

June 1, 2020

Upper Providence Restaurant Owner:

On May 27th, the Governor issued an order allowing outdoor dining to resume. In an effort to support our Township businesses, we are extending that provision to include all eating establishments, including those that did not previously seek the zoning approval that is required for outdoor seating in some zoning districts. We are accomplishing this through the issuance of temporary permits that will expire when the emergency declaration is lifted. Thereafter, any establishment that provided outdoor seating without prior zoning approval (where required) will have to cease outdoor seating or make proper application for it as in the usual course. If you are receiving this letter, it is because you are located in a zoning district that only allows outdoor seating with prior zoning approval (called conditional use approval).

The attached permit form should be filled out and returned to the township (via USPS or to the email listed below) with a sketch that shows the general layout of the tables in relation to the building, number of tables, and the location of the tables in relation to the restaurant entrance and other pedestrian accessways.

There is no cost for this permit. The Township is requiring this step to ensure that the Governor's order is implemented correctly and that the health and safety of township residents is protected while still offering businesses an opportunity to continue operating in this challenging time.

We look forward to working with you and look forward to a long relationship with your restaurant in Upper Providence Township.

If you have any questions, please reach out to Geoffrey Grace, the Township's Zoning Officer at [ggrace@uprov-montco.org](mailto:ggrace@uprov-montco.org) or 610-933-9179.

Best regards,

Timothy J. Tieperman

TJT/cas  
Enclosure

1286 Black Rock Road  
Phoenixville, PA 19460  
Phone: 610-933-9179  
Fax: 610-983-0355

**Visit Us Online:**

[www.uprov-montco.org](http://www.uprov-montco.org)

**General Inquiries:**

[admin@uprov-montco.org](mailto:admin@uprov-montco.org)

**Board of Supervisors**

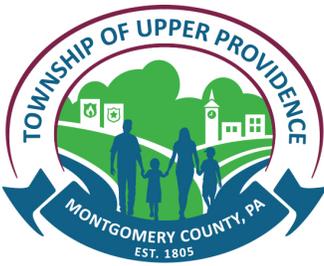
Helene Calci, Chair  
Albert Vagnozzi, Vice Chair  
Laurie Higgins  
John Pearson  
Bill Starling

**Township Manager/Secretary**

Timothy J. Tieperman

**Township Solicitor**

Joseph E. Bresnan, Esq.



# Township of Upper Providence

## Application for Temporary Outdoor Restaurant Seating

**Township of Upper Providence**  
1286 Black Rock Road  
Phoenixville PA 19460  
Phone: 610-933-9179; Fax: 610-983-0355

SUBMISSION DATE: \_\_\_\_\_

PERMIT DATE: \_\_\_\_\_

If you are a restaurant located in either the Neighborhood Convenience Commercial (NC) or Interchange Office, Retail, Service, and Recreation (IO-3) zoning districts and have not previously obtained conditional use approval for outdoor seating, you may submit this application for a temporary zoning permit to allow outdoor seating for the duration of the Covid-19 emergency declaration. Additional permits may be required if proposed outdoor seating is to include tents or other structures.

Business Name: \_\_\_\_\_

Owner: \_\_\_\_\_ Owner Address: \_\_\_\_\_

Owner phone/email: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Applicant (if different than owner): \_\_\_\_\_

Applicant Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Applicant Phone/ Email: \_\_\_\_\_ Proposed Square Feet of outdoor seating area: \_\_\_\_\_

Number of proposed seats: \_\_\_\_\_ Current Capacity per Certificate of Occupancy: \_\_\_\_\_

**Applications must include a sketch plan on a separate sheet showing the following (at a minimum):**

- proposed seating area in relation to the building and points of egress
- any adjacent parking and sidewalk areas
- obstructions on the sidewalk (trees, bollards, etc.)
- all points of egress from the building (with a label on the main entrance & food service door)
- All 2018 International Building Code accessibility regulations shall be adhered to and reviewed with this permit application

Applications and sketch plans may be submitted electronically at [permits@uprov-montco.org](mailto:permits@uprov-montco.org)

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Temporary Permit

This temporary zoning permit authorizes you to provide outdoor customer seating at the above location. Such approval expires upon the termination of the Governor's and Township's emergency declarations. Thereafter, you may only provide outdoor seating by seeking and obtaining conditional use approval from the Township Board of Supervisors.

In providing outdoor seating, you must abide by all of the health and safety requirements imposed by the Governor and Secretary of Health as they relate to mitigation of the spread of the Covid 19 virus and current Township Fire Codes.

The Township reserves the right to revoke this permit if your provision of outdoor food service is contrary to or exceeds the scope of the service as you have described it, or, if you fail to abide by state mandates related to public safety.

**Township Approval Signatures/date:**

Zoning: \_\_\_\_\_ FESB/EOC: \_\_\_\_\_