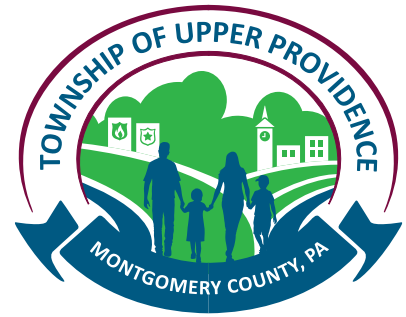


# TOWNSHIP OF UPPER PROVIDENCE

www.uprov-montco.org • SPRING 2025 • Vol. 25, No. 1



## GRANT NEWS



### UPPER PROVIDENCE TOWNSHIP RECEIVES GRANT FUNDING



## Upper Providence Township Awarded \$3 Million Multimodal Grant from PennDOT

Upper Providence Township was awarded a \$3 Million Multimodal Grant from PennDOT. The grant will be used for the Black Rock Road Roundabout and Route 113 Bridge Reconstruction Project. The \$3 million awarded is the highest amount permitted for Multimodal Grants. The Township Board of Supervisors and staff are extremely grateful to all the people who helped with the grant application and award including Governor Josh Shapiro, Senator Katie Muth and Representative Joe Webster.

Upper Providence Township, Montgomery County, has experienced significant growth of over 3% per year (2020 to 2023) in population according to the U.S. Census data. We are pleased that people desire to live and work in our community and the Township works to provide resources and infrastructure improvements for all our residents. The

Multimodal Grant will help us address traffic congestion that impacts emergency response times and commuter wait times.

## Upper Providence Township Receives \$700,000 Funding Grant

Upper Providence Township received \$700,000 in state grant funding for the UPT Public Works fuel station safety and relocation project. The township thanks Rep. Joe Webster, Senator Katie Muth, Black Rock Vol Fire Co., and Trappe Borough who supported us in this grant acquisition.

**SUBSCRIBE**

Join our monthly digital newsletter & get all the latest news from Upper Providence Township!

EST. 1805

In an effort to be sustainable, the paper newsletter will no longer be published and mailed to all households after March of 2025. Please share & subscribe to the monthly emailed newsletter to stay up to date with all that is happening in Upper Providence Township or you may OPT-IN to receive a paper copy quarterly. Only those households who opt-in will receive the paper newsletter.

**Opt In to continue to receive quarterly newsletters here:** <https://www.uprov-montco.org/FormCenter/Newsletter-12/OptIn-for-the-Quarterly-Mailed-Newslette-72> or call the township at 610.933.9179.

Subscribe to the monthly eNews: <http://eepurl.com/igeX5v>



# Administration

New Township Administration Hours:  
Monday-Thursday 7:30 AM - 4:00 PM  
Friday 7:30 AM - 12:30 PM  
Phone: (610) 933-9179  
Email: [admin@uprov-montco.org](mailto:admin@uprov-montco.org)



## 2025 Adopted Budget

On December 2, 2024, the Upper Providence Township (UPT) Board of Supervisors (BOS) voted unanimously to adopt a 2025 operating and capital budget. The combined \$38,035,343 spending plan appropriates 61% or ~\$23.24 million to operating expenses and 39% or ~\$14.79 million in planned capital expenditures. The 2025 adopted budget is available on the website. You may view the document online.

## Comprehensive Plan Update

The comprehensive plan was approved by the Board of Supervisors on November 18, 2025. The Planning Commission is working through the various action items.

The Planning Commission meets at 7:00 p.m. on the first and third Wednesday of every month in the Meeting Hall in the Administration Building. All meetings are open to the general public.



## Upper Providence Township Supports the Schuylkill Canal Association

At the Board of Supervisors meeting on August 19th, a donation check to the Schuylkill Canal Association (SCA) was presented by the Board. This is a budgeted item for 2024.

*Pictured LtoR – Jeremy Bowers, SCA Vice President; Carlos Thillet, SCA President; Helene Calci, Chair UPT Board of Supervisors*

## Parkhouse Updates

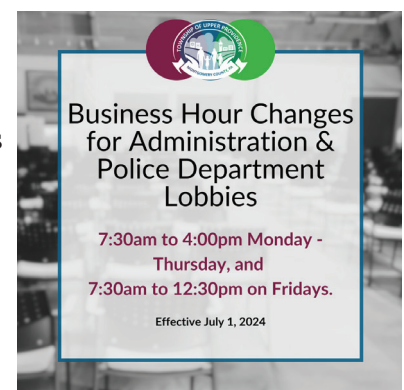


Subscribe for updates regarding Parkhouse to stay up to date on meeting notices. Notices are sent via SMS text and email. <https://www.uprov-montco.org/list.aspx?ListID=273>

## Township Administration Hours

The Township will implement new post-covid hours of operation for the lobbies in the administration building and the police department.

New post-covid hours of operation will be 7:30am to 4:00pm Monday through Thursday, and 7:30am to 12:30pm on Friday.



## *The Passing of Thomas Broadbelt*

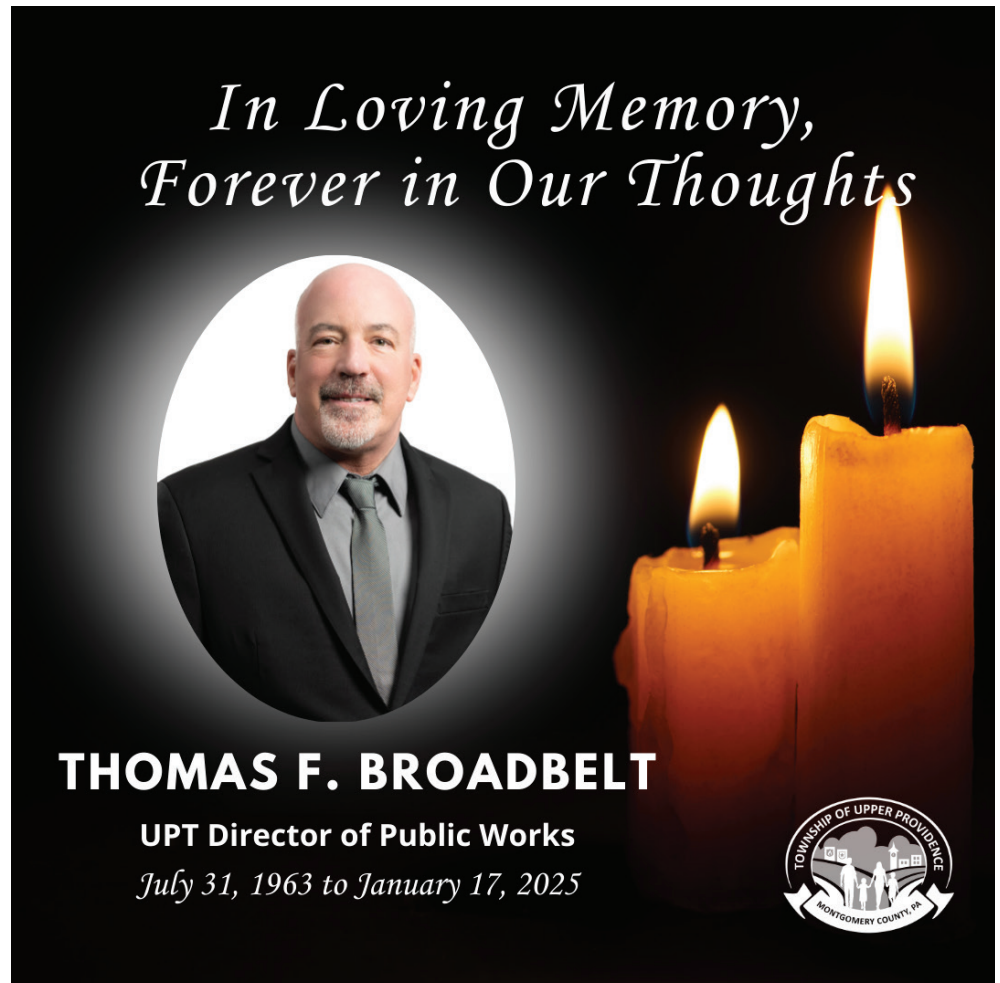
It is with a heavy heart that we announce the tragic passing of Upper Providence Township (UPT) Director of Public Works, Thomas Broadbelt. Tom had served faithfully as our Director of Public Works since 1999. Just a few weeks ago, Tom celebrated 30 years of esteemed service to UPT where he started in 1994.

Tom possessed a versatile skill set, holding a DEP Class A Operator license in both sewer and water treatment as well as a certification in storm water inspection. He was also a member of the Township's Emergency Management team, having served as an emergency responder during numerous crises. Tom also proudly served in the United States Navy Seabees as an equipment operator. He was an invaluable member of the UPT team, and his dedication, hard work and kind spirit will be deeply missed by everyone who knew him.

Aside from his work with the Township, Tom enjoyed spending time with his family and four grandchildren. He also had a lifetime passion for cars and was very instrumental in helping organize UPT's first annual car show, a tradition that continues to this day and one that in the future will be named in his honor.

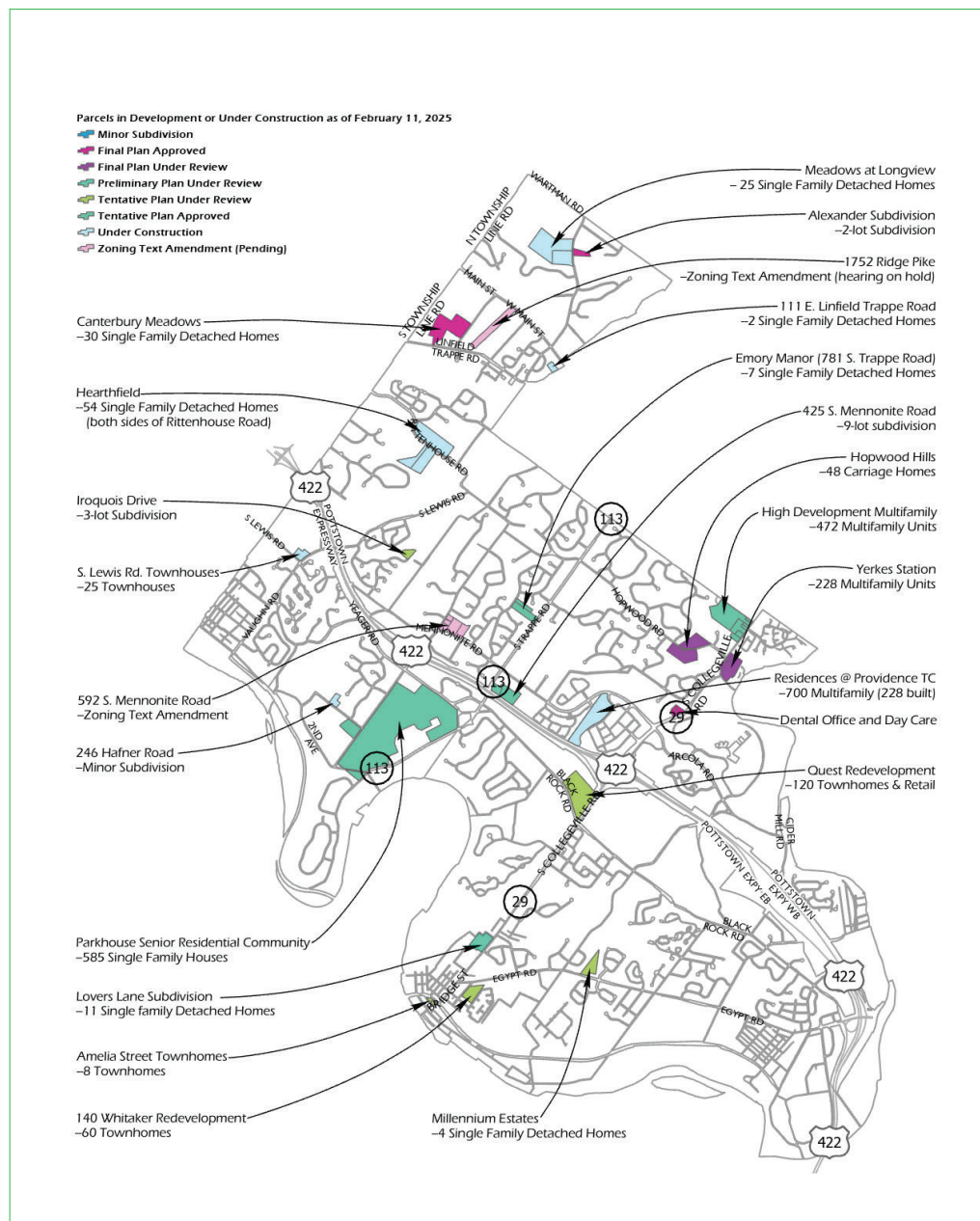
The Broadbelt family has announced that a Celebration of Life service will be held sometime in the spring. Once a date is confirmed we will send out a notification. The family has requested that in lieu of flowers a memorial contribution can be made in his name to the American Heart Association or any local Animal Rescue of your choice.

Tom Broadbelt was a consummate professional in all he did for UPT. In his work with staff and volunteers, he brought humor, empathy and grace to all his duties. He will be sorely missed by everyone who works or volunteers in Upper Providence Township.





## Meet the Planning Commission



The Planning Commission is made up of five resident members. Their responsibilities include reviewing most development proposals for the township.

Working in conjunction with the Planning and Zoning Department, the commission determines a project's feasibility and studies the impact on the surrounding area and traffic. When reviewing new or planned development, the commission must also ensure the plan adheres to all township codes including open space zoning requirements as defined in the township's zoning ordinance. Once plans have been reviewed, the commission submits them to the Board of Supervisors with their recommendations.

The Planning Commission meets twice a month on the 1st and 3rd Wednesday's. Recent agenda items included the Amelia Street Townhomes and a subdivision on Mennonite Road. Geoffrey Grace is the Director of

Planning and is also the township's Zoning Officer. He serves on the Planning Commission as the township representative. Geoff is in the township every day and available to the public during normal business hours. He is responsible for evaluating the plans that are submitted to the township as well as working on the overall comprehensive plan. He coordinates with developers and their legal representatives and reviews applications for recommendation to the Planning Commission.

Geoff considers his role in the Planning commission as both administrative and legal. He manages all the land development applications and “makes sure they meet their clock” and assists in getting them through the process. Geoff considers the Planning Commission as “probably the prime place for residents to get info about land development.” He also says attending the Planning Commission meetings is “a great opportunity for the public to interact with the government.”





# Public Works

1286 Black Rock Road, Phoenixville, PA  
Compost Site: 1094 Longford Road, Phoenixville, PA



Upper Providence, The Pennsylvania Department of Transportation (PennDOT), and private communities are all part of the winter team when it comes to clearing snowy and icy roads. Plowing begins on designated Snow Emergency Routes to provide

safe access for emergency response vehicles and then continues onto main roads.

You can help crews clear roads faster and stay safe by following these simple winter rules and suggestions:

- Park all vehicles off the street before, during, and after a snowfall.
- Do not throw snow onto the roadway when shoveling, or you may be fined.
- Shovel an area for trash and recycling containers on the curb or your driveway, but not in the street.
- Parents, please watch your children closely, and instruct them that it is extremely dangerous to play or stand near the street when snow plows are working. Do not leave sleds or toys in the street.
- Remove snow from the end of your driveway and in front of your mailbox.
- Shovel snow to the right of the driveway to limit the amount of snow that will be cleared from the roadway back into a clean driveway.

## 2025 Compost Calendar

Upper Providence Township Compost Site Closing Times and Holidays

### Wednesday Hours

- February 12, 2025 - March 4, 2025:  
1:00 pm to 5:15 pm
- March 5, 2025 - March 11, 2025:  
1:00 pm to 5:45 pm
- March 12, 2025 - September 30, 2025:  
1:00 pm to 6:45 pm
- October 1, 2025 - October 28, 2025:  
1:00 pm to 6:15 pm
- October 29, 2025 - November 4, 2025:  
1:00 pm to 5:45 pm
- November 5, 2025 - December 31, 2025:  
1:00 pm to 4:45 pm

### Saturday Hours are 8:00 AM to 2:45 PM

The Compost Site is CLOSED for the following holidays

- Saturday, April 19, 2025
- Saturday, May 24, 2025
- Saturday, July 5, 2025
- Saturday, August 30, 2025
- Wednesday, November 26, 2025
- Saturday, November 29, 2025
- Wednesday, December 24, 2025
- Wednesday, December 31, 2025



## Proper Mailbox Placement Helps Avoid Snow Plow Damage



Here are some helpful guidelines to follow when placing your mailbox:

- Position your mailbox 41" to 45" from the road surface to the bottom of the mailbox or point of mail entry.
- Place your mailbox 6" to 8" back from the curb. If you do not have a raised curb, contact your local postmaster for guidance.
- Put your house or apartment number on the mailbox.
- If your mailbox is on a different street from your house or apartment, put your full street address on the box.



# Police

## Meet Officer Jeffrey Hilt

Jeffrey Hilt is an administrative Sergeant in the Upper Providence Township Police Department. He has been in this role since 2018. In this role he is the head evidence custodian, fleet manager, quarter master, and is responsible for uniform crime report (UCR) submissions. Prior to this role he was a patrol sergeant and a corporal.

Jeffrey has been employed with the Upper Providence Township Police Department for 30 years. In his career with UPT he has worked in the accident investigation unit, the motorcycle unit, and has been the defensive tactics instructor.

Jeffrey holds a bachelor's degree from Saint Joseph's University in criminal justice. He is also a recent graduate of the Northwestern University School of police staff and command.



## Congratulations to Officer Minnick



Congratulations to Officer Minnick on reaching his 25th anniversary with the Upper Providence Township Police Department! This incredible milestone is a true reflection of his commitment, dedication, and service to the citizens of Upper Providence Township. For the past quarter-century, his contributions have been vital in ensuring the safety of our community and building strong, trusting relationships between law enforcement and the public. Your compassionate approach to policing has made a lasting and positive impact on those you serve. As you celebrate this significant achievement, please know your service has been deeply valued and appreciated. Congratulations once again on this remarkable milestone. We are sincerely grateful for everything you have done and continue to do!

## Congratulations Officer Baker

Officer Octavius Baker recently received a unit commendation from Chief Mike Jackson of the Lower Providence Township Police Department for his exceptional assistance in the arrest of vehicle theft suspects earlier this year. His dedication and the subsequent investigation resulted in additional charges related to multiple vehicle thefts and burglary. Awesome work, Officer Baker!



## Congratulations Lieutenant Sheehan



On January 16, 2025, Lieutenant Ryan Sheehan graduated from the 21 Session of the Department of Homeland Security Leadership Academy (DHSLA-21). This dynamic program brings together top law enforcement executives and command-level staff from agencies across the nation for an intensive two-week curriculum focused on crisis leadership and resiliency.

The DHSLA is known for its engaging and interactive sessions that encourage collaboration and innovative problem-solving among law enforcement leaders. Through a mix of group work and immersive learning experiences, participants emerge with the skills needed to navigate the complexities and challenges of modern policing with resilience.



# SAVE THE DATE: UPT First Responder Gauntlet 5K



April 5, 2025 at 10:00 AM

Registration is OPEN for the inaugural UPT First Responder Gauntlet 5K and 1 Mile Kids' Gauntlet.

The First Responder Gauntlet is an exciting event organized by Upper Providence Township Police and Fire Departments, designed to be fun for everyone while supporting a good cause. Adult participants will take on a challenging 5K run/walk featuring obstacles inspired by first responder tasks.

All proceeds support the Upper Providence Township Parks & Recreation Summer Emergency Services Youth Camp Fund, adding a meaningful aspect to the competition. Register online today! <https://runtheday.com/register/detail/first-responders-5k-gauntlet-1-mile-kids-gauntlet>.



## UPT Officers Receive Unit Commendation

On Sunday, November 10, 2024, The Upper Providence Police Department was dispatched to Ferguson Enterprises following a report of a suspicious vehicle driving on the grass next to the property. What began as a routine investigation quickly escalated into a high-stakes operation that culminated in the successful arrest of two suspects for burglary and the recovery of approximately \$22,948 worth of stolen property. This was made possible through the combined efforts of Officer Michael Clark, Officer Octavius Baker, Officer Eric Honick and Officer Lance Canon.

The seamless coordination between all four officers not only ensured the successful resolution of a high-pressure situation but also exemplified the teamwork and resourcefulness that define the very best in law enforcement. Their collective efforts reflect the highest standards of service to the community and the department.



Pictured (L to R): UPT Chief of Police Mark Freeman, UPT Officers Clark and Baker, and Lower Providence Officer Cannon

## Subscribe to CrimeWatch



- New Forms for Residents on the UPT Police Crimewatch Site
- The Upper Providence Township Police Department partners with CrimeWatch, a website that empowers individuals, families and organizations to keep their communities safe.
- Visit the Upper Providence Township Police CrimeWatch website for information on incidents in the area as well as useful forms for residents. <https://montgomery.crimewatchpa.com/upperprovidencecpd>



**LEPRECHAUN HUNTS, POP UPS, NYC BUS TRIPS, YOUTH SPORT PROGRAMS, FITNESS CLASSES AND MORE IS WHAT YOU'LL FIND AT THE COMMUNITY CENTER!**



## Upcoming Activities & Events

Check out our website for the latest activity guide and schedules. We're adding new events and programs for kids, adults and seniors every month!

<https://www.uprov-montco.org/416/Program-and-Event-Calendar>

Please register at [UPTREC.org](http://UPTREC.org)

**View the Latest Activity Guide on our Website!** →



## Join Today!

Memberships to the Upper Providence Township Community Center are incredibly affordable! You'll love our fitness equipment and group exercise classes, or maybe even meet the personal trainer who can help you on your way to peak fitness! Visit our website for additional information: [UPTREC.org](http://UPTREC.org)

**Registration is OPEN!**

**CAMP BLACK ROCK**  
2025

June 16th–Aug. 1st\*  
\*Off week of 6/30-7/4

6 weeks or weekly options

Early Bird Resident Registration opens on 2/18/25.  
Registration opens on 2/24/25.

**Six fantastic action-packed weeks of outdoor fun!**

We enjoy sports, games, and arts & crafts outdoors.

**Camp runs from June 16th until August 1st.**

**Register @ UPTREC.org**

**We've Switched to a New Program Registration Software!**

Upper Providence Township Parks & Recreation

**MYREC**  
Registration Software

**We've Switched to NEW Program Registration Software!**

CREATE A NEW ACCOUNT or UPDATE YOUR EXISTING ACCOUNT TODAY!  
You can no longer access your RecDesk account. All program and class registrations will be taken on our new website: UPTREC.ORG.

Did Your Previously Use MYREC to Register for Programs & Events with UPT?

**YES**  
Login to MyRec and update your existing account.  
Don't remember your old password? Click "Forgot Password" and follow instructions to change it.

**NO**  
Establish a NEW account in MyRec

UPTREC.org



**Meet Jinx and Winx!**

Jinx and Winx are friendly cats who love to sit on your keyboard while you try to work! Whenever they are outside, they always come up to the door to do a wellness check and make sure everyone is inside the house before they go back out exploring.

Submit your pet to be featured in our monthly eNews and on social media! <https://www.uprov-montco.org/415/Pet-of-the-Month>



**Save the date for these upcoming Parks & Recreation events!**

**UPT** **PARKS & REC EVENTS 2025**

**April 5th**  
First Responder Gauntlet 5k

**April 30th**  
New York On Your Own/Wicked Bus Trip

**May 3rd**  
UP! Music Fest Free All-Day Concert

**May 17th**  
Shredding

**May-Sept.**  
Summer Concert Series:

**June 15th**  
4th Annual Car Show

**July 27th**  
Summer Fest with VFBT- Fireworks!

**September 20th**  
Community Fall Fest

**November 28th**  
YMCA Gobble Wobble 5K

**Nov. - Dec.**  
Walking Wonderland Light Show with Arader Farms

**Dec. 2nd**  
Pictures with Santa

**More Info!**





# Fire and Emergency Services

## Fire and Emergency Services Presents Awards of Appreciation

The Upper Providence Township Fire and Emergency Services department was formed many years ago by a group of dedicated township employees who helped develop what has become an exemplary 24/7 full-time fire department.

At the Board of Supervisors meeting on October 21st, 2024, the Department of Fire and Emergency Services was proud to present awards of appreciation to a few very special staff members for everything they accomplished since 2007 to help develop our current fire department.

These township employees, along with others from Public Works, Codes, and Administration staffed Engine 93 during weekday hours to help supplement our partner volunteer fire companies.

Plaques of appreciation were presented at the Board of Supervisors meeting on October 21st by Chiefs Risell and Dimmerling.



*Pictured (L-R) Chief Mike Risell (DFES), Matthew Light (Building Code Official), Don Kelly (Asst. Public Works Director), Tom Broadbelt (Public Works Director), Josh Kelly (Public Works Foreman – Grounds), Deputy Chief Tom Dimmerling (DFES). Missing from photo are Sean Murtha (Public Works Foreman – Roads) and Scott Musselman (Public Works)*

## UPT Fire and Police Departments Receive Lifesaving Awards



Nine first responders were recognized with Lifesaving Awards at the January UPT Board of Supervisors' meeting. On August 30, 2024 at 10:57pm Upper Providence Fire and Police Departments along with Friendship Ambulance were dispatched to a residence on Eagle Rd for a male reported to be in cardiac arrest. The caller was on the phone with Montgomery County Department of Public Safety 911-telecommunicator Mystique Robinson who was providing instructions to the caller on CPR.



# Be Prepared for Winter Storms!



# Be #UPT Flood Ready

Are you prepared for a flood? The UPT Office of Emergency Management offers tips to be prepared for flooding. Learn how you can prepare your home for flooding, prepare an emergency kit, make a plan, and stay safe during a storm. Download the poster <https://www.uprov-montco.org/463/Flood-Preparation-Tips>

## Register for alerts from ReadyMontco: Upper Providence

Emergency Management uses this app to communicate with residents and visitors about emergencies.

## Prepare your home for flooding:

- Keep gutters and downspouts clean.
- Make copies and store important documents in a safe place.
- Secure external propane tanks and anchor indoor fuel tanks.
- Elevate utilities like air conditioners, heat pumps, and meters.
- Install a water alarm and sump pump in your basement.

## Make an emergency kit for your home and vehicle to sustain you, your family, and pets for three days:

- Drinking Water (1 gallon per person, per day)
- Non-Perishable food
- Battery-Powered weather radio
- Flashlight with extra batteries
- First Aid kit
- Cell phone with chargers and battery backup
- Pet food and supplies
- Hygiene items, toiletries and prescription medication

## Staying Safe During a Storm

- Be prepared to evacuate. Know where you will go before you need to leave.
- Listen to emergency alerts and evacuate before you need to be rescued.
- Don't drive around barricades or through flood waters.
- If water is at your front door, it's time to go!

## Understand the Risk of living in a Flood Zone

- Know when and how to evacuate to safety.
- Talk to your agent about Flood Insurance.
- Document and photograph your valuables.

## Make a Plan and tell family members:

- Where you will go
- How you will get there
- Who will go with you
- What to take with you

## Make Financial Preparations

- Purchase homeowners' or renters' insurance and make sure policies are up to date.
- Open a rainy-day savings account.

## Keep important documents safe and make copies:

- Identification (driver's license, passport, birth certificates, Social Security Cards)
- Vehicle and boat registrations, titles, and insurance.
- Bank accounts, mortgage, wills, and utilities.
- Medical and prescription records

## Recovering After a Storm

- Floodwaters contain hazardous materials, sewage, and other contaminants. Don't swim or walk in floodwater.
- File a claim with your homeowners' or renters' insurance agent.
- Document any damage to your property with photos. UPT Emergency Management, PEMA, and FEMA will be conducting damage assessment surveys. Share damage information with them.
- Do not run generators indoors—they produce carbon monoxide which is a colorless and odorless gas that will kill you!
- Have copies of important documents ready for government assistance applications.



**Rep. Joe Webster**  
*150<sup>th</sup> District / Montgomery County*

**Mobile Office Hours**

Upper Providence Township, 1286 Black  
Rock Road, Phoenixville, PA

**Representative Joe Webster Office Hours**

Join PA State Representative Joe Webster for Mobile Office Hours every **FIRST WEDNESDAY** of the month. Hours are from 10:00 AM to 12:00 PM and are held in the Township Building.

Representative Webster will be available to meet constituents and to provide state related services for people who may not be able to come to the district office

**Township of Upper Providence**  
1286 Black Rock Road  
Phoenixville, PA 19460  
(610) 933-9179  
[www.uprov-montco.org](http://www.uprov-montco.org)  
**Spring 2025**  
**What's Inside:**

- ❖ Grant Notice - Page 1
- ❖ Administration - Page 2
- ❖ The Passing of Thomas Broadbelt - Page 3
- ❖ Meet the Planning Commission - Page 4
- ❖ Public Works- Page 5
- ❖ Police Department - Pages 6 & 7
- ❖ Recreation Department - Pages 8 & 9
- ❖ Fire & Emergency Services - Pages 10 & 11