FUND BALANCES AT END OF YEAR	<u>\$ 10,861,058</u>	<u>\$ (2,458,053)</u>	<u>\$ 2,506,244</u>	<u>\$ 1,026,400</u>	<u>\$ 11,935,649</u>

*See accompanying notes to the basic financial statements.*

## UPPER PROVIDENCE TOWNSHIP

### RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2016

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NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$ 1,531,177
 Capital outlays are reported in Governmental Funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeds capital outlays in the current period.	 (1,054,902)
 Other postemployment benefits reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in Governmental Funds.	 (82,096)
 Net pension liability and related deferrals are reported in the statement of activities, however they do not require the use of current financial resources, and therefore, are not reported as expenditures in the Governmental Funds.	 (400,529)
 Compensated absences reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in Governmental Funds.	 <u>(39,251)</u>
CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES	\$ <u><u>(45,601)</u></u>

*See accompanying notes to the basic financial statements.*

**UPPER PROVIDENCE TOWNSHIP**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**DECEMBER 31, 2016**

	Enterprise Funds			Total Proprietary Funds
	Sewer Revenue Fund	Sewer Capital Funds	Municipal Authority	
<b>ASSETS</b>				
<b>CURRENT ASSETS</b>				
Cash and cash equivalents	\$ 118,438	\$ -	\$ 33	\$ 118,471
Investments	2,027,150	-	18	2,027,168
Receivables	42,375	-	-	42,375
Due from other funds	-	4,200,000	-	4,200,000
<b>TOTAL CURRENT ASSETS</b>	<b>2,187,963</b>	<b>4,200,000</b>	<b>51</b>	<b>6,388,014</b>
<b>NONCURRENT ASSETS</b>				
Restricted assets				
Cash equivalents	-	1,155,611	-	1,155,611
Investments	-	13,443,866	-	13,443,866
Deposits on EDU's	18,000	-	-	18,000
<b>TOTAL RESTRICTED ASSETS</b>	<b>18,000</b>	<b>14,599,477</b>	<b>-</b>	<b>14,617,477</b>
Capital assets				
Sewer system	-	12,592,824	-	12,592,824
Accumulated depreciation	-	(7,025,147)	-	(7,025,147)
<b>TOTAL CAPITAL ASSETS, net of accumulated depreciation</b>	<b>-</b>	<b>5,567,677</b>	<b>-</b>	<b>5,567,677</b>
<b>TOTAL NONCURRENT ASSETS</b>	<b>18,000</b>	<b>20,167,154</b>	<b>-</b>	<b>20,185,154</b>
<b>TOTAL ASSETS</b>	<b>2,205,963</b>	<b>24,367,154</b>	<b>51</b>	<b>26,573,168</b>
<b>LIABILITIES</b>				
<b>CURRENT LIABILITIES</b>				
Accounts payable	5,811	100,005	-	105,816
Due to other funds	-	-	51	51
<b>TOTAL CURRENT LIABILITIES</b>	<b>5,811</b>	<b>100,005</b>	<b>51</b>	<b>105,867</b>
<b>NET POSITION</b>				
Net investment in capital assets	-	5,567,677	-	5,567,677
Restricted	-	18,699,472	-	18,699,472
Unrestricted	2,200,152	-	-	2,200,152
<b>TOTAL NET POSITION</b>	<b>\$ 2,200,152</b>	<b>\$ 24,267,149</b>	<b>\$ -</b>	<b>\$ 26,467,301</b>

See accompanying notes to the basic financial statements.



**UPPER PROVIDENCE TOWNSHIP**  
**STATEMENT OF REVENUES, EXPENSES AND**  
**CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**YEAR ENDED DECEMBER 31, 2016**

	Enterprise Funds			Total Proprietary Funds
	Sewer Revenue Fund	Sewer Capital Funds	Municipal Authority	
<b>OPERATING REVENUES</b>				
Charges for sales and services				
Sewer rents	\$ 2,272,052	\$ -	\$ -	\$ 2,272,052
Connection and other fees	347,578	231,832	-	579,410
<b>TOTAL OPERATING REVENUES</b>	<b>2,619,630</b>	<b>231,832</b>	<b>-</b>	<b>2,851,462</b>
<b>OPERATING EXPENSES</b>				
Contracted services	2,020,283	122,005	-	2,142,288
Supplies	9,034	-	-	9,034
Miscellaneous	9,326	13,020	-	22,346
Professional services	62,186	-	-	62,186
Repairs and maintenance	28,403	12,051	-	40,454
Electric and water	18,902	-	-	18,902
Insurance	4,000	-	-	4,000
Depreciation	-	301,333	-	301,333
<b>TOTAL OPERATING EXPENSES</b>	<b>2,152,134</b>	<b>448,409</b>	<b>-</b>	<b>2,600,543</b>
<b>OPERATING INCOME (LOSS)</b>	<b>467,496</b>	<b>(216,577)</b>	<b>-</b>	<b>250,919</b>
<b>NONOPERATING REVENUES</b>				
Earnings on investments	10,191	77,379	11,492	99,062
<b>INCOME (LOSS) BEFORE INTERFUND TRANSFERS</b>	<b>477,687</b>	<b>(139,198)</b>	<b>11,492</b>	<b>349,981</b>
<b>INTERFUND TRANSFERS</b>				
Transfers in	-	283,556	-	283,556
Transfers out	(449,214)	-	(1,783,074)	(2,232,288)
<b>TOTAL INTERFUND TRANSFERS</b>	<b>(449,214)</b>	<b>283,556</b>	<b>(1,783,074)</b>	<b>(1,948,732)</b>
<b>CHANGE IN NET POSITION</b>	<b>28,473</b>	<b>144,358</b>	<b>(1,771,582)</b>	<b>(1,598,751)</b>
<b>NET POSITION AT BEGINNING OF YEAR</b>	<b>2,171,679</b>	<b>24,122,791</b>	<b>1,771,582</b>	<b>28,066,052</b>
<b>NET POSITION AT END OF YEAR</b>	<b>\$ 2,200,152</b>	<b>\$ 24,267,149</b>	<b>\$ -</b>	<b>\$ 26,467,301</b>

See accompanying notes to the basic financial statements.

**UPPER PROVIDENCE TOWNSHIP**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUNDS**  
**YEAR ENDED DECEMBER 31, 2016**

	Enterprise Funds			Total Proprietary Funds
	Sewer Revenue Fund	Sewer Capital Funds	Municipal Authority	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Cash received from customers	\$ 2,812,325	\$ 231,832	\$ -	\$ 3,044,157
Payments to suppliers	(2,153,026)	(83,989)	-	(2,237,015)
Payments to other funds	-	300,000	51	300,051
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b>659,299</b>	<b>447,843</b>	<b>51</b>	<b>1,107,193</b>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>				
Transfer (to) from other funds	(449,214)	283,556	(1,783,074)	(1,948,732)
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>				
Acquisition, construction and improvement of capital assets	-	(478,227)	-	(478,227)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Net sales (purchases) of investments	(689,150)	331,929	(18)	(357,239)
Earnings on investments	10,191	77,379	11,492	99,062
<b>NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES</b>	<b>(678,959)</b>	<b>409,308</b>	<b>11,474</b>	<b>(258,177)</b>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	<b>(468,874)</b>	<b>662,480</b>	<b>(1,771,549)</b>	<b>(1,577,943)</b>
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR</b>	<b>587,312</b>	<b>493,131</b>	<b>1,771,582</b>	<b>2,852,025</b>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ 118,438</b>	<b>\$ 1,155,611</b>	<b>\$ 33</b>	<b>\$ 1,274,082</b>
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES</b>				
Operating income (loss)	\$ 467,496	\$ (216,577)	\$ -	\$ 250,919
Adjustments to reconcile operating income (loss) to net cash provided by operating activities				
Depreciation	-	301,333	-	301,333
Decrease in				
Receivables	192,695	-	-	192,695
Due from other funds	-	300,000	-	300,000
Increase (decrease) in accounts payable				
Accounts payable	(892)	63,087	-	62,195
Due to other funds	-	-	51	51
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b>\$ 659,299</b>	<b>\$ 447,843</b>	<b>\$ 51</b>	<b>\$ 1,107,193</b>

*See accompanying notes to the basic financial statements.*

**UPPER PROVIDENCE TOWNSHIP**  
**STATEMENT OF FIDUCIARY NET POSITION**  
**FIDUCIARY FUNDS**  
**DECEMBER 31, 2016**

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	Police Pension Fund	Non-Uniformed Pension Fund	Post-Retirement Health Benefit Fund
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 238,280	\$ 182,222	\$ 29,371
Investments	<u>7,790,193</u>	<u>5,890,783</u>	<u>800,995</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 8,028,473</u></u>	<u><u>\$ 6,073,005</u></u>	<u><u>\$ 830,366</u></u>
<b>NET POSITION</b>			
Reserved for plan participants	<u><u>\$ 8,028,473</u></u>	<u><u>\$ 6,073,005</u></u>	<u><u>\$ 830,366</u></u>

*See accompanying notes to the basic financial statements.*

# UPPER PROVIDENCE TOWNSHIP

## STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

### FIDUCIARY FUNDS

YEAR ENDED DECEMBER 31, 2016

	<u>Police Pension Fund</u>	<u>Non-Uniformed Pension Fund</u>	<u>Post-Retirement Health Benefit Fund</u>
ADDITIONS			
Contributions, employer and Commonwealth	\$ 550,812	\$ 518,487	\$ -
Investment income			
Interest and dividends	99,804	108,920	14,621
Gain (loss) on sales	-	93,618	(3,432)
Increase in fair market value of assets	<u>292,110</u>	<u>85,751</u>	<u>30,230</u>
TOTAL ADDITIONS	<u>942,726</u>	<u>806,776</u>	<u>41,419</u>
DEDUCTIONS			
Administrative expenses	21,165	29,537	7,413
Payments to participants	373,387	189,135	17,193
Lump sum payments	-	116,469	-
Taxes	<u>19,460</u>	<u>-</u>	<u>-</u>
TOTAL DEDUCTIONS	<u>414,012</u>	<u>335,141</u>	<u>24,606</u>
CHANGE IN NET POSITION	528,714	471,635	16,813
NET POSITION AT BEGINNING OF YEAR	<u>7,499,759</u>	<u>5,601,370</u>	<u>813,553</u>
NET POSITION AT END OF YEAR	<u>\$ 8,028,473</u>	<u>\$ 6,073,005</u>	<u>\$ 830,366</u>

See accompanying notes to the basic financial statements.

**UPPER PROVIDENCE TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Upper Providence Township (the "Township") operates under a three-member Board of Supervisors and provides public safety, health and welfare, public works, culture and recreation, conservation and development, public improvements, planning and zoning and general administrative services.

The accounting policies of the Township conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The following is a summary of the more significant policies.

**Reporting Entity**

The Township, for financial purposes, includes all of the funds relevant to the operation of Upper Providence Township, except as noted.

The Township utilizes Governmental Accounting Standards Board (GASB) Statement No. 14, *The Financial Reporting Entity*, and GASB Statement No. 39, *Determining Whether Certain Organizations Are Component Units*. In evaluating the Township as a primary government, management has addressed all potential component units. Consistent with applicable guidance, the criteria used by the Township to evaluate the possible inclusion of related entities within its reporting entity is financial accountability and the nature and significance of the relationship.

The basic financial statements of the Township include the Upper Providence Township Municipal Authority (the "Authority"), a body corporate and politic incorporated on July 3, 1963, under the Municipal Authorities Act of 1945, P. L. 382, as amended, pursuant to ordinances enacted by the Township and is blended in these financial statements under the governing criteria of governmental accounting and financial reporting standards.

The Authority is a "lease-back authority," the purpose of which is to borrow money to finance the construction or acquisition of needed facilities. These facilities are leased back to the Township, which operates them and is responsible for their proper management. As of December 31, 2016, no lease payments were required.

Separately issued financial statements of the Authority are available for public inspection at the Township's office. The Authority's most recently issued financial statements are for the fiscal year ended September 30, 2016.

**Fund Accounting**

The Township uses funds to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain Township functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The various funds of the Township are grouped into the categories governmental, proprietary and fiduciary.

**UPPER PROVIDENCE TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The Township reports the following major Governmental Funds:

The *General Fund* is the general operating fund of the Township. It is used to account for all financial resources except those required to be accounted for in another fund.

The *Capital Projects Fund* accounts for financial resources to be used for the acquisition or construction of major capital equipment and facilities (other than those financed by the Proprietary Funds).

The *Parks and Recreations Fund* is a special revenue fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes.

The Township reports the following major Proprietary Funds:

The *Sewer Revenue Fund*, *Sewer Capital Funds* and *Municipal Authority* are used to account for sewer operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

Additionally, the Township reports the following nonmajor Governmental Fund:

The *State Liquid Fuels Highway Aid Fund* is a special revenue fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes.

The Township reports the following Fiduciary Funds:

The *Police Pension Fund*, *Non-Uniformed Pension Fund* and *Post-Retirement Health Benefit Fund* are used to account for assets held by the Township in a trustee capacity for the benefit of plan participants. The reporting focus of these funds is on net position and changes in net position.

**Basis of Presentation and Accounting**

The basic financial statements of the Township have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The GASB is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

**Government-Wide Financial Statements** - The statement of net position and the statement of activities display information about the Township as a whole. These statements include the financial activities of the primary government, except for Fiduciary Funds. The statements distinguish between those activities of the Township that are governmental and those that are considered business-type activities.

**UPPER PROVIDENCE TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The government-wide statements are prepared using the economic resources measurement focus and the accrual basis of accounting. This is the same approach used in the preparation of the Proprietary Funds financial statements but differs from the manner in which Governmental Funds financial statements are prepared. Governmental Funds financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for Governmental Funds.

Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the Township and for each function or program of the Township's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues, which are not classified as program revenues, are presented as general revenues of the Township, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the Township.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

***Fund Financial Statements*** - Fund financial statements report detailed information about the Township. The focus of Governmental and Proprietary Funds financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor Governmental Funds are aggregated and presented in a single column. Fiduciary Funds are reported by fund type.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All Governmental Funds are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Township considers revenues to be available if they are collected within 60 days of the end of the fiscal period.

**UPPER PROVIDENCE TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments are recorded only when payment is due. The financial statements for Governmental Funds are a balance sheet, which generally includes only current assets and current liabilities, and a statement of revenues, expenditures and changes in fund balances, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources.

All Proprietary Funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the statement of net position. The statement of revenues, expenses and changes in fund net position presents increases (i.e., revenues) and decreases (i.e., expenses) in net position. The statement of cash flows provides information about how the Township finances and meets the cash flow needs of its proprietary activities.

Proprietary Funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the Proprietary Funds' ongoing operations. The principal operating revenues of the Township's Enterprise Funds are sewer charges. Operating expenses for the Township's Enterprise Funds include supplies, administrative costs and depreciation on capital assets. All revenues or expenses not meeting this definition are reported as nonoperating revenues and expenses.

Fiduciary Funds are reported using the economic resources measurement focus.

**Cash and Cash Equivalents**

For purposes of the statement of cash flows, all highly liquid investments purchased with an original maturity of one year or less are considered cash equivalents.

**Investments**

Investments are reported at fair value pursuant to GASB Statements No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, No. 72, *Fair Value Measurement and Application* and No. 79, *Certain External Investment Pools and Pool Participants*. Under these statements, investments in marketable securities with readily determinable fair value and all investments in debt securities are reported at their fair values. Investments in qualifying external investment pools are reported at amortized cost basis.



**UPPER PROVIDENCE TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Capital Assets**

Capital assets, which include property, plant, equipment and infrastructure (e.g., roads, bridges, curbs, sidewalks, drainage systems and lighting systems), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. The Township defines capital assets as assets with an initial, individual cost equal to or greater than \$2,500. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Property, plant and equipment of the Township are depreciated using the straight-line method over the following estimated useful lives:

	<u>Years</u>
Land and improvements	15-20
Sewer system	10-40
Infrastructure	15-50
Automobiles	3-5
Building and improvements	7-40
Equipment, furniture and fixtures	3-7

**Accrued Compensated Absences**

Effective January 1, 2002, employees, upon retirement, will receive compensation for one third of total sick days accumulated, with a maximum of 60 days.

The Township accrues sick days at one third of total sick days accumulated, which represents the Township's liability.

**Tax Collection**

The tax collector is an elected official who is responsible for collecting taxes on behalf of the Township, County and School District. The Township regards the tax collector's office as a separate entity and, therefore, does not account for its activity in the financial statements.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**UPPER PROVIDENCE TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Fund Balance and GASB Statement No. 54**

The Township has implemented GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on the Township's fund balances more transparent. The following classifications describe the relative strength of the spending constraints:

- ***Nonspendable Fund Balance*** - Amounts that are not in spendable form (such as inventory) or are required to be maintained intact.
- ***Restricted Fund Balance*** - Amounts constrained to specific purposes by their providers (such as grantors, bondholders and higher levels of government) through constitutional provisions or by enabling legislation.
- ***Committed Fund Balance*** - Amounts constrained to specific purposes by the Township itself, using its highest level of decision-making authority (the Board of Supervisors). To be reported as committed, amounts cannot be used for any other purpose unless the Township takes the same highest level action to remove or change the constraint.
- ***Assigned Fund Balance*** - Amounts the Township intends to use for a specific purpose. Intent can be expressed by the Board of Supervisors or by an official or body to which the Board of Supervisors delegates the authority.
- ***Unassigned Fund Balance*** - Amounts available for any purpose. Positive amounts are reported only in the General Fund.

The Board of Supervisors establishes (and modifies or rescinds) fund balance commitments and assignments by passage of a resolution. Assigned fund balance is intended to be used by the Township for specific purposes but does not meet the criteria to be classified as restricted or committed.

The Township will typically use restricted fund balances first, followed by committed resources and then assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

The details of the fund balances are included in the Governmental Funds balance sheet (page 22).

**Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The Township has one item that qualifies for reporting in this category. The deferred outflow of resources related to pensions is reported in the government-wide statement of net position and is the result of changes in plan assumptions and the net difference between projected and actual earnings on pension plan investments.

**UPPER PROVIDENCE TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The Township has one item that qualifies for reporting in this category. The deferred inflow of resources related to pensions is reported in the government-wide statement of net position and is the result of differences between expected and actual experience of the pension plan.

**NOTE B - CASH AND INVESTMENTS**

The Township's cash and cash equivalents consist of deposits with financial institutions and certificates of deposit with original maturities of one year or less.

State statutes authorize the Township to invest in: 1) obligations, participations and other instruments of any Federal agency, 2) repurchase agreements with respect to U.S. Treasury bills or obligations, 3) negotiable certificates of deposit, 4) bankers' acceptances, 5) commercial paper, 6) shares of an investment company registered under the Investment Company Act of 1940 whose shares are registered under the Securities Act of 1933, and 7) savings or demand deposits. The Township's cash and cash investments consist of deposits with financial institutions

**Custodial Credit Risk**

Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits may not be returned to it. Deposits are collateralized under Act 72 of the 1971 Session of the Pennsylvania General Assembly whereby financial institutions were granted the authority to secure deposits of public bodies by pledging a pool of assets, as defined in the Act, to cover all public funds deposited in excess of depository insurance limits. The Township does not have a deposit policy for custodial credit risk. As of December 31, 2016, the carrying amount of the Township's deposits was \$4,005,036 and the bank balance was \$4,710,534. Of the bank balance, \$564,888 was covered by depository insurance. However, \$432,586 of the deposits exceeded the FDIC insurance coverage and was properly collateralized in accordance with Act 72 of the Commonwealth of Pennsylvania. \$3,713,060 of the bank balance is invested in state investment pools, which is uninsured and uncollateralized. Although not registered with the Securities and Exchange Commission and not subject to regulatory oversight, PLGIT acts like a money market mutual fund in that its objective is to maintain a stable net asset value of \$1 per share and is rated by a nationally recognized statistical rating organization and subject to an independent annual audit.

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE B - CASH AND INVESTMENTS (Continued)**

**Investments**

As of December 31, 2016, the Township had the following investments:

Investment Type	Amortized Cost	Fair Value	Investment Maturities Less Than One Year
Certificates of deposit	\$ 1,832,748	\$ -	\$ 1,832,748
State investment pools	28,155,003	-	28,155,003
Mutual funds primarily invested in U.S. securities	-	11,169,925	11,169,925
Limited partnership interests	20,973	-	20,973
Mutual funds primarily invested in foreign securities	-	1,387,968	1,387,968
	\$ 30,008,724	\$ 12,557,893	\$ 42,566,617

A portion of the Township's investments is in the PLGIT programs, of which are funds similar to mutual funds. GASB Statement No. 3, Paragraph 69, provides that certain types of cash and investments, such as cash investments in a State Treasurer's investment pool or mutual fund, cannot be assigned a credit risk category because the government does not own specific securities. Therefore, the PLGIT cash investments included in these statements will not be assigned a credit risk category. The carrying amount of these investments at December 31, 2016, is \$28,155,003. These assets maintain a stable net asset value of \$1 per share. All investments are monitored weekly by Standard & Poor's and are subject to an independent audit on an annual basis.

Investments held with qualifying external state investment pools are valued at amortized cost in accordance with GASB Statement No. 79.

**Interest Rate Risk** - The Township does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Fair Value Measurement** - The Township categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are those that lack significant observable inputs. The Township's investments in mutual funds are recurring fair value measurements. These investments are valued using quoted market prices (Level 1 inputs).

**Credit Risk** - State law limits investments in obligations of (1) the United States of America or any of its agencies or instrumentalities backed by the full faith and credit of the United States of America, (2) the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the Commonwealth, or (3) any political subdivision of the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the political subdivision.

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE B - CASH AND INVESTMENTS (Continued)**

The Township has no investment policy that would further limit its investment choices.

**Concentration of Credit Risk** - The Township places no limit on the amount the Township may invest in any one issuer. More than 5% of the Township's police pension investments are invested in the following items:

VANGUARD TOTAL BOND MARKET ETF (mostly U.S. securities)	9.89%
VANGUARD INTL EQUITY INDEX (mostly foreign securities)	17.02%
VANGUARD CRSP US LARGE CAP GROW IND ETF (mostly U.S. securities)	15.50%
VANGUARD CRSP US LARGE CAP VALUE IND ET (mostly U.S. securities)	16.71%
VANGUARD SMALL CAP ETF (mostly U.S. securities)	5.15%

**NOTE C - RECEIVABLES**

Receivables are comprised of the following:

	Governmental Activities	Business-Type Activities	Totals
Other receivables	\$ 57,433	\$ -	\$ 57,433
Earned income tax	1,572,868	-	1,572,868
Real estate transfer taxes	358,715	-	358,715
Local services tax	147,461	-	147,461
Sewer rents, assessments and connections receivable	-	42,375	42,375
	<u>\$ 2,136,477</u>	<u>\$ 42,375</u>	<u>\$ 2,178,852</u>

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

**NOTE D - CAPITAL ASSETS**

A summary of changes in capital assets is as follows:

	Balance at December 31, 2015	Additions	Deletions	Balance at December 31, 2016
<b>GOVERNMENTAL ACTIVITIES</b>				
Capital assets not being depreciated				
Land	\$ 7,880,381	\$ 213,432	\$ -	\$ 8,093,813
Capital assets being depreciated				
Land improvements	3,406,614	-	-	3,406,614
Infrastructure	59,061,066	594,256	-	59,655,322
Automobiles	4,924,497	131,754	(111,631)	4,944,620
Building and improvements	15,332,921	681,429	-	16,014,350
Equipment, furniture and fixtures	4,245,179	322,044	(9,035)	4,558,188
<b>TOTAL CAPITAL ASSETS BEING DEPRECIATED</b>	<b>86,970,277</b>	<b>1,729,483</b>	<b>(120,666)</b>	<b>88,579,094</b>
Accumulated depreciation				
Land improvements	(1,747,746)	(170,982)	-	(1,918,728)
Infrastructure	(31,910,124)	(1,739,841)	-	(33,649,965)
Automobiles	(4,693,930)	(363,462)	111,631	(4,945,761)
Building and improvements	(3,023,465)	(435,034)	-	(3,458,499)
Equipment, furniture and fixtures	(3,747,906)	(288,498)	9,035	(4,027,369)
<b>TOTAL ACCUMULATED DEPRECIATION</b>	<b>(45,123,171)</b>	<b>(2,997,817)</b>	<b>120,666</b>	<b>(48,000,322)</b>
<b>TOTAL CAPITAL ASSETS BEING DEPRECIATED, net</b>	<b>41,847,106</b>	<b>(1,268,334)</b>	<b>-</b>	<b>40,578,772</b>
<b>GOVERNMENTAL ACTIVITIES CAPITAL ASSETS, net</b>	<b>49,727,487</b>	<b>(1,054,902)</b>	<b>-</b>	<b>48,672,585</b>
<b>BUSINESS-TYPE ACTIVITIES</b>				
Capital assets being depreciated				
Sewer system	12,114,596	478,228	-	12,592,824
Accumulated depreciation	(6,723,814)	(301,333)	-	(7,025,147)
<b>BUSINESS-TYPE ACTIVITIES CAPITAL ASSETS, net</b>	<b>5,390,782</b>	<b>176,895</b>	<b>-</b>	<b>5,567,677</b>
<b>CAPITAL ASSETS, net</b>	<b>\$ 55,118,269</b>	<b>\$ (878,007)</b>	<b>\$ -</b>	<b>\$ 54,240,262</b>

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE E - NOTES RECEIVABLE FROM FIRE COMPANIES**

**Capital Projects Fund**

On October 21, 1999, the Township entered into an agreement to loan \$400,000 to a local fire company. The note is to be repaid to the Township in 30 yearly installments of \$13,333, with 0% interest per annum.

On May 31, 2005, the Township loaned an additional \$300,567 to a local fire company. The note is to be repaid to the Township in 12 yearly installments of \$25,728, including \$681 of interest per annum. This note was paid off in 2016.

1999 note receivable from fire company	\$ <u>173,334</u>
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**NOTE F - DEFINED BENEFIT PENSION PLAN (POLICE PENSION PLAN)**

**Summary of Significant Accounting Policies**

Police Pension Plan investments are carried at fair value as reported by the investment managers. Short-term investments are reported at cost, which approximates fair value. Financial information of the Township's Police Pension Plan is presented on the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions to the plan are recognized when due as required by the Act. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

**Plan Description**

**Plan Administration** - The Township administers the Police Pension Plan--a single-employer defined benefit pension plan that provides pensions for all regular, full-time sworn police officers. The plan is part of the Township's financial reporting entity and is included in the Township's financial statements as a Pension Trust Fund. The plan does not issue separate, stand-alone financial statements.

**Plan Membership** - At December 31, 2016, plan membership consisted of the following:

Retirees and beneficiaries currently receiving benefits and terminated employees entitled to benefits but not yet receiving them	7
Current active members	<u>29</u>
	<u>36</u>

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE F - DEFINED BENEFIT PENSION PLAN (POLICE PENSION PLAN) (Continued)**

**Benefits Provided** - Normal retirement can be at age 55 with 25 years of service at 50% of average compensation adjusted by accrued benefits. Effective January 1, 1999, the police officers may retire upon completion of 20 years active duty service. The amount of pension benefits payable shall be reduced by a ratio of years of service at retirement divided by years of service at the superannuation retirement date and shall be further actuarially reduced for early pay out. The ratio shall be as follows:

20 years .....	20/25th
21 years .....	21/25th
22 years .....	22/25th
23 years .....	23/25th
24 years .....	24/25th
25 years .....	Full retirement

Member personnel are 100% vested after 12 years of service. Death and disability benefit provisions parallel retirement benefit provisions. Benefit and contribution provisions are established by Pennsylvania law and may be amended only as allowed by Pennsylvania law.

**Contributions** - Pennsylvania Act 205 of 1984 (as amended) requires that annual contributions be based upon the minimum municipal obligation (MMO), which is based on the plan's actuarial valuation. The state provides an allocation of funds, which must be used for pension funding. Member personnel are not required to contribute. A financial requirement established by the MMO, which exceeds state and member contributions, must be funded by the employer.

In 2016, the MMO obligation for the plan was \$501,532. Contributions of \$550,812 were made by the Township.

Administrative costs, which may include, but are not limited to, investment management fees and actuarial services, are charged to the appropriate plan and funded through the MMO and/or plan earnings.

**Investments**

**Investment Policy** - The plan's policy in regard to the allocation of invested assets is established and may be amended by the Pension Advisory Board. It is the policy of the Pension Advisory Board to pursue an investment strategy that reduces risk through prudent diversification of the portfolio across a broad selection of distinct asset classes. The plan's investment policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocations over short time spans.



**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE F - DEFINED BENEFIT PENSION PLAN (POLICE PENSION PLAN) (Continued)**

The following was the Board's adopted asset allocation policy as of December 31, 2016:

<u>Asset Class</u>	<u>Target Allocation</u>
Domestic equity	50%
International equity	21%
Fixed income	28%
Real estate	0%
Cash	1%
	<u>100%</u>

**Concentrations** - More than 5% of the Township's investments are in certificates of deposit, mutual funds investing in U.S. stocks and mutual funds investing in foreign stocks. These investments are 23%, 59% and 17%, respectively, of the plan's total investments.

**Rate of Return** - For the year ended December 31, 2016, the annual money-weighted rate of return on plan investments, net of plan investment expense, was 5.2%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

**Net Pension Liability of the Township**

The components of the net pension liability of the Township at December 31, 2016, were as follows:

Total pension liability	\$ 10,518,639
Plan fiduciary net position	<u>(8,028,473)</u>
<b>NET PENSION LIABILITY</b>	<b>\$ <u>2,490,166</u></b>
Plan fiduciary net position as a percentage of the total pension liability	<u>76.33%</u>

**Actuarial Assumptions** - The total pension liability was determined by an actuarial valuation as of December 31, 2016, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0%
Salary increases	5.0% average, including inflation
Investment rate of return	7.5%

Mortality rates were based on the RP-2000 tables.

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

**NOTE F - DEFINED BENEFIT PENSION PLAN (POLICE PENSION PLAN) (Continued)**

Due to the size of the plan, there have been no experience studies used to determine plan assumptions.

The long-term expected rate of return on plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the plan's target asset allocation as of December 31, 2016 (see the plan's investment policy), are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	7.0%
International equity	6.0%
Fixed income	2.5%
Real estate	7.0%
Cash	0.0%

**Discount Rate** - The discount rate is based on the long-term expected rate of return on plan investments that are expected to be used to finance the payments of benefits. The plan's fiduciary net position is projected to be sufficient to make projected benefit payments and the plan assets are expected to be invested using a strategy to achieve that return. The employer has always met the funding requirements of Pennsylvania Law Act 205 of 1984. Act 205 requires full funding of the entry age normal cost plus plan expenses, as well as amortization of the unfunded liability to ultimately achieve a 100% funded status.

***Changes in Net Pension Liability***

	<u>Total Pension Liability (a)</u>	<u>Plan Fiduciary Net Position (b)</u>	<u>Net Pension Liability (a) - (b)</u>
BALANCE AT DECEMBER 31, 2015	\$ 9,732,815	\$ 7,499,759	\$ 2,233,056
Changes for the year			
Service cost	396,226	-	396,226
Interest	744,946	-	744,946
Differences between expected and actual experience	37,499	-	37,499
Contributions			
Employer	-	550,812	(550,812)
Net investment income	-	391,914	(391,914)
Benefit payments	(392,847)	(392,847)	-
Administrative expense	-	(21,165)	21,165
Net changes	<u>785,824</u>	<u>528,714</u>	<u>257,110</u>
BALANCE AT DECEMBER 31, 2016	<u>\$ 10,518,639</u>	<u>\$ 8,028,473</u>	<u>\$ 2,490,166</u>

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE F - DEFINED BENEFIT PENSION PLAN (POLICE PENSION PLAN) (Continued)**

***Sensitivity of the Net Pension Liability to Changes in the Discount Rate*** - The following presents the net pension liability of the Township, calculated using the discount rate of 7.5%, as well as what the Township's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.5%) or one percentage point higher (8.5%) than the current rate:

	1% Decrease (6.5%)	Current Discount Rate (7.5%)	1% Increase (8.5%)
Net pension liability	\$ <u>4,079,141</u>	\$ <u>2,490,166</u>	\$ <u>1,178,968</u>

***Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*** - For the year ended December 31, 2016, the Township recognized pension expense of \$821,998. At December 31, 2016, the Township reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 76,447	\$ -
Changes in assumptions	355,577	-
Net difference between projected and actual earnings on pension plan investments	<u>596,944</u>	<u>-</u>
	<u>\$ 1,028,968</u>	<u>\$ -</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended <u>December 31,</u>	
2017	\$ 227,273
2018	227,273
2019	227,273
2020	75,145
2021	40,005
Thereafter	231,999

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE G - DEFINED BENEFIT PENSION PLAN (NON-UNIFORMED EMPLOYEES' PENSION PLAN)**

**Summary of Significant Accounting Policies**

Non-Uniformed Employees' Pension Plan investments are carried at fair value as reported by the investment managers. Short-term investments are reported at cost, which approximates fair value. Financial information of the Township's Non-Uniformed Employees' Pension Plan is presented on the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions to the plan are recognized when due as required by the Act. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

**Plan Description**

**Plan Administration** - The Township's Non-Uniformed Pension Plan is a single-employer defined benefit pension plan. The plan was established effective January 1, 1969, and entered into a Joinder Agreement with the Pennsylvania State Association of Boroughs Municipal Retirement Trust (PSABMRT) dated September 2, 1986. The plan was amended and restated by Resolution No. 2016-46A, effective January 1, 2016. The plan is governed by the Board of Supervisors of Upper Providence Township which may amend plan provisions, and which are responsible for the management of plan assets. The Board of Supervisors has delegated the authority to manage certain plan assets to INR Advisors. The plan is required to file Form PC-203C biennially with the Pennsylvania Department of the Auditor General's Municipal Pension Reporting Program (MPRP). The most recent filing was as of January 1, 2015.

**Plan Membership** - The plan provides pensions for full-time employees, excluding police officers and paid firefighters, of the Township. As of January 1, 2016, the plan is closed to new participants. At December 31, 2016, plan membership consisted of the following:

Active employees	33 *
Retirees and beneficiaries currently receiving benefits	14
Terminated employees entitled to benefits but not yet receiving them	<u>4</u>
	<u><u>51</u></u>

\* This includes firefighters who split off to a new plan 1/1/2016. As of the 2016 fiscal year end, no assets have been transferred.

**Benefits Provided** - Plan benefit provisions are as follows:

**Eligibility Requirements**

Normal Retirement:	Age 62
Early Retirement:	Age 55 and ten years of service
Vesting:	10% per year of service up to 100% after ten years of service

**UPPER PROVIDENCE TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE G - DEFINED BENEFIT PENSION PLAN (NON-UNIFORMED EMPLOYEES' PENSION PLAN)**  
**(Continued)**

**Retirement Benefit**

A monthly benefit equal to 2% of average monthly compensation (total pay averaged over the highest consecutive 36 months of employment), multiplied by years of service, up to a maximum benefit of 50%. For those hired before May 2, 2005, the benefit shall be no less than 1.5% of average monthly compensation, multiplied by years of service.

**Death Benefit**

Years of Service 1 to 10:

A lump sum of benefit paid to the surviving spouse equal to the actuarial equivalent present value of the vested benefit as of date of death.

After Ten Years of Service  
but Before Retirement:

A monthly benefit paid to the surviving spouse equal to the pension the participant would have been eligible for at date of death under the 100% joint and survivor option. Benefit will be payable at the participant's normal retirement date or at the participant's early retirement date, subject to the early retirement reduction.

After Retirement:

Optional annuity forms chosen at retirement.

**Disability Benefit**

Service Related:

For disablement and qualification for social security disability benefits, a monthly benefit equal to the normal retirement benefit will be payable following six months of disablement for duration of disability prior to normal retirement.

Non-Service Related:

Same

**UPPER PROVIDENCE TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE G - DEFINED BENEFIT PENSION PLAN (NON-UNIFORMED EMPLOYEES' PENSION PLAN)**  
(Continued)

<b>Post-Retirement Adjustments</b>	Effective each January, a retiree will receive an increase in the monthly benefit equal to the lesser of 3% or the percentage change in the CPI-W (Philadelphia Region) during the last year times the pension benefit. The total of all increases may not exceed 30% of the participant's original monthly benefit.
<b>DROP Benefit</b>	Participant may remain in DROP for 5 years. At DROP termination, the participant receives the lump sum value of the DROP account and begins receiving a monthly pension benefit.
<b>Vesting Benefit</b>	Normal retirement benefit using service and compensation at termination multiplied by the vesting percentage, payable at normal retirement. The benefit may be elected earlier, but will be reduced for early retirement.
<b>Early Retirement Benefit</b>	Normal retirement benefit using service and compensation at termination, payable at normal retirement. If elected anytime after early retirement eligibility, it will be reduced by 1/180 for each of the first 60 months early, and by 1/360 for each additional month by which payment precedes normal retirement date.
<b>Member Contributions</b>	
Amount or Rate:	None
Interest Rate Credited to Member Contributions:	N/A

**Contributions** - Pennsylvania Act 205 of 1984 (as amended) requires that annual contributions be based upon the minimum municipal obligation (MMO), which is based on the plan's actuarial valuation. The MMO includes the normal cost, estimated administrative expenses and an amortization contribution of the unfunded actuarial accrued liability, less estimated member contributions, and a credit equal to 10% of the excess (if any) of the actuarial value of assets over the actuarial accrued liability. The state provides an allocation of funds, which must be used for pension funding. Member personnel are not required to contribute. A financial requirement established by the MMO, which exceeds state and member contributions, must be funded by the employer.

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE G - DEFINED BENEFIT PENSION PLAN (NON-UNIFORMED EMPLOYEES' PENSION PLAN)**  
**(Continued)**

In 2016, the MMO obligation for the Non-Uniformed Employees' Pension Plan was \$478,988 for the year 2016. Contributions of \$518,487 were made by the Township.

Administrative costs, which may include, but are not limited to, investment management fees and actuarial services, are charged to the appropriate plan and funded through the MMO and/or plan earnings.

**Investments**

**Investment Policy** - The plan is authorized to invest in legal investments permitted under the Pennsylvania Fiduciaries Investment Act. According to an investment policy statement, the plan's target asset allocation is as follows:

<u>Asset Class</u>	<u>Target Allocation</u>
Stocks	60%
Bonds	37%
Cash	3%
	<u>100%</u>

**Concentrations** - The plan places no limit on the amount that may be invested in any one issuer. At December 31, 2016, the plan had the following investments (other than U.S. Government and U.S. Government guaranteed obligations, mutual funds, or other pooled investments) in any one issuer that represent 5% or more of fiduciary net position.  
(\$6,073,005 x 5% = \$303,650)

Vanguard CRSPUS Large Cap Growth Ind ETF	\$ 987,824
Vanguard CRSPUS Large Cap Value Ind ETF	1,041,433
Vanguard Small Cap ETF	332,717
Vanguard Total Bond Market ETF	1,285,046
Vanguard Intl Equity Index	1,070,261
Vanguard Intermediate Term Corp Bond ETF	640,865
Vanguard CRSPUS Mid Cap Index ETF	315,912

**Rate of Return** - For the year ended December 31, 2016, the annual money-weighted rate of return on plan investments, net of plan investment expense, was 5.20%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE G - DEFINED BENEFIT PENSION PLAN (NON-UNIFORMED EMPLOYEES' PENSION PLAN)**  
**(Continued)**

**Net Pension Liability of the Township**

The components of the net pension liability of the Township at December 31, 2016, were as follows:

Total pension liability	\$ 7,526,827
Plan fiduciary net position	<u>(6,073,005)</u>
NET PENSION LIABILITY	<u>\$ 1,453,822</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>80.7%</u>

**Actuarial Assumptions** - The total pension liability was determined by an actuarial valuation as of January 1, 2015 and rolled forward to the reporting date using the following significant actuarial assumptions applied to all periods included in the measurement:

Inflation	3%
Salary increases	5.5% including inflation
Investment rate of return	7.25%

Mortality rates were based on the RP-2000 Table.

Due to the size of the plan, there have been no experience studies used to determine plan assumptions.

The long-term expected rate of return on plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of inflation and investment expenses not funded through the MMO) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the plan's target asset allocation as of December 31, 2016 (see the plan's investment policy), are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Equities	6.3%
Fixed income	2.0%
Cash	0.0%

**Discount Rate** - The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made equal to the minimum municipal obligation. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payment to determine the total pension liability.



**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
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**NOTE G - DEFINED BENEFIT PENSION PLAN (NON-UNIFORMED EMPLOYEES' PENSION PLAN)**  
**(Continued)**

***Changes in Net Pension Liability***

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
BALANCE AT DECEMBER 31, 2015	\$ 7,101,349	\$ 5,601,370	\$ 1,499,979
Changes for the year			
Service cost	208,048	-	208,048
Interest	519,184	-	519,184
Contributions			
Employer	-	518,487	(518,487)
Net investment income	-	288,734	(288,734)
Benefit payments	(301,754)	(301,754)	-
Administrative expense	-	(33,832)	33,832
Net changes	<u>425,478</u>	<u>471,635</u>	<u>(46,157)</u>
BALANCE AT DECEMBER 31, 2016	\$ <u>7,526,827</u>	\$ <u>6,073,005</u>	\$ <u>1,453,822</u>

***Sensitivity of the Net Pension Liability to Changes in the Discount Rate*** - The following presents the net pension liability of the Township, calculated using the discount rate of 7.25%, as well as what the Township's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.25%) or one percentage point higher (8.25%) than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Net pension liability	\$ <u>2,389,304</u>	\$ <u>1,453,822</u>	\$ <u>666,099</u>

***Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*** - For the year ended December 31, 2016, the Township recognized pension expense of \$458,799. At December 31, 2016, the Township reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 56,848
Net difference between projected and actual earnings on pension plan investments	<u>366,901</u>	<u>-</u>
	\$ <u>366,901</u>	\$ <u>56,848</u>

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE G - DEFINED BENEFIT PENSION PLAN (NON-UNIFORMED EMPLOYEES' PENSION PLAN)**  
**(Continued)**

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31,	
2017	\$ 104,121
2018	104,121
2019	104,119
2020	13,196
2021	(10,336)
Thereafter	(5,168)

**NOTE H - OTHER POSTEMPLOYMENT BENEFITS**

**Plan Description**

The Township provides medical insurance benefits to eligible retired employees through two single-employer defined contribution plans--the police other postemployment benefit plan and the non-uniform other postemployment benefit plan. The benefits, benefits level and employer contribution are administered by Township Supervisors and can be amended by the Township through its personnel manual and union contracts. The plans are accounted for as a trust fund and reported in the financial statements as a fiduciary fund. The plans do not issue a stand-alone financial report.

**Funding Policy**

The Township contributes \$750 per year of service for non-uniform employees. During 2011, the police other postemployment benefit plan was amended, providing retirees with the option of being maintained on the existing health plan provided to active police officers, which will continue until the retired officer becomes eligible to receive benefits through Medicare. The Township will pay 100% of the premium costs associated with coverage for the retiree only. The costs of administering the plans are paid by the Township. No contributions were made to the plans during 2016.

**Annual OPEB Cost and Net OPEB Obligation**

The Township's police plan annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution (ARC) of the employer, an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years.

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE H - OTHER POSTEMPLOYMENT BENEFITS (Continued)**

The following shows the components of the Township's annual OPEB cost for the year, the amount actually contributed to the plan and changes in the Township's net OPEB obligation to the police plan:

Normal cost	\$ 48,633
Amortization of unfunded actuarial accrued liability	36,585
Interest	4,261
ANNUAL REQUIRED CONTRIBUTION (ARC)	<u>89,479</u>
Interest on net OPEB obligation	21,557
Adjustment to ARC	(28,940)
ANNUAL OPEB EXPENSE	<u>82,096</u>
Net OPEB contributions during the year	-
INCREASE IN NET OPEB OBLIGATION	<u>82,096</u>
Net OPEB obligation at beginning of year	<u>431,139</u>
NET OPEB OBLIGATION AT END OF YEAR	<u><u>\$ 513,235</u></u>

<u>Year Ended</u> <u>December 31,</u>	<u>Annual</u> <u>OPEB Cost</u>	<u>Percentage</u> <u>of Annual</u> <u>OPEB Cost</u> <u>Contributed</u>	<u>Net OPEB</u> <u>Obligation</u>
2014	\$ 85,539	0%	\$ 347,231
2015	83,908	0%	431,139
2016	82,096	0%	513,235

2011 was the first year that an actuarial valuation was required due to the amendment made to the Township's police OPEB plan.

**Funded Status and Funding Progress**

As of January 1, 2014, the actuarial accrued liability for benefits under the Township's police OPEB plan was \$1,174,996 and the actuarial value of assets was \$584,474. The covered payroll (annual payroll of active police employees covered by the plan) was \$2,142,334, and the ratio of the UAAL to the covered payroll was 27.56%.

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the basic financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE H - OTHER POSTEMPLOYMENT BENEFITS (Continued)**

**Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and includes the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the January 1, 2014 actuarial valuation, the entry age actuarial cost method was used. The actuarial assumptions included a 5% investment rate of return (net of administrative expenses), which is a blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan at the valuation date, and an annual healthcare cost trend rate of 8% in 2014, decreasing by 1% per year to 5% in 2018. Retirement was assumed to take place at age 58 and 28 years of service, which is based on the premise that police officers will enter the DROP at normal retirement age and remain in the plan for three years. The UAAL is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at December 31, 2016, is 24 years.

**NOTE I - CONTINGENCIES**

The Township may be involved in various claims and legal actions arising during the normal course of business. As of the date of this report, the outcome and financial impact of any actions cannot be determined but is not expected to have a material effect on the Township's financial position.

**NOTE J - INTERFUND RECEIVABLES AND PAYABLES**

The composition of interfund balances as of December 31, 2016, is as follows:

**Due to/from Other Funds**

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Parks and Recreation	\$ 300,000
Capital Projects Fund	General Fund	13,333
Capital Projects Fund	Municipal Authority	51
Parks and Recreation Fund	General Fund	31,048
Sewer Capital Funds	Capital Projects Fund	<u>4,200,000</u>
		<u>\$ 4,544,432</u>

In 2014, the Sewer Capital Fund loaned the Capital Projects Fund \$4,500,000 for the purpose of financing the construction of the new Police Administration Building. The loan is interest free and is payable over 30 years. The balance outstanding as of December 31, 2016 is \$4,200,000.

**UPPER PROVIDENCE TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE J - INTERFUND RECEIVABLES AND PAYABLES (Continued)**

The remaining outstanding balances between funds result mainly from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting systems and (3) payments between funds are made.

**Interfund Transfers**

<u>Transfers In</u>	<u>Transfers Out</u>	<u>Amount</u>
General Fund	Sewer Revenue Fund	\$ 165,658
General Fund	Parks and Recreation Fund	2,155,727
General Fund	Capital Projects Fund	498,604
Capital Projects Fund	Municipal Authority	1,783,074
Sewer Capital Fund	Sewer Revenue Fund	283,556
Parks and Recreation Fund	Capital Projects Fund	850,000
Capital Projects Fund	General Fund	<u>227,203</u>
		<u>\$ 5,963,822</u>

Transfers from the Sewer Revenue Fund to the General Fund are for the purpose of reimbursing the General Fund for salary and related costs. All other transfers represent allocations for the purpose of purchasing and constructing capital assets or funding operations.

**NOTE K - DEFINED CONTRIBUTION PENSION PLAN**

**Plan Description**

The Township administers a single-employer defined contribution pension plan in which all full-time non-uniform and fire employees are eligible to participate. The plan became effective on January 1, 2016, and provides retirement benefits to plan members and their beneficiaries. The Township is authorized with the Board of Supervisors to establish and amend all plan provisions.

**Contributions and Funding Policy**

The contribution requirements of the Township and plan members are established and may be amended by the Board of Supervisors. Plan members are not required to contribute to the plan. The Township is required to contribute 10% of covered earnings. The Township contributed \$23,933 for the year ended December 31, 2016.

## **REQUIRED SUPPLEMENTARY INFORMATION**

**UPPER PROVIDENCE TOWNSHIP**  
**BUDGETARY COMPARISON SCHEDULE**  
**GENERAL FUND**  
**YEAR ENDED DECEMBER 31, 2016**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes				
Per capita				
Current	\$ 100,000	\$ 100,000	\$ 105,690	\$ 5,690
Delinquent	-	-	9,899	9,899
Real estate transfer	1,015,000	1,015,000	1,201,277	186,277
Earned income	8,000,000	8,000,000	8,762,533	762,533
Local services tax	850,000	850,000	837,443	(12,557)
Licenses and permits	508,500	508,500	548,670	40,170
Fines and forfeits	134,600	134,600	141,954	7,354
Interest and rents	125,600	125,600	159,640	34,040
Intergovernmental	775,750	775,750	671,347	(104,403)
Charges for services	1,133,525	1,133,525	1,487,538	354,013
Contributions	43,500	43,500	61,225	17,725
Miscellaneous	66,500	66,500	165,709	99,209
<b>TOTAL REVENUES</b>	<b>12,752,975</b>	<b>12,752,975</b>	<b>14,152,925</b>	<b>1,399,950</b>
<b>EXPENDITURES</b>				
General government	1,526,070	1,526,070	1,550,447	(24,377)
Public safety	8,431,287	8,431,287	8,512,455	(81,168)
Public works				
Sanitation	89,601	89,601	91,933	(2,332)
Highways and streets	3,541,915	3,541,915	3,038,405	503,510
Culture and recreation	1,013,269	1,013,269	1,019,406	(6,137)
Miscellaneous	49,500	49,500	36,054	13,446
<b>TOTAL EXPENDITURES</b>	<b>14,651,642</b>	<b>14,651,642</b>	<b>14,248,700</b>	<b>402,942</b>
<b>EXCESS (DEFICIENCY)         OF REVENUES OVER         EXPENDITURES</b>	<b>(1,898,667)</b>	<b>(1,898,667)</b>	<b>(95,775)</b>	<b>1,802,892</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Interfund transfers in	3,279,567	3,279,567	2,819,989	(459,578)
Interfund transfers out	-	-	(227,203)	(227,203)
<b>TOTAL OTHER FINANCING         SOURCES (USES)</b>	<b>3,279,567</b>	<b>3,279,567</b>	<b>2,592,786</b>	<b>(686,781)</b>
<b>NET CHANGE IN FUND         BALANCES</b>	<b>\$ 1,380,900</b>	<b>\$ 1,380,900</b>	<b>2,497,011</b>	<b>\$ 1,116,111</b>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>			<b>8,364,047</b>	
<b>FUND BALANCES AT END OF YEAR</b>			<b>\$ 10,861,058</b>	

For the year ended December 31, 2016, any excess of expenditures over appropriations was funded by available fund balance.

**UPPER PROVIDENCE TOWNSHIP**  
**SCHEDULE OF CHANGES IN THE NET POLICE**  
**PENSION PLAN LIABILITY AND RELATED RATIOS**  
**LAST THREE FISCAL YEARS**

	<u>2016</u>	<u>2015</u>	<u>2014</u>
<b>TOTAL PENSION LIABILITY</b>			
Service cost	\$ 396,226	\$ 387,825	\$ 284,568
Interest	744,946	652,652	615,930
Differences between expected and actual experience	37,499	49,856	108,805
Changes of assumptions	-	421,577	-
Benefit payments	<u>(392,847)</u>	<u>(186,598)</u>	<u>(656,573)</u>
NET CHANGE IN TOTAL PENSION LIABILITY	785,824	1,325,312	352,730
Total pension liability, beginning	<u>9,732,815</u>	<u>8,407,503</u>	<u>8,054,773</u>
<b>TOTAL PENSION LIABILITY, ENDING (a)</b>	<u><u>\$ 10,518,639</u></u>	<u><u>\$ 9,732,815</u></u>	<u><u>\$ 8,407,503</u></u>
<b>PLAN FIDUCIARY NET POSITION</b>			
Contributions, employer	\$ 550,812	\$ 572,828	\$ 455,099
Net investment income	391,914	(197,384)	96,167
Benefit payments, including refunds of member contributions	(392,847)	(186,598)	(656,573)
Administrative expense	(21,165)	(12,150)	(9,425)
Other	-	-	(20,828)
NET CHANGE IN PLAN FIDUCIARY NET POSITION	528,714	176,696	(135,560)
Plan fiduciary net position, beginning	<u>7,499,759</u>	<u>7,323,063</u>	<u>7,458,623</u>
<b>PLAN FIDUCIARY NET POSITION, ENDING (b)</b>	<u><u>\$ 8,028,473</u></u>	<u><u>\$ 7,499,759</u></u>	<u><u>\$ 7,323,063</u></u>
<b>NET PENSION LIABILITY, ENDING (a)-(b)</b>	<u><u>\$ 2,490,166</u></u>	<u><u>\$ 2,233,056</u></u>	<u><u>\$ 1,084,440</u></u>
<b>PLAN FIDUCIARY NET POSITION AS A PERCENTAGE OF THE TOTAL PENSION LIABILITY</b>	<u><u>76.33%</u></u>	<u><u>77.06%</u></u>	<u><u>87.10%</u></u>
<b>COVERED-EMPLOYEE PAYROLL</b>	<u><u>\$ 2,871,440</u></u>	<u><u>\$ 2,632,396</u></u>	<u><u>\$ 2,142,334</u></u>
<b>NET PENSION LIABILITY AS A PERCENTAGE OF COVERED-EMPLOYEE PAYROLL</b>	<u><u>86.72%</u></u>	<u><u>84.83%</u></u>	<u><u>50.62%</u></u>



**UPPER PROVIDENCE TOWNSHIP**  
**SCHEDULE OF POLICE PENSION PLAN**  
**CONTRIBUTIONS**  
**LAST THREE FISCAL YEARS**

	<u>2016</u>	<u>2015</u>	<u>2014</u>
ACTUARIALLY DETERMINED CONTRIBUTION	\$ 501,532	\$ 472,828	\$ 455,099
CONTRIBUTIONS IN RELATION TO THE ACTUARIALLY DETERMINED CONTRIBUTION	<u>550,812</u>	<u>572,828</u>	<u>455,099</u>
CONTRIBUTION (EXCESS) DEFICIENCY	\$ <u>(49,280)</u>	\$ <u>(100,000)</u>	\$ <u>-</u>
COVERED-EMPLOYEE PAYROLL	\$ <u>2,871,440</u>	\$ <u>2,632,396</u>	\$ <u>2,142,334</u>
CONTRIBUTION AS A PERCENTAGE OF COVERED-EMPLOYEE PAYROLL	<u>17.47%</u>	<u>17.96%</u>	<u>21.24%</u>

**NOTES TO SCHEDULE**

Valuation date: December 31, 2016

Actuarially determined contribution rates are calculated by September 30 of each year for the upcoming calendar year.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age normal
Amortization method	Level dollar, closed
Remaining amortization period	9 years
Asset valuation method	Market value
Inflation	3%
Salary increases	5.0%, average, including inflation
Investment rate of return	7.5%
Retirement age	Normal retirement age
Mortality	RP-2000 Table (Blue Collar) with Scale AA

**UPPER PROVIDENCE TOWNSHIP**  
**SCHEDULE OF POLICE PENSION PLAN**  
**INVESTMENT RETURNS**  
**LAST THREE FISCAL YEARS**

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	<u>2016</u>	<u>2015</u>	<u>2014</u>
ANNUAL MONEY-WEIGHTED RATE OF RETURN, NET OF INVESTMENT EXPENSE	<u>5.20%</u>	<u>-1.75%</u>	<u>1.22%</u>

**UPPER PROVIDENCE TOWNSHIP**  
**SCHEDULE OF CHANGES IN THE NET NON-**  
**UNIFORMED EMPLOYEES' PENSION PLAN**  
**LIABILITY AND RELATED RATIOS**  
**LAST THREE FISCAL YEARS**

	<u>2016</u>	<u>2015</u>	<u>2014</u>
<b>TOTAL PENSION LIABILITY</b>			
Service cost	\$ 208,048	\$ 210,528	\$ 231,604
Interest	519,184	484,522	451,078
Changes of benefit terms	-	-	-
Differences between expected and actual experience	-	(77,520)	-
Changes of assumptions	-	-	-
Benefit payments, including refunds of member contributions	(301,754)	(130,184)	(115,673)
<b>NET CHANGE IN TOTAL PENSION LIABILITY</b>	<b>425,478</b>	<b>487,346</b>	<b>567,009</b>
Total pension liability, beginning	7,101,349	6,614,003	6,046,994
<b>TOTAL PENSION LIABILITY, ENDING (a)</b>	<b>\$ <u>7,526,827</u></b>	<b>\$ <u>7,101,349</u></b>	<b>\$ <u>6,614,003</u></b>
<b>PLAN FIDUCIARY NET POSITION</b>			
Contributions, employer	\$ 518,487	\$ 578,071	\$ 503,231
Net investment income	288,734	(46,128)	283,402
Benefit payments, including refunds of member contributions	(301,754)	(130,184)	(115,673)
Administrative expense	(33,832)	(39,303)	(29,410)
Other	-	-	-
<b>NET CHANGE IN PLAN FIDUCIARY NET POSITION</b>	<b>471,635</b>	<b>362,456</b>	<b>641,550</b>
Plan fiduciary net position, beginning	5,601,370	5,238,914	4,597,364
<b>PLAN FIDUCIARY NET POSITION, ENDING</b>	<b>\$ <u>6,073,005</u></b>	<b>\$ <u>5,601,370</u></b>	<b>\$ <u>5,238,914</u></b>
<b>NET PENSION LIABILITY, ENDING (a)-(b)</b>	<b>\$ <u>1,453,822</u></b>	<b>\$ <u>1,499,979</u></b>	<b>\$ <u>1,375,089</u></b>
<b>PLAN FIDUCIARY NET POSITION AS A PERCENTAGE OF THE TOTAL PENSION LIABILITY</b>	<b><u>80.7%</u></b>	<b><u>78.9%</u></b>	<b><u>79.2%</u></b>
<b>COVERED-EMPLOYEE PAYROLL</b>	<b>\$ <u>2,145,038</u></b>	<b>\$ <u>2,305,168</u></b>	<b>\$ <u>1,968,721</u></b>
<b>NET PENSION LIABILITY AS A PERCENTAGE OF COVERED-EMPLOYEE PAYROLL</b>	<b><u>67.8%</u></b>	<b><u>65.1%</u></b>	<b><u>69.8%</u></b>

**UPPER PROVIDENCE TOWNSHIP**  
**SCHEDULE OF NON-UNIFORMED EMPLOYEES'**  
**PENSION PLAN CONTRIBUTIONS**  
**LAST THREE FISCAL YEARS**

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	<u>2016</u>	<u>2015</u>	<u>2014</u>
ACTUARIALLY DETERMINED CONTRIBUTION	\$ 478,988	\$ 478,071	\$ 503,231
CONTRIBUTIONS IN RELATION TO THE ACTUARIALLY DETERMINED CONTRIBUTION	<u>518,487</u>	<u>578,071</u>	<u>503,231</u>
CONTRIBUTION (EXCESS) DEFICIENCY	<u>\$ (39,499)</u>	<u>\$ (100,000)</u>	<u>\$ -</u>
COVERED-EMPLOYEE PAYROLL	<u>\$ 2,145,038</u>	<u>\$ 2,305,168</u>	<u>\$ 1,968,721</u>
CONTRIBUTION AS A PERCENTAGE OF COVERED-EMPLOYEE PAYROLL	<u>24.17%</u>	<u>25.08%</u>	<u>25.56%</u>

**NOTES TO SCHEDULE**

Valuation date: January 1, 2015

Actuarially determined contribution rates are calculated by September 30 of each year for the upcoming calendar year.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age normal
Amortization method	Level dollar, closed
Remaining amortization period	8 years
Asset valuation method	Fair value
Inflation	3%
Salary increases	5.5%, including inflation
Investment rate of return	7.25%
Retirement age	Normal retirement age
Mortality	RP-2000 Table

**UPPER PROVIDENCE TOWNSHIP**  
**SCHEDULE OF NON-UNIFORMED EMPLOYEES'**  
**PENSION PLAN INVESTMENT RETURNS**  
**LAST THREE FISCAL YEARS**

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	<u>2016</u>	<u>2015</u>	<u>2014</u>
ANNUAL MONEY-WEIGHTED RATE OF RETURN, NET OF INVESTMENT EXPENSE	<u>5.20%</u>	<u>-0.82%</u>	<u>6.14%</u>

**UPPER PROVIDENCE TOWNSHIP**  
**POSTEMPLOYMENT BENEFITS OTHER**  
**THAN PENSION FUNDING PROGRESS**  
**YEAR ENDED DECEMBER 31, 2016**

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**SCHEDULE OF FUNDING PROGRESS**

**Police Other Postemployment Benefit Plan**

Valuation Date January 1,	(a) Actuarial Value of Assets	(b) Entry Age Actuarial Accrued Liability (AAL)	(c) Unfunded AAL (UAAL) (b)-(a)	(d) Funded Ratio (a)/(b)	(e) Covered Payroll	(f) UAAL as a Percentage of Covered Payroll (c)/(e)
2011	\$ 571,710	\$ 1,154,525	\$ 582,815	49.52%	\$ 2,104,794	27.69%
2014	584,474	1,174,996	590,522	49.74%	2,142,334	27.56%